

**SPECIAL OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

**SPECIAL MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120
held on the twenty-third day of May 2019, at 6:30 p.m.**

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Thomas Ouimet, Vice-President
Lisa Yaffe, Secretary
Sara Davalos
Laura Mellon
Peter Rastrelli

ABSENT: Jane Siegal

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director of Human Resources
Jamie DiCarlo, Director of Special Education
Dr. Anthony Kroll, Principal
Kevin Quinn, Director of Facilities and Maintenance
Larry Calhoun, Certified Staff Member

AUDIENCE MEMBERS:

Dean Petros, MEA President
Rick Kambic, Chicago Tribune

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the agenda for May 23, 2019.

CITIZENS' COMMENTS

No citizen comment.

SWEARING IN OF NEW BOARD MEMBER

Mr. McCreery swore in Peter Rastrelli by having him recite the oath of office.

Nomination for Board Vacancy

It was moved by Board Member Vogt, seconded by Board Member Yaffe, that the Board of Education of Mundelein High School District 120 appoint Peter Rastrelli as a member of the Board of Education of Mundelein High School District 120 to replace Joanne Anderson who resigned effective April 24, 2019. Peter Rastrelli's term as a Board of Education member will expire in April of 2021.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Vogt, Yaffe

NAY: None

REORGANIZATION

Office of President

President Pro Tem Ouimet stated nominations were now in order for the Office of President. Any member of the Board could nominate any other member for this office.

Ms. Mellon and Ms. Davalos nominated Laura Vogt for the Office of President. No other nominations were received. Ms. Vogt was named to the Office of President by unanimous vote.

Office of Vice-President

President Vogt stated nominations were now in order for the Office of Vice President. Any member of the Board could nominate any other member for this office.

Ms. Davalos nominated Mr. Ouimet for the Office of Vice-President. No other nominations were received. Mr. Ouimet was named to the Office of Vice-President by unanimous vote.

Office of Secretary

President Vogt stated nominations were now in order for the Office of Secretary. Any member of the Board could nominate any other member for this office.

Ms. Mellon and Ms. Davalos nominated Lisa Yaffe for the Office of Secretary. No other nominations were received. Lisa Yaffe was named to the Office of Secretary by unanimous vote.

Committee Appointments

Dr. Myers inquired if any board members would be interested in serving on the Finance and Facilities Committee. Ms. Davalos and Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving on the Shared Services Committee. Ms. Mellon, Ms. Vogt and Ms. Yaffe agreed to serve.

Representative Appointment

Dr. Myers inquired if any board members would be interested in serving on the SEDOL Governing Board. Ms. Davalos agreed to serve. Ms. Yaffe will serve as an alternate.

Dr. Myers inquired if any board members would be interested in serving as the Community Outreach representative. Ms. Vogt and Mr. Rastrelli agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the PRESS Policy representative. Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the Legislative representative. Ms. Mellon agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the Sick Bank representative. Ms. Mellon agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the IASB Delegate. Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as a board member mentor. Ms. Vogt agreed to serve as board mentor to Lisa Yaffe. Ms. Mellon agreed to serve as board mentor for Mr. Rastrelli.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos that the Board of Education of Mundelein High School District 120 approve the consent agenda of May 23, 2019 which included:

- April 24, 2019 Regular Board Minutes
- May 2, 2019 Shared Services Committee Meeting
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List
- Personnel Report
- Change in FTE – Certified – FY20 – Michelle Billone
- Employment – Certified – FY20 – Yaritza Luna
- FMLA – Vanessa Prorok
- Summer Assignments 2019: Session 1

