

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION  
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

**MINUTES OF THE BOARD OF EDUCATION of Mundelein Consolidated High School District 120 held on the fourteenth day of August 2018, at 6:30 p.m.**

Members of the Board of Education present:

**PRESENT:** Joanne Anderson, President  
Al Hitzke, Vice-President  
Laura Vogt, Secretary  
Sara Davalos  
Laura Mellon  
Thomas Ouimet  
Jane Siegal

**ABSENT:** None

**ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent  
C. Andrew Searle, Chief School Business Official  
Dr. Anthony Kroll, Principal  
Shane McCreery, Director of Human Resources  
Jamie DiCarlo, Director of Special Education  
Stacey Gorman, Director of Curriculum and Instruction  
Tom Buenik, Director of Guidance  
Troy Parola, Athletic Director  
Michael Pope, Asst. Principal  
Dr. Jessica Herrmann, Systems of Support Coordinator

**AUDIENCE MEMBERS:**

Dean Petros, MEA President

**AGENDA**

It was moved by Board Member Hitzke, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 approve the agenda for July 17, 2018.

**CITIZENS' COMMENTS**

No citizen comments.

**BOARD SALUTES**

Dr. Kroll thanked certified staff members, Melissa Sethna and Jim Drier, for organizing the new hire orientation. He also thanked the maintenance and facilities group and the technology staff for ensuring the school was ready for the first day of school.

Dr. Myers thanked Jan Swanston, school nurse, and the many individuals who helped facilitate a very successful health fair. He also thanked Stacey Gorman, director of curriculum and instruction, for organizing the delivery of the AP signs. He congratulated Patrick Grady, 2014 MHS graduate for leading the development of a prototype car, which broke the world record in fuel efficiency.

Dr. Myers reported that Mundelein High School's school rating has improved in NICHE.com and Great Schools.org.

### **CONSENT AGENDA**

It was moved by Board Member Mellon, seconded by Board Member Hitzke that the Board of Education of Mundelein Consolidated High School District 120 approve the amended consent agenda of August 14, 2018 which included:

- July 17, 2018 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report
  - Employment – Certified - SY2018-19 – Joseph Klein; Jenna Lumsden
  - Employment – Classified – SY2018-19 – Elizabeth Apgar; Jennifer DiBella; Patrick Feil; Samantha Rizzo
  - Employment – Coaches – Brian Barrett; Heather Crawford; Julia Loverde; Christopher Pickens; Vanessa Prorok; Chris Sweno
  - Employment – Other – Casia Holmgren; Jennifer Kallieris
  - FMLA/Leaves of Absence – Jonathan Meier; Michelle Kierna; Randy Ramirez; Kristina Rizzo
  - Resignations - Classified – Brian Packowitz; Lisa Saunders; Dan Warren

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### **DISTRICT 120 REPORTS**

#### 2017-18 Playbook Review and 2018-19 Playbook Benchmarks

Dr. Kevin Myers reviewed the core values and the thematic goals. The administrators reviewed nine areas how the district will measure the growth toward the thematic goals.

Tom Buenik, director of guidance, reviewed increasing the number of students earning a "C" or better in every class for all students. Mr. Buenik shared the number of freshmen who are on track to graduate.

Jessica Herrmann, systems of support coordinator, reviewed the next steps of increasing the number of students earning all C's or better. The 2018-19 academic and social/emotional supports provided to students include a new freshman advisory, push in support in core classes, math lab/literacy center/study café, blended learning, math credit recovery and academic support/strategic reading course.

Stacey Gorman, director of curriculum and instruction, shared there is additional support in English II with the addition of a reading specialist which allows for teacher feedback and collaboration.

Dr. Herrmann also reviewed the three areas that included data informed decision-making. A new tool, eduCLIMBER has been added to assist with the collection of data.

