

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the eleventh day of February 2025, at 6:32 p.m.

MEMBERS OF THE BOARD OF EDUCATION:

PRESENT: Peter Rastrelli, President
Linda Vecchie, Vice President
Tom Ouimet, Secretary
Jennifer Hill
Laura Mellon
Aaron Wellington

ABSENT: Mark Ponce

D120 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
Shane McCreery, Assistant Superintendent of Human Resources and Legal
Cathy Johnson, Assistant Superintendent of Finance and Operations
Stacey Gorman, Assistant Superintendent of Teaching and Learning
Alex Taylor, Principal
Peter Gill, Director of Public Relations
Kevin Quinn, Director of Facilities and Maintenance

GUEST: John Epperson, Miller Cooper & Co., LTD

CALL TO ORDER

Board of Education of Mundelein High School District 120 board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie and Wellington were present for the February 11, 2025, regular board meeting.

All in favor by voice vote: 6-0

CITIZENS' COMMENTS

No citizen comments.

CONSENT AGENDA

It was moved by Board Member Wellington, seconded by Board Member Mellon that the Board of Education of Mundelein High School District 120 approve the consent agenda of February 11, 2025, which included:

- January 14, 2025, Regular Board Minutes
January 22, 2025, Special Board Meeting Minutes
- Bill List
- SAF Bill List
- Annual Renewal List/FOIA
- Financial Report
- Approval of Personnel Report
Business Office (Shared Services) Personnel Update: Vittoria Carey, Maggie Gasior, Joanne Logan, Amanda Parola
Employment Certified: Courtney Karras, Aaron Kasting

Employment Coaching Spring Update: Megan Joyce, Frank Mahar, Jim Tsagalis
FMLA Request: Elisa Metzger
Resignation: Samantha Farmer, Wendy Inman
Retirement: Julie Hupp (Effective 5/23/25)

Upon roll call, the following members voted:

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

DISTRICT 120 REPORT

Audit Financial Review (AFR)

Mr. John Epperson, Miller Cooper, reviewed the results and recommendation from the audit and annual financial report (AFR). He reviewed the district's operating fund balances, operating reserves and the capital project fund. He also noted that there is an opportunity to evaluate technology and data security. Discussion was held on the topic.

Rental Agreement

Cathy Johnson, assistant superintendent of finance and operations, reviewed the recommendation to approve the revised 2025 facilities rental agreement.

1500 W. Hawley St. Building Renovation