

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Consolidated High School District 120 held on the nineteenth day of June, 2018, at 6:32 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Al Hitzke, Vice-President
Laura Vogt, Secretary
Sara Davalos
Thomas Ouimet
Jane Siegal

ABSENT: Laura Mellon

ADMINISTRATORS:
C. Andrew Searle, Chief School Business Official
Dr. Anthony Kroll, Principal

AUDIENCE MEMBERS:
Dean Petros, MEA President

AGENDA

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 approve the agenda for June 19, 2018.

CITIZENS' COMMENTS

No citizen comments.

BOARD SALUTES

Dr. Kroll shared that District 76 is running summer STEM camps at MHS. He also shared the athletic summer camps have been well attended, with the strength and conditioning camps hosting over 200 students. He congratulated Jillian Hoffstadt, junior, who will be serving as an ambassador to Africa on an educational mission trip to discuss educational experiences with African students. Also, Jillian recently completed a 3 minute video promoting her STEM work this year as part of her application for a \$250k STEM grant.

Mr. Searle shared the Illinois Student Assistance Commission (ISAC) approved the district's comprehensive plan.

Board member Ouimet thanked Larry Calhoun and Todd Parola, certified staff members and the football team members for assisting with the 2018 Mustang Golf Scramble held at Steeple Chase Golf Club.

CONSENT AGENDA

It was moved by Board Member Siegal, seconded by Board Member Davalos the Board of Education of Mundelein Consolidated High School District 120 approve the amended consent agenda of June 19, 2018 which included:

- May 22, 2018 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report
- Employment – Administration - SY2018-19 – Meghan Bargar
- Employment – Certified – SY2018-19 – Melinda Finn; Ju Hyun Kim; Allison Liberacki; Michael Lowe; Christopher Sweno
- Employment – Classified – SY2018-19 – Rene (RJ) Howard; Samantha Perlini; Joanna Rodriguez
- Employment – Other – Julie Hupp
- Employment – Summer 2018 – Tiffany Chilcote; Amanda Easley; Sara Gunther
- Modification to Administrative Contract – Michael McCreery
- Resignations/Retirement - Classified – Confidential – Caryl Clem; Keith Falato; Kristin Trapp

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

DISTRICT 120 REPORTS

Article Review

Mr. Searle and Dr. Kröll reviewed with the board members which equity item(s) they selected as their area of focus from the Equity Literacy Institute handout. The board members reviewed their selection(s) that they will focus on in the 2018-19 school year.

Dr. Kröll invited board members to assist MHS administrators with delivering “You’re a Rock Star” signs to students that scored a 5 on their AP exams.

FY2017-18 Amended Budget

Mr. Searle reviewed the recommendation for the FY2017-2018 amended budget.

Prevailing Wage Resolution

Mr. Searle reviewed that the Prevailing Wage Act requires the Board of Education certify that the District is in compliance with the statute. Board approval is required to certify that contractors on public projects will comply with the wage rates published by the Illinois Department of Labor for Lake County, Illinois.

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

Mr. Searle reviewed the request for the Operational & Maintenance Fund to the Capital Projects Fund transfer for payment of principal and interest on the district’s debt certificates for this fiscal year.

Disposal of School Property

Mr. Searle reviewed the recommendation by the Wellness department to dispose of one seated leg extension, white leg press and standing calf raise.

District Title I Plan

Dr. Kroll reviewed the MHS BOE is required to annually approve the academic objectives and measures for the District Title I Plan before the grant is submitted to Illinois State Board of Education (ISBE). He shared the only changes to the plan was the removal of the HUB intervention program and the addition of the Freshman Advisory.

Textbook Adoption, First Reading

Dr. Kroll reviewed the first reading for the materials recommended for adoption. The on-line curriculum for the Fine and Applied Arts department, *CodeHS: AP Computer Science A Online Curriculum*. The information will remain in the Superintendent's office until the second and final reading at the next board meeting.

Textbook Adoption, Second and Final Reading

Dr. Kroll reviewed the second and final reading for the books, Full Life Process and Practical Assessment Exploration System (PAES)/Talent Assessment Inc., that were recommended for adoption.

Exec. Asst. to the Dir. of Special Education Job Description, Second and Reading

Dr. Kroll reviewed the second and final reading for the executive assistant to the director of special education job description in the Special Education department. The position will support the director of special education and begin July 1, 2018.

Occupational Therapist Job Description, Second and Final Reading

Dr. Kroll reviewed the second and final reading for the Out of District Coordinator job description in the Special Education department. The position will support the transition program that begins in the 2018-2019 school year.

Hearing Itinerant Job Description, Second and Final Reading

Dr. Kroll reviewed the second and final reading for the hearing itinerant job description in the Special Education department. The position will support the transition program that begins in the 2018-2019 school year.

Vocational & Outplacement Coordinator, Second and Final Reading

Dr. Kroll reviewed the second and final reading for the vocational and outplacement coordinator job description in the Special Education department. The position will support the transition program that begins in the 2018-2019 school year.

PRESS Policy #98, First Reading

Dr. Kroll reviewed the first reading update for PRESS policy #98.