Ms. Gorman also reviewed the three additional supports provided for teachers which include peer tutors, classroom visits by instructional coaches for all teachers, and additional push in support in English, Math and Social Studies classes. Discussion was held on the topic.

Additional, Ms. Gorman reviewed the advanced placement (AP) and Honors enrollment. She shared the 2016-17 school year versus the 2017-18 school year by ethnicity and total number of students taking at least one AP and/or Honors class. The AP enrollment number has decreased and the Honors classes have increased. She also shared the data on students who earned honors in World Studies and students who enrolled in English 1 and received honors credit in World Studies. She shared that of 104 students who were not placed in honors classes “earned honors” last year and 79 of those 104 students are taking at least one honors class this year. The next five steps include parent outreach, outreach by students in honors and/or AP classes, setting equity targets for honors and AP classes and exploring other freshmen core classes for the expansion of earned honors.

Discussion was held concerning ways to change the mindsets of the students who were not placed in honors classes “earned honors” last year and the students who elected to take at least one honors class this year. She also shared the eight AP and honors supports provided to students.

Mr. Pope reviewed the attendance rate data for SY2015-16 through SY2017-18. The goal for SY2018-19 is to maintain 95% or higher attendance from all categories. He also reviewed the chronic truancy rate data for SY2015-16 through SY2017-18. He explained the difference between a student who is chronic truant versus truant minor. He shared the goal for the chronic truancy versus chronic absenteeism. Two new initiatives are the Hero program and the increase in home visits.

He reviewed Out-of-School suspensions (OSS), and In-School suspensions (ISS) data for SY2015-16 through SY2017-18. The goal for SY2018-19 is to decrease the disproportionality in Out-of-School suspensions (OSS) and the zero incidents with In-School suspensions (ISS). This school year will be a research/planning year to implement an updated version of ISS with imbedded behavior and academic supports. The MTSS Collaborative team and other participants will research, discuss, and plan. This should address behavioral concerns and provide academic opportunities. The use of service hours will continue as an alternative to ISS and the addition of the Hero system to increase parent communication and timely interaction.

He shared the Out of District - Outplacement data for SY2015-16 through SY2017-18. Ombudsman and the Regional Safe School Program are alternative programs the district utilizes to assist students with continuing their education needs.

He reviewed the parent contact data for SY2015-16 and SY2017-18. The goal for SY2018-19 is to increase the parent contact rate to 100%.

Troy Parola, athletic director, reviewed the goal to increase the number of students who participate in athletics, clubs and activities. He reviewed the SY2015-16 through SY2017-18 clubs/activities and athletics data extra-curricular participation. He reviewed the participation by ethnicity and the nine areas of growth. He also shared that beginning with the 2018-2019 school year, the North Suburban Conference will establish a formal policy as to how all schools in the NSC will handle Hate Speech issues.

Dr. Anthony Kroll, principal, reviewed the graduation data for SY2014-15 through SY2016-17. He stated the SY2017-18 graduation data is still pending from the Illinois State Board of Education (ISBE). The SY2018-18 goal is to increase the overall graduation rate to 92%. The

next steps are to provide instructional coaching, equitable professional development, MTSS interventions, and focus on attendance and grades in PLC's.

Dr. Myers concluded the presentation with reviewing how the district will move forward with the 2018-2019 playbook goals. He reviewed how the district will measure growth toward the thematic goals. The next playbook review will be at the February 12, 2019 board meeting. Discussion was held on the topic.

#### Special Education Update

Jamie DiCarlo, director of special education, and Andy Searle, chief school business official, provided an update on the special education programming for the SY2018-2019 which included the new transition center and the financial outlook for the special education program.

#### Proposed Amendment for 2018-2019 School Calendar

Dr. Kroll reviewed the proposed amendment for the 2018-2019 school calendar. The district is recommending the addition of two half days, September 21, 2018 and February 22, 2019. He shared that the State Board of Education has provided limited information regarding the mandatory state testing which is scheduled in April 2019. Day 1 would test 10th and 11th grade students. Day 2 would test 9th and 11th grade students and those dates would be non-attendance days for seniors.

