

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the eighth day of August 2023, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Peter Rastrelli, President
Linda Vecchie, Vice President
Laura Mellon
Mark Ponce
Lisa Yaffe, Secretary (Pro Tem)

ABSENT: Tom Ouimet, Secretary
Aaron Wellington

D120 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Dr. Sarah Cacciatore, Deputy Superintendent
Cathy Johnson, Assistant Superintendent of Finance and Operations
Shane McCreery, Assistant Superintendent of Human Resources and Legal
Stacey Gorman, Assistant Superintendent of Teaching and Learning
Dr. Anthony Kroll, Assistant Superintendent of Specialized Services
Kevin Quinn, Director of Maintenance and Facilities
Peter Gill, Director of Public Relations
Dr. Alexandria Taylor, Principal
Mike Souza, Associate Principal of Operations
Stevee Libert, Assistant Principal of Student Life
Troy Parola, Athletic Director

CALL TO ORDER

Board of Education of Mundelein High School District 120 board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe were present for the August 8, 2023 board meeting.

All in favor by voice vote: 5-0

CITIZENS' COMMENTS

Mary Ann Beatty, community member, expressed her viewpoint and concerns on the process of providing staff and student noteworthy news about events that have taken place at the high school.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Ponce that the Board of Education of Mundelein High School District 120 approve the consent agenda of August 8, 2023 which included:

- July 11, 2023 Regular Board Minutes
- Bill List
- SAF Bill List
- Annual Renewal List/FOIA
- Financial Report
- Treasurer's Report
- Approval of Personnel Report
- Change in Assignment – Belinda Gallegos, Oneida Huizar

Employment – SY23-24 – Certified – Anna Kaszuba

Employment – SY23-24 – Classified – Megann Loffredo, Hope Major, Cesar Sanchez, Ruben Ventura, Magda Vickerman

Employment – Coaching Updates – FY24 – Nick Gaona, Kevin Joyce, Joanne Kim, Alix McArthur

Employment – Other – Larisa Brener, Sharon Harrigan, Morgan McDermott, Jessica Ward

Resignation – Peyton Berg, Stephen Douglas, Jacqueline Kowalik, Morgan McDermott, Nathan Pratt

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe

NAY: None

DISTRICT 120 REPORT

Review of FY 2023-2024 Tentative Budget

Cathy Johnson, assistant superintendent of finance and operations, shared an overview of the FY2023-2024 tentative budget. She shared the overall operating revenues and expenditures that are projected in the tentative budget. Discussion was held on the topic.

Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Mundelein High School District 120

Ms. Johnson reviewed the recommendation to enter into a new intergovernmental agreement with the Illinois Department of Healthcare and Family Service (HFS). She explained that the State Plan Amendment (SPA) requires the Illinois Department of Healthcare and Family Service (HFS) and the district complete and sign an intergovernmental agreement to qualify for reimbursements. Discussion was held on the topic.

PRESS Policy #4:60, Second and Final Reading

Ms. Johnson reviewed the second and final reading recommendation for PRESS policy #4:60.

Special Education Transportation Bid

Ms. Johnson reviewed the recommendation to approve the bid with CitiCare Transportation for specialized transportation services. Discussion was held on the topic.

End of the Year Review

The school building leadership team Taylor, Parola, Libert, Souza and Gorman reviewed the goals and metrics identified by the district for the 2022-2023 academic year. They reviewed the quantitative data regarding various benchmarks of school performance and development to track and monitor progress made throughout the year. The report included a summary of highlights and defined objectives that were prioritized within the 2022-2023 academic year. Dr. Taylor shared the report will be modified for the 2023-2024 academic year. Discussion was held on the topic.

Approval of Job Description(s)

Shane McCreery, assistant superintendent of human resources and legal, reviewed the seventeen new, revised and updated job descriptions: Shared-Service Deputy Superintendent, Shared-Service Senior Executive Assistant to the Superintendent, Shared-Service Assistant Superintendent of Teaching & Learning, Shared-Service Assistant Superintendent of Student Services, Shared-Service Assistant Superintendent of Human Resources & Legal, Shared-Service Director of Human Resources, Shared-Service Staff Benefits Coordinator, Shared-Service Head of Security & Events, Shared-Service Assistant Superintendent of Finance & Operations, Shared-Service Chief Financial Officer, Shared-Service Accounting Manager, Shared-Service Business Office Specialist, Shared-Service Executive Assistant to the Assistant Superintendent of Finance and Operations, Shared-Service Director of Public Information, Shared-Service Chief Information Officer, Shared-Service Director of Curriculum Grades 6th - 12th and D120 Principal. Discussion was held on the topic.

