

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the twelfth day of March 2019, at 6:30 p.m.**

Members of the Board of Education present:

**PRESENT:** Joanne Anderson, President  
Al Hitzke, Vice-President  
Laura Vogt, Secretary  
Sara Davalos  
Laura Mellon  
Thomas Ouimet  
Jane Siegal

**ABSENT:** None

**ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
C. Andrew Searle, Chief School Business Official  
Shane McCreery, Director of Human Resources  
Jamie DiCarlo, Director of Special Education  
Dr. Anthony Kroll, Principal  
Micheal Pope, Asst. Principal  
Troy Parola, Athletic Director  
Larry Calhoun, Certified Staff Member

**AUDIENCE MEMBERS:**

Dean Petros, MEA President  
Unknown community member

**AGENDA**

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve the agenda for March 12, 2019.

**CITIZENS' COMMENTS**

No citizen comments.

**CONSENT AGENDA**

It was moved by Board Member Vogt, seconded by Board Member Hitzke that the Board of Education of Mundelein High School District 120 approve the consent agenda of March 12, 2019 which included:

- February 12, 2019 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List
- Personnel Report

- Granting of Tenure Status – Certified Staff 2019-2020 – Stevee Bellas, Kelli Goodwin, Leah Kolcz, Georgina Mendez, Lauren Morley, Jesse Piland, Rebecca Plaza, Kristina Rizzo, Carsyn Rodriguez, Peter Schrenk  
Employment – Other – Brian Ward, Stacey Wilson  
Resignations – Ericka Arias, Brandon Dart, Samuel Yeates  
Retirements – Brian Evans, Jennifer Franco, Jeffrey Harding (*effective 2023*)

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### **DISTRICT 120 REPORTS**

#### Staffing Proposal for FY2019-2020

Dr. Anthony Kroll, principal, reviewed the staffing proposal for FY2019-2020. The staffing proposal remained consistent with the previous year. Discussion was held on the topic.

#### Case Manager Job Description, Second and Final Reading

Ms. DiCarlo, Director of Special Education, reviewed the recommended changes for the case manager job description. The recommendation includes changes to the job description that have been reviewed by the appropriate administrators and MEA union membership.

#### Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

Mr. Searle, business manager, reviewed the request to transfer \$249,025 from the Operations and Maintenance Fund to the Debt Service Fund. The transfer will cover the principal and interest payments for FY2018-19 on the 2014 debt certificates.

#### Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

Mr. Searle reviewed the transfer of \$60,000 from the Operations and Maintenance Fund to the Debt Service Fund. The transfer will cover the levy to pay debt service on the 2014 and 2015 bonds that helped finance the new addition. No further transfers will be needed.

#### Resolution to Transfer Funds from the Operations and Maintenance Fund to the Capital Projects Fund

Mr. Searle reviewed the transfer of \$250,000 from the Operations and Maintenance Fund to the Capital Projects Fund. The budgeted transfer will cover past expenditures in the Capital Projects Fund related to additional projects undertaken during the new addition construction. This includes the old science classroom renovations and the new addition technology upgrades.

#### Fund Addition of Student Activity Fund Account

Mr. Searle reviewed the recommendation from the Spanish Club for an addition of the SAF account.

#### Abatement Agreement

Mr. Searle reviewed the abatement request from Medline to Grayslake, Fremont 79 and Mundelein High School. Medline is interested in expanding the property on Peterson west of SAIA. The three government units have stated they will provide the total abatement amount and distribute it over a period of twelve to fifteen years. If Medline agrees the new income to district during the abatement period is estimated at \$250,000.

Playbook, QT2 Review

Dr. Myers reviewed the core values and the thematic goals which included the implementation of an equitable system and supports in order to develop a school where all learners are valued and achieve. He shared that six of the eight goals the district uses to measure growth towards the thematic goal will be reviewed.

Michael Pope, assistant principal, reviewed the attendance goals for the SY19 attendance for three groups. He compared the SY18 semester 1 and SY19 semester 1 attendance rate for the groups. Discussion was held on the topic.

He shared the SY19 goal to decrease the chronic truancy rate. He compared the SY18 semester 1 and SY19 semester 1 chronic truancy rate. Discussion was held on the topic.

He also reviewed the SY2019 goal to decrease the disproportionality of Out of School Suspension. He compared the SY18 semester 1 and SY19 semester 1 Out of School Suspension rate for the groups. Discussion was held on the topic. He also shared that In-School Suspension was eliminated in SY17-18. Discussion was held on the topic.

Lastly, he reviewed the SY2019 parent contact goal. He compared the SY18 semester 1 and SY19 semester 1 parent contact rate. Discussion was held on the topic.

Troy Parola, athletic director, reviewed the goal to increase extra-curricular participation for SY19. He compared the SY18 semester 1 and SY19 semester 1 participation rate. Additional intermural activities have been added. Discussion was held on the topic.

Anthony Kroll, principal, reviewed the goal to increase the overall graduation rate for SY19. He compared the SY18 and SY19 graduation rate. Discussion was held on the topic.

Additional information will be provided at the June 18, 2019 regularly scheduled board meeting.

Superintendent Shared Services Declaration

Dr. Myers reviewed the recommendation for the board members review the shared services declaration. Discussion was held on the topic and it was agreed to approve the shared services declaration.

Recommendation to Reschedule a Regular Board Meeting Date

Dr. Myers shared the request for the MHS BOE to consider moving the April 16, 2019 meeting to April 24, 2019. Discussion was held on the topic and it was agreed to reschedule the April 16, 2019 meeting to April 24, 2019.

FOIA Update

Dr. Myers reviewed the Freedom of Information Act [FOIA] request made by Monisha Herdle, Kelly Lagioia, New York University and Emeric Services.

**COMMITTEE UPDATES**

PRESS Policy

No updates.

Legislative

Board member Mellon shared several legislative updates.

Community Outreach

Board members Vogt, Davalos and Ouimet shared updates on the various activities in the community and high school. Dr. Myers invited board members to attend the Mayor's Math/STEM Challenge on March 17, 2019 and the Civics Fair.

Finance and Facility

No updates.

MHS Foundation

The MHS Foundation continues to pursue fundraising ideas.

Shared Services

No updates.

SEDOL

Board member Siegal shared the next meeting will be March 13, 2019.

**ACTION ITEMS**

FY2019-2020 Staffing Proposal

It was moved by Board Member Vogt, seconded by Board Member Hitzke, that the Board of Education of Mundelein High School District 120 approve the FY 2019-2020 staffing proposal as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Case Manager Job Description, Second and Final Reading

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Case Manager job description as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Transportation Bid

It was moved by Board Member Vogt, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve Lakeside Transportation for a three-year contract.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Mellon, Ouimet, Siegal, Vogt

NAY: None

Abstain: Hitzke

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt a resolution to transfer \$249,025 from the Operations and Maintenance Fund to the Debt Service Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 adopt resolution to transfer \$60,000 from the Operations and Maintenance Fund to the Debt Service Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Capital Projects Fund

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt resolution to transfer \$250,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Addition of Student Activity Fund Account

It was moved by Board Member Davalos, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the Spanish Club account in the Student Activity Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Abatement Agreement

It was moved by Board Member Ouimet, seconded by Board Member Hitzke, that the Board of Education of Mundelein High School District 120 adopt the resolution of the Board of Education for Mundelein High School District 120 of intent to enter property tax abatement agreement.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Superintendent Shared Services Declaration

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the superintendent shared services declaration as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Recommendation to Reschedule a Regular Board Meeting Date

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve rescheduling the regular board meeting for April 16, 2019 to April 24, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 8:45 p.m.

**ACTION**

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for February 12, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

President's Prerogative

Board President Anderson stated that she will be moving out of the district. The board members discussed the process of filling the vacancy.

**ADJOURNMENT**

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 adjourn the meeting of March 12, 2019 at 8:55 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

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JOANNE ANDERSON, PRESIDENT  
DISTRICT 120, BOARD OF EDUCATION

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LAURA VOGT, SECRETARY  
DISTRICT 120, BOARD OF EDUCATION

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APPROVED