#### Article Review Process

Dr. Myers shared the board members will be selecting the articles that will be reviewed in the 2018-19 school year. He requested that four articles be related to the MHS core value of equity. The board members selected the board date when they will be presenting the article. Board member Siegal will present in October, followed by board member Mellon, November; board member Ouimet, December; board member Vogt, January; board member Hitzke, February; board member Anderson, March; and board member Davalos, April.

#### Tentative Budget 2018-2019

Mr. Searle reviewed the FY2018-19 tentative budget. The tentative budget will be available on the district website and in the business office for the next 30 days. The final adoption of the budget will be at the September 11, 2018 board meeting.

#### 2018-19 Academic Topics

Dr. Myers reviewed the list of academic topics that will be presented during the 2018-2019 school year. Additional topics were also reviewed as potential fill-ins.

#### Mundelein HS D120 Updated Board Agreements

The board members agreed to postpone reviewing the board agreements until the next scheduled board meeting.

#### Joint Board Meeting D120/D75

Dr. Myers shared a joint board meeting will be held with District 75 on February 12, 2019.

#### Estimated Expense Approval – (Triple I Conference)

Dr. Myers reviewed that per HB4379, the Local Government Travel Expense Control Act, the school district must approve the expenses for the 2018 Joint Annual Conference. The cost will include seven board members, three administrators and one support staff member to attend the IASB Annual Joint Conference in Chicago

#### Revised Establishment of Dates, Place and Time of Regular Meetings

Dr. Myers reviewed the recommendation to move the monthly board meeting location to the district office, located at 1500 W. Hawley.

Board Meeting Procedures Summary

Dr. Myers reviewed the current board agenda format and new school board binder. The board members reviewed a board meeting exit slip that was included in the school binder. The board meeting exit slip form reviews six areas that board members can select to evaluate and provide feedback on the meeting. Dr. Myers and Board President Anderson will review the forms.

FOIA Update

NBC Universal made a FOIA request.

**COMMITTEE UPDATES**

PRESS Policy

No updates.

Legislative

Laura Mellon, board member, provided an update on current topics with the state legislation.

Community Outreach

Board members were invited to attend the Friday Bash and the Parent Ambassador Community Picnic.

Finance and Facility

Mr. Searle stated that a meeting will be held in the October.

SEDOL

No updates.

**ACTION ITEMS**

Proposed Amendment for 2018-2019 School Calendar

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the proposed amendment for 2018-19 school calendar as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Tentative Budget 2018-2019

It was moved by Board Member Ouimet, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the 2018-2019 tentative budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Mundelein HS D120 Updated Board Agreements

Postposed

Upon roll call, the following members voted:

AYE: None

NAY: None

Estimated Expense Approval – (Board Member Training)

It was moved by Board Member Hitzke, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the estimated total cost for the 2018 Joint Annual Conference for approximately \$8,220.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Revised Establishment of Dates, Place and Time of Regular Meetings

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the change in place for the Board of Education meetings to 1500 West Hawley St., Mundelein IL.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

**EXECUTIVE SESSION**

It was moved by Board Member Vogt, seconded by Board Member Hitzke, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Student disciplinary cases 5ILCS 120/2(c)(9)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

**OPEN SESSION**

The Board reconvened to Open Session at 10:16 p.m.

**ACTION**

Executive Session Minutes

It was moved by Board Member Vogt, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for July 17, 2018.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

**ADJOURNMENT**

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 adjourn the meeting of August 14, 2018 at 10:18 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

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JOANNE ANDERSON, PRESIDENT  
DISTRICT 120, BOARD OF EDUCATION

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LAURA VOGT, SECRETARY  
DISTRICT 120, BOARD OF EDUCATION

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APPROVED