

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the twelfth day of November 2019, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Tom Ouimet, Vice-President
Lisa Yaffe, Secretary
Sara Davalos
Laura Mellon
Peter Rastrelli
Jane Siegal

ABSENT: None

D120 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent (*entered at 6:50 pm and exited at 8:10 pm*)
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director for Human Resources

AUDIENCE MEMBERS:

Dean Petros, MEA President
Barbara Tegtmeier, MESA Vice-President
Willard Strom, Community Member

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the agenda for November 12, 2019.

CITIZENS' COMMENTS

Community members, Willard Strom thanked the board members for addressing the flooding concerns on his property. He shared that he received a letter from the school district attorney advising him the district is reviewing the matter.

DISTRICT 120 REPORT

2019 Estimated Property Tax Levy

Andy Searle, chief school business official, reviewed the 2019 estimated property tax levy and the projected 2019 tax levy distribution. Prior to filing the final budget with Lake County a Public Hearing will be held at the next regularly scheduled board meeting in December. Discussion was held on the topic.

PTAB Stipulation of Assessment

Mr. Searle reviewed the PTAB stipulation request from the Shiner Management Group. The group is requesting an assessment reduction for a property in the Mundelein Crossings commercial area. The administration recommended to approve the request. Discussion was held on the topic.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos that the Board of Education of Mundelein High School District 120 approve the consent agenda of November 12, 2019 which included:

- October 8, 2019 Regular Board Minutes
- October 8, 2019 Public Hearing Minutes (eLearning Program)
- October 30, 2019 Shared Services Committee Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List/FOIA
- Personnel Report
 - Employment - Certified – Amber Bolke
 - Employment - Classified – Victoria Andersen
 - Employment – Intramural Sponsors – Julie Ellingsen, Patrick Hennelly, Mike Vukovics
 - FMLA – Michael Dayton
 - Retirement – Brett Maki (*Intent to Retire in 2024*)
 - Termination of Employment – Enrique Zavala

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Board of Education Mundelein Elementary School District 75 board members Avila, DuPont, Erickson, Fingerhut, Frice, Holly, St. Clair, Dr. Myers, superintendent and T. Rancak, chief business official, entered open session at 6:50 p.m.

Board President Vogt welcomed D75 board members. She read a quote and thanked District 75 board members for joining them to review the shared topics. Board President Holly also welcomed D120 board members. Dr. Myers congratulated board members for School Board Member Day and thanked them for their service.

DISTRICT 120 REPORT

District Office Options Update

Dr. Myers reviewed that D75, D120 and the Shared Services committee have each reviewed the intergovernmental agreement for the 470 N. Lake St. renovations. The Shared Services committee members shared the recommendations. Discussion was held on the topic. It was agreed to incorporate the following items into the Intergovernmental Agreement:

- As part of the Intergovernmental Agreement, D120 agrees to reimburse D75 for the design and construction costs of the renovation project in an amount not to exceed \$378,000.
- In the event the costs for the project exceed \$378,000, D120 and D75 agree to each be responsible for 50% of the additional costs.
- After the renovation work is complete, all costs for repairs and improvements shall be shared equally.
- All costs for utility service and maintenance shall be shared equally.
- In the event that D75 decides to sell 470 N. Lake Street D120 shall have the right of first refusal to purchase the building.
- If D120 purchases the property a prorated amount of the renovation will be applied as the down payment.

- In the event of a termination of the agreement by D75, D75 shall refund to D120 a portion of the renovation costs. A 15 year proration schedule is located within the Intergovernmental Agreement.
- At the end of the 15 year proration schedule D75 and D120 will co-own the property.
- A separation clause defining who gets what will be added if the separation occurs after year 15 years.

Each district will have their school district attorney review the items. The topic will be reviewed at the next regularly scheduled board meeting for each district.

Strategic Planning Process

Dr. Myers reviewed the purpose of a strategic plan. Board member Mellon reviewed that in the Declaration for a Shared Services Model document the two boards agreed to update the mission and vision statement. They also agreed to share a maximum of two goals based on the best interest of students. She also shared the three joint goals that support the shared services declaration priorities. Board member Erickson reviewed the work that will be done by the board. He reviewed the areas needed to achieve the mission and vision statement. Board member Frice reviewed District 75's current mission and vision statement. Board president Vogt reviewed District 120's current mission and vision statement. She shared the common language from the current mission and vision statements. The boards discussed the possibility for the statement to be learned at all grade levels.

Dr. Myers will work with D75 and D120 leadership teams to develop the areas that will focus on the specific goals. He reviewed that the goals will be established for a three-year period and will align with the vision. A system will be developed for staff members to track the progress of the goals. He asked board members to send board members Erickson or Vogt their ideas for a mission statement. Discussion was held on the topic.

Consultant Service Agreement

Dr. Myers reviewed the recommendation to approve Dale Truding, LLC as the consultant for the strategic planning process. The cost will be shared with District 75. Discussion was held on the topic.

Triple I Joint Conference Meeting

Dr. Myers and Ana Ortiz, executive assistant to the superintendent, reviewed the information provided to the board members and administrators attending the Triple I Joint Conference. Board members shared the panel sessions they are attending.

Board of Education Mundelein Elementary School District 75 board members Avila, DuPont, Erickson, Fingerhut, Frice, Holly, St. Clair, Dr. Myers, superintendent and T. Rancak, chief business official, exited open session at 8:08 p.m.

ACTION ITEMS

2019 Estimated Property Tax Levy

It was moved by Board Member Ouimet, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve 2019 Estimated Property Tax Levy as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Property Tax Appeal Board (PTAB) Stipulation of Assessment

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the PTAB Stipulation of Assessment for PIN#10-23-109-006, which stipulates that the assessed value for such PIN will be \$300,000 in assessed value for tax year 2018.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Consultant Service Agreement

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the consultant service agreement with Dale Truding, LLC in the amount of up to \$1500 per day.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

President's Prerogative

Board President Vogt reviewed the IASB Committee Resolutions that will be reviewed at the 2019 Triple I conference. Board members held discussion on the resolutions and provided the board delegate their recommendations.

ADJOURNMENT

It was moved by Board Member Yaffe, seconded by Board Member Ouimet, that the Board of Education of Mundelein High School District 120 adjourn the meeting of November 12, 2019 at 8:26 pm.

Motion approved by voice vote: 7-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

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