

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the tenth day of May 5, 2020, at 6:32 p.m.

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Tom Ouimet, Vice-President (*Virtual Attendance*)
Lisa Yaffe, Secretary (*Virtual Attendance*)
Sara Davalos (*Virtual Attendance*)
Laura Mellon (*Virtual Attendance*)
Peter Rastrelli (*Virtual Attendance*)

ABSENT: Jane Siegal

D120 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official (*Virtual Attendance*)
Jamie DiCarlo, Assistant Superintendent of Student Services (*Virtual Attendance*)
Shane McCreery, Director of Human Resources (*Virtual Attendance*)
Dr. Anthony Kroll, Principal (*Virtual Attendance*)
Stacey Gorman, Asst. Principal of Teaching and Learning (*Virtual Attendance*)
Troy Parola, Athletic Director (*Virtual Attendance*)

AUDIENCE MEMBERS:

Dean Petros, MEA President

CALL TO ORDER

Board of Education of Mundelein High School District 120 board members: Davalos, Mellon, Ouimet, Rastrelli, Yaffe and Vogt were present for the May 5, 2020 board meeting.

All in favor by voice vote: 6-0

CITIZENS' COMMENTS

No citizen comments.

CONSENT AGENDA

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli that the Board of Education of Mundelein High School District 120 approve the consent agenda of May 5, 2020 which included:

- March 10, 2020 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List/FOIA
- Personnel Report
- Employment – Certified FY21 – Samantha Babcock, Sebastian Falinski
- Employment – Coaching – Melanie Arango, Sebastian Falinski
- FMLA – William Russell, Andy Sturgeon

TRS Approved Leave – Stacey McLeod

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

DISTRICT 120 REPORT

Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund

Andy Searle, chief school business official, reviewed the request for the resolution to transfer from the operations and maintenance fund to the debt service fund. The funds will be utilized to make the annual principal and interest payment. The transfer will be budgeted annually until the issuance is paid off in 2025.

FY 2019-2020 Tentative Amended Budget

Mr. Searle, reviewed the changes to the FY2019-20 tentative amended budget. The amended budget is available on the District website and the District office for the required 30 days. A public hearing will be scheduled prior to the regular meeting of June 16, 2020, to allow for public comment. Discussion was held on the topic.

Job Descriptions

Shane McCreery, director of human resources, reviewed the changes to five of the shared-service job descriptions. He shared that the changes have been made to reflect the accurate duties and qualifications. Additionally, District 120 had three job descriptions that required revisions to reflect current responsibilities.

Graduation Requirements for Class of 2020

Anthony Kroll, principal, shared that due to executive order 2020-31 and ISBE's corresponding emergency rules that suspended certain statutory graduation requirement minimums. The changes allowed local districts to modify or reduce the local graduation requirements for the class of 2020. He shared the modified graduation requirements.

eLearning Update

Stacey Gorman, assistant principal of teaching and learning, thanked various staff members that assisted with eLearning. She reviewed the extended eLearning, communication with students and families, obstacles the district has had to overcome, and teaching training.

She also reviewed the eLearning structure, assignments, student expectations, type of eLearning assignments and activities, new assignments connected to student interest, remote assessment, eLearning grading, the focus on supporting students with incompletes and social emotional wellbeing.

She shared the results from the eLearning surveys sent to students and parents. She concluded with sharing what the district has learned and what the fall may look like if social distancing is required.

Jamie DiCarlo, assistant superintendent of student services, reviewed the programming, communication, and evaluations during the COVID-19. She also reviewed private placement. Discussion was held on the topics.

Activities Update

Dr. Kroll shared that due to the "Stay at Home" order, spring activities were either cancelled or suspended. He shared the various activities the high school would be doing to celebrate the

graduating seniors. In addition, he provided an update on athletic celebrations, eLearning summer school and driver's education.

PRESS Policy #103, First Reading

Kevin Myers, superintendent, reviewed the recommendations presented by IASB PRESS Plus. A second and final reading will be discussed at the June 16, 2020 board meeting.

Emergency Suspension of Policy Due to COVID-19 Pandemic

Dr. Myers thanked the board for their support. He reviewed the recommendation from the Illinois School Board Association resolution for the emergency suspension of policy due to the COVID-19 pandemic. He requested the board consider the resolution.

Establishment of Dates, Place and Time of Regular Meetings

Dr. Myers shared the MHS Board of Education must approve and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education are held at 6:30 p.m. on the second Tuesday of each month, unless otherwise specified.

School Treasurer's Appointment

Dr. Myers reviewed that the Lake County Regional Office of Education annually requests that the Mundelein Board of Education identify the school treasurer. C. Andrew Searle, Chief Business Official will continue to be the treasurer for the district.

Appointment of Hearing Officers

Dr. Myers reviewed the appointment of Dr. Joe Porto as the primary hearing officer. A representative from District 75 will be the second hearing officer to conduct hearings for the 2020-2021 school year. The administration is recommending \$100 per hour for the primary hearing officer. The administrator from D75 will not receive the hourly rate because both districts are providing the service in-kind.

IASB Resolution Submission

Dr. Myers reviewed the invitation from the Illinois Association School Board (IASB) Delegate Assembly to submit any considerations for new resolutions. Board members must determine if they are interested in developing and submitting a proposal. If there is interest, the board member will review the proposal and take action at the June 16, 2020 board meeting.

Textbook Adoption, First Reading

Dr. Kroll reviewed the first reading for the materials recommended for adoption by the Math department, *Math Lit. 2nd Edition*. The book will allow students to access a dual credit opportunity with the College of Lake County. The information will remain in the Superintendent's office until the second and final reading at the next board meeting.

BOARD ACTION ITEMS

Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund in the amount of \$247,800.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

2019-2020 Tentative Amended Budget

It was moved by Board Member Rastrelli, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the 2019-2020 Tentative Amended Budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

Job Descriptions

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the Shared Services Superintendent, Shared Services Executive Assistant to the Superintendent, Shared Services Chief of Staff, Shared Services Payroll Coordinator, Shared Services Executive Assistant to the Assistant Superintendent of Student Services, Assistant Athletic Director, Administrative Assistant Special Education/Interpreter, Student Information System Manager, job descriptions as presented

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

Emergency Suspension of Policy Due to COVID-19 Pandemic

It was moved by Board Member Rastrelli, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 adopt the Emergency Suspension of Policy Due to COVID-19 Pandemic resolution as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

Establishment of Dates, Place and Time of Regular Meetings

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt the establishment of regular meetings of the Board of Education be held at 1500 W. Hawley Street, Mundelein, Illinois, at 6:30 p.m. on the second Tuesday of every month, unless otherwise specified.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

School Treasurer's Appointment

It was moved by Board Member Yaffe, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the School Treasurer's appointment and school treasurer's bond effective July 1, 2020 through June 30, 2021 and sign the appropriate forms to be filed with the Regional Superintendent of Schools.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

Appointment of Hearing Officers

It was moved by Board Member Rastrelli, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve Dr. Joe Porto, retired superintendent as

the primary hearing officer and an administrator from District 75 as the secondary hearing officer for Mundelein High School.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Vogt, Yaffe

NAY: None

President's Prerogative

Board president Vogt thanked everyone for understanding the changes due to the pandemic. She stated that we are in this together.

ADJOURNMENT

It was moved by Board Member Mellon, seconded by Board Member Ouimet, that the Board of Education of Mundelein High School District 120 adjourn the meeting on May 5, 2020 at 8:43 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

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