<i>Aldana, Manny</i>	<i>Steam Camp Teacher</i>	<i>Liberacki, Allie</i>	<i>ESY Teacher</i>
<i>Basso, Dominick</i>	<i>Steam Camp Teacher</i>	<i>Loomis, Carrie</i>	<i>ESY Inst. Aide</i>
<i>Billittier, Eric</i>	<i>ESY Teacher</i>	<i>Lowe, Mike</i>	<i>ESY Support</i>
<i>Bischoff, Diane</i>	<i>Steam Camp Teacher</i>	<i>Maxwell, Joe</i>	<i>Steam Camp Teacher</i>
<i>Brin, Steven</i>	<i>Drivers Educ / BTW</i>	<i>Miramontes, Alex</i>	<i>ESY Teacher</i>
<i>Chapa, Lourdes</i>	<i>ESY Inst. Aide</i>	<i>Mizwicki, Mike</i>	<i>Health Teacher</i>
<i>Drury, Dawn</i>	<i>Steam Camp Teacher</i>	<i>Mondloch, Karlene</i>	<i>Steam Camp Teacher</i>
<i>Giambeluca, Katie</i>	<i>Steam Camp Teacher</i>	<i>Nelson, Katie</i>	<i>Steam Camp Teacher</i>
<i>Gunther, Sara</i>	<i>Textbook Room</i>	<i>Owens, Bill</i>	<i>ESY Inst. Aide</i>
<i>Gonzalez, Hector</i>	<i>Steam Camp Teacher</i>	<i>Pawlicki, Krissy</i>	<i>ESY Inst. Aide</i>
<i>Graef, Autumn</i>	<i>ELL Summer Matters</i>	<i>Perlini, Samantha</i>	<i>ESY Inst. Aide</i>
<i>Guibault, Collin</i>	<i>ESY Support</i>	<i>Pomerleau, Nicole</i>	<i>ESY Teacher</i>
<i>Hanson, Nancy</i>	<i>Steam Camp Teacher</i>	<i>Prorok, Vanessa</i>	<i>GradPoint Teacher</i>
<i>Hennelly, Patrick</i>	<i>Math Teacher</i>	<i>Rocha, Julian</i>	<i>ESY Inst. Aide</i>
<i>Hernandez, Jennifer</i>	<i>GradPoint Teacher</i>	<i>Rodriguez, Carsyn</i>	<i>ELL Summer Matters</i>
<i>Hogan, Jackie</i>	<i>Steam Camp Teacher</i>	<i>Seiler, Naomi</i>	<i>ESY Inst. Aide</i>
<i>Jobst, John</i>	<i>Drivers Educ / BTW</i>	<i>Sette, Sylvana</i>	<i>ESY Inst. Aide</i>
<i>Johnson, Andy</i>	<i>ESY Teacher and United Government</i>	<i>Shirley, Lisa</i>	<i>Steam Camp Teacher</i>
<i>Kapotas, Alexander</i>	<i>English Teacher</i>	<i>Skura, Eugene</i>	<i>Steam Camp Teacher</i>
<i>Keane, Martin</i>	<i>World Studies Teacher</i>	<i>Taylor, Jennifer</i>	<i>ESY Teacher</i>
<i>Kennicott, Eva</i>	<i>Steam Camp Teacher</i>	<i>Vukovics, Joe</i>	<i>ESY Teacher</i>
<i>Korkowski, Lisa</i>	<i>Health Teacher</i>	<i>Washburn, Rita</i>	<i>Steam Camp Teacher</i>
<i>Krehmeyer, Elizabeth</i>	<i>Steam Camp Teacher</i>	<i>Whitson, Dave</i>	<i>Drivers Educ / BTW</i>
<i>Lendino, Joe</i>	<i>Locker Re-assignment</i>	<i>Wilhelm, Brett</i>	<i>Drivers Educ / BTW</i>
<i>Levinson, Amy</i>	<i>Steam Camp Teacher</i>	<i>Wynn, Rae</i>	<i>Drivers Educ / BTW</i>

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt
 NAY: None

DISTRICT 120 REPORTS

Facilities Annual Report

Mr. Quinn, Director of Facilities and Maintenance, reviewed the 2019 facilities summer projects. The projects included corrective work on the north facing curtain wall, balcony guardrail, door 300 in the STEM wing. The corrective work will be done at no cost to the district. One classroom will be reconditioned and a new washroom will be built to accommodate the Supportive Learning Program (SLP). Additional summer projects include LED lighting upgrades, VMA unit upgrades, moving the community pantry to the district office and making improvements to the parking lot potholes and cracks. Discussion was held on the topics. Board members thanked the maintenance and grounds crew for continually making the campus look great.

Impact Fee Waiver

Mr. Searle, business manager, shared that Carriage Crossing, a Residential Care Facility, has requested the district waive the impact fees. The district has agreed to waive the fees if the developer agrees not to make any tax objections on the property for seven years. Discussion was held on the topic.

Shared Services Compensation Matrix

Mr. Searle explained the shared services compensation matrix for positions and departments that will be shared by both districts. He shared the matrix provides a data-based method for determining the percentage of the salary and benefits costs that will be associated with each district for each position. He also shared the matrix included data from both district's 75 and 120 and was compared with other lake county school districts. A four year compensation matrix will be recommended at the next regularly scheduled board meeting. Discussion was held on the topic.

MHS Liaison Police Services Agreement

Mr. Searle shared the salary costs for the School Resource Officer (SRO) position. The cost will decrease by \$18,000 in the 2019-2020 school year. The Mundelein Police Department agreed to a two year agreement. Discussion was held on the topic.

Board Meeting Agenda Format

Dr. Myers shared the Shared Service Committee completed a practice run of the modified board agenda. It was agreed to implement the new agenda format at the August 2019 board meeting.

PRESS Policy #99 & #100, First Reading

Dr. Myers reviewed the first reading update for PRESS policy #99 and #100. He asked the board members to review the recommendations for policy 4:190. Discussion was held on the topic.