Annual Review of Safety Plans

Mr. Searle reviewed the school district requirements to review their safety and drill plans. The district is required to hold three fire drills, a bus evacuation drill, a law enforcement drill, severe weather and shelter-in place drill. Mundelein High School has completed all of these safety and drill plans. Discussion was held on the topic.

Freedom of Information Act Annual Review

Dr. Kroll reviewed all of the FOIA requests made to the district from July 2017 to June 2018.

District State-Approved Director of Special Education

Mr. Searle shared that pending the final approval to withdrawal from SEDOL, Jamie DiCarlo will be identified at the Illinois State Board of Education as the Director of Special Education for District 120.

District Policy 7:230, First Reading

Dr. Kroll reviewed the first reading for school board policy 7:230. The recommendation includes updates and changes to the policy. A second and final reading will be presented to the board at the next regularly scheduled board meeting.

Future Board Agenda Items

Dr. Kroll reviewed the upcoming events at Mundelein High School.

Talk to the MEA president about the climate survey (TO)
Articles on mental health issues (LV)

COMMITTEE UPDATES

PRESS Policy

No updates.

Legislative

No updates.

Community Outreach

No updates.

Finance and Facility

Mr. Searle shared the committee will meet to discuss exploring returning student transportation to the district. He shared that Durham will increase the transportation cost by 25% next school year. The committee will discuss sharing the cost with D75 and D76. A bid will be held in the fall. Discussion was held on the topics of location, area to park, and hiring mechanics.

SEDOL

The withdrawal hearings continue to take place.

Shared Services

Board members Vogt shared the meeting dates.

CITIZENS' COMMENTS

No citizen comments

ACTION

FY2017-18 Amended Budget

It was moved by Board Member Vogt, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the FY2017-18 amended budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

Prevailing Wage Resolution

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the attached resolution and certification stating compliance with the Prevailing Wage Act of 1941 and authorize the Board Secretary to sign on behalf of the Board of Education.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

It was moved by Board Member Ouimet, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the Resolution for Transfer \$300,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

Disposal of School Property

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the disposal of the wellness equipment that is no longer used by the District.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

District Title I Plan

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the District Title I Plan as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

Textbook Adoption, Second and Final Reading

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve accept the Superintendent's recommendation to approve the textbooks as presented.

- Full Life Process
- Practical Assessment Exploration System (PAES)/Talent Assessment Inc.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

Exec. Asst. to the Dir. of Special Education Job Description, Second and Final Reading

It was moved by Board Member Siegal, seconded by Board Member Hitzke, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the job description for the Executive Assistant to the Director of Special Education as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

Occupational Therapist Job Description, Second and Final Reading

It was moved by Board Member Vogt, seconded by Board Member Ouimet, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the job description for the Occupational Therapist as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

Hearing Itinerant Job Description, Second and Final Reading

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the job description for the Hearing Itinerant as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

Vocational & Outplacement Coordinator, Second and Final Reading

It was moved by Board Member Vogt, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the job description for the Vocational & Outplacement Coordinator as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

Annual Review of Safety Plans

It was moved by Board Member Ouimet, seconded by Board Member Hitzke, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the Annual Review of Safety Plans as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt
NAY: None

District State-Approved Director of Special Education

It was moved by Board Member Hitzke, seconded by Board Member Ouimet, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to appoint Jamie DiCarlo, to the position of State-Approved Director of Special Education, effective upon approval by the Regional Board of School Trustees of the District's Petition for Withdrawal from SEDOL.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Siegal, seconded by Board Member Hitzke that the Board adjourn for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 8:28 p.m.

ACTION

Executive Session Minutes

It was moved by Board Member Siegal, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the executive session minutes for May 22, 2018.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Vogt

NAY: None

Verbatim Record (Audio Recording) of Executive Session

It was moved by Board Member Vogt, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the Closed Session Verbatim records be destroyed as presented after June 19, 2018.

- July 19, 2016
- August 16 & 30, 2016
- September 13, 20, 28, 2016
- October 6, 8, 18, 2016
- November 15, 2016

- December 13, 2016

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Siegal, Vogt

NAY: None

ABSTAIN: Ouimet

Review of Closed Session Minutes

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the following closed session minutes continue to require confidentiality and are recommended to remain in the closed session file.

- August 30, 2016
- August 08, 2017
- August 22, 2017
- September 12, 2017
- October 17, 2017
- November 7, 2017
- November 14, 2017
- December 12, 2017
- December 22, 2017

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Ouimet, Siegal, Vogt

NAY: None

PRESIDENT'S PREROGATIVE

The board members discussed the shared services July 9th meeting and the work that must be done together with District 75. An update was provided on the SEDOL withdrawal meetings. Board President inquired if any board member was interested making a public comment at the SEDOL withdrawal meetings. Board member Mellon requested that in her absence, would a board member read a prepared statement on her behalf. Mr. Ouimet responded that he would read the statement. Also, Mano a Mano inquired if the board would support signing a letter to Governor Rauner in support of Senate Bill 35: Safe Zones Act. Discussion was held on the topic and the board members agreed to support the Senate Bill 35: Safe Zones Act.

ADJOURNMENT

It was moved by Board Member Vogt, seconded by Board Member Hitzke, that the Board of Education of Mundelein Consolidated High School District 120 adjourn the meeting of June 19, 2018 at 8:40 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

amo

APPROVED