Athletic and Competitive Club Code of Conduct

Dr. Taylor and Mr. Parola reviewed the proposed athletic and competitive club code of conduct. They reviewed several updates that included an appeal duration, a defined statute of limitations, specified sanctions for all rules that are restorative in nature, a parent code of conduct, the removal of gender-specific identifiers, and the inclusion of competitive clubs/activities. Discussion was held on the topic.

PRESS Policy #112, Second and Final Reading

Dr. Myers and committee member Vecchie reviewed the PRESS #112 policy recommendations made by the Illinois Association of School Boards. He shared which policies include language and edit updates. They recommended the school board policies be approved as presented.

COMMITTEE and REPRESENTATIVE UPDATES

Finance and Facilities

An update was provided by committee members to the board members related to potential building renovations and a referendum. Discussion was held on the topic.

SEDOL

Committee member Mellon shared the next meeting is scheduled for August 23, 2023.

Community Outreach

No update.

Legislative Update

Committee member Mellon shared several legislative updates.

Shared Services

Committee members shared the next meeting is scheduled for August 16, 2023.

BOARD ACTION ITEMS

Review of FY2023-2024 Tentative Budget

It was moved by Board Member Yaffe, seconded by Board Member Vecchie, that the Board of Education of Mundelein High School District 120 approve the FY2023-2024 Tentative Budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe

NAY: None

Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Mundelein High School District 120

It was moved by Board Member Mellon, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 approve Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services and Mundelein High School District 120 as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe

NAY: None

PRESS Policy #4:60, Second and Final Reading

It was moved by Board Member Vecchie, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 approve PRESS Policy #4:60, second and final reading, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe
NAY: None

Special Education Transportation Bid

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the bid for specialized transportation services to CitiCare Transportation as presented

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe
NAY: None

Approval of Job Description(s)

It was moved by Board Member Mellon, seconded by Board Member Vecchie, that the Board of Education of Mundelein High School District 120 approve the following job description(s) as presented.

- Shared-Service Deputy Superintendent (new)
- Shared-Service Senior Executive Assistant to the Superintendent (title change)
- Shared-Service Assistant Superintendent of Teaching & Learning (updated)
- Shared-Service Assistant Superintendent of Student Services (updated)
- Shared-Service Assistant Superintendent of Human Resources & Legal (updated)
- Shared-Service Director of Human Resources (new)
- Shared-Service Staff Benefits Coordinator (new)
- Shared-Service Head of Security & Events (updated)
- Shared-Service Assistant Superintendent of Finance & Operations (updated)
- Shared-Service Chief Financial Officer (new)
- Shared-Service Accounting Manager (new)
- Shared-Service Business Office Specialist (new)
- Shared-Service Executive Assistant to the Assistant Superintendent of Finance and Operations (new)
- Shared-Service Director of Public Information (updated)
- Shared-Service Chief Information Officer (updated)
- Shared-Service Director of Curriculum Grades 6th - 12th (new)
- D120 Principal (updated)
- D120 Department Chair (updated)

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe
NAY: None

PRESS Policy #112, Second and Final Reading

It was moved by Board Member Ponce, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve PRESS Plus #112, second and final reading, as presented.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe
NAY: None

EXECUTIVE SESSION

It was moved by Board Member Yaffe, seconded by Board Member Mellon, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5 ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 10:09 p.m.

CALL TO ORDER

Board of Education of Mundelein High School District 120 board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe were present for the August 8, 2023 board meeting.

All in favor by voice vote: 5-0

ACTION

Executive Session Minutes

It was moved by Board Member Vecchie, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the July 11, 2023 executive session minutes.

Upon roll call, the following members voted:

AYE: Board members: Mellon, Ponce, Rastrelli, Vecchie and Yaffe

NAY: None

President's Prerogative

No topics were discussed.

ADJOURNMENT

It was moved by Board Member Vecchie, seconded by Board Member Ponce, that the Board of Education of Mundelein High School District 120 adjourn the board meeting on August 8, 2023 at 10:10 p.m.

Motion approved by voice vote: 5-0

Respectfully submitted,

PETER RASTRELLI, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY (PRO TEM)
DISTRICT 120, BOARD OF EDUCATION

amo

APPROVED