School Treasurer's Appointment

Dr. Myers reviewed that the Lake County Regional Office of Education annually requests that the Mundelein Board of Education identify the school treasurer. C. Andrew Searle, Chief Business Official will continue to be the treasurer for the district.

Appointment of Hearing Officers

Dr. Myers reviewed the appointment of Dr. Joe Porto as the primary hearing officer. A representative from District 75 will be the second hearing officer to conduct hearings for the 2019-2020 school year. The administration is recommending \$100 per hour for the primary hearing officer. The administrator from D75 will not receive the hourly rate because both districts are providing the service in-kind.

Estimated Expense Approval – 2019 IASB Joint Annual Conference

Dr. Myers reviewed that per HB4379, the Local Government Travel Expense Control Act, the school district must approve the expenses for the 2019 Joint Annual Conference. He shared that seven board members, four administrators and one support staff member will attend the IASB Annual Joint Conference in Chicago.

12-Month Administrator Job Descriptions

Dr. Myers reviewed the recommended changes to three 12-month administrator job descriptions. The changes in the job descriptions reflect the organizational chart presented at the April 2019 board meeting. Additional recommended changes will be made at the next regularly scheduled board meeting.

Federal Grant Application Process

Dr. Myers shared the Illinois State Board of Education (ISBE) for FY20 has implemented a new procedure requirement for districts receiving federal grants. School districts are required to complete a Federal Grant Application, (referred as a Consolidated District Plan), which outlines components of the Title I, II, III, IV and IDEA Part B Flow through Grants into one place. District 120 deadline is May 31, 2019. ISBE will provide feedback to the Consolidated District Plan and return to the district for revisions if necessary.

2019 School Board Governance Recognition

Dr. Myers shared the board is eligible to reapply for the School Board Governance Recognition. If they decide is to reapply, then the Board President will need to review and complete the application before the August 2019 due date.

2019 Illinois Association of School Board (IASB) Resolutions

Dr. Myers reviewed the invitation from the Illinois Association School Board (IASB) Delegate Assembly to submit any considerations for new resolutions. Board members must determine if they are interested in developing and submitting a proposal. If there is interest, the board member will review the proposal and take action at the June 18 meeting.

Annual Review of Safety Drills

Dr. Myers reviewed the school district requirements to review their safety and drill plans. The district is required to hold three fire drills, a bus evacuation drill, a law enforcement drill, severe weather and shelter-in place drill. Mundelein High School has completed all of these safety and drill plans. An addition, an active shooter drill will be conducted on October 01, 2019.

COMMITTEE UPDATES

Finance and Facility

No updates.

Shared Services

Updates presented at regular board meeting.

REPRESENTATIVE UPDATES

Community Outreach

Board members Davalos and Rastrelli shared updates on the various activities in the community and high school.

Legislative

Board member Mellon shared several legislative updates.

PRESS Policy

No updates.

MHS Foundation

No updates.

SEDOL

No updates.

ACTION ITEMS

Impact Fee Waiver

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Impact Fee and Tax Agreement for the Carriage Crossing Senior Living Development as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

MHS Liaison Police Services Agreement

It was moved by Board Member Yaffe, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the contract with The Village of Mundelein for police services at a cost not to exceed \$95,000 in FY2020, and \$97,000 in FY2021.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

School Treasurer's Appointment

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the School Treasurer's appointment and school treasurer's bond effective July 1, 2019 through June 30, 2020 and sign the appropriate forms to be filed with the Regional Superintendent of Schools.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Appointment of Hearing Officers

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve Dr. Joe Porto, retired superintendent as the primary hearing officer and an administrator from District 75 as the secondary hearing officer for Mundelein High School.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Estimated Expense Approval – 2019 IASB Joint Annual Conference

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the estimated total cost seven board members to attend the 2019 Joint Annual Conference for approximately \$6,293, excluding mileage expense.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

12 Month Administrator Job Descriptions

Topic was removed from the vote.

Federal Grant Application Process

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the Consolidated District Plan in it's current draft, allowing for submission to ISBE. This includes elements of Title I, II, III, IV and IDEA Part B Flow Through as well as some newer requirements.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Annual Review of Safety Drills

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Annual Review of Safety Drills as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine it validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 8:51 p.m.

ACTION

FY19 Compensation Adjustment for Confidential Employee

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the annual percentage increase adjustment for Dan Crowe as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

MEA Certified Employee Sabbatical Leave

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve a paid leave of absence for Blair Winter, MEA certified employee as she participates in the Golden Apple recipient education program at Northwestern University.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for April 24, 2019.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt

NAY: None

ABSTAIN: Yaffe

PRESIDENT'S PREROGATIVE

Board President Vogt shared that graduation was well attended. She requested that all the board members receive technology training.

ADJOURNMENT

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 adjourn the meeting of May 23, 2019 at 9:51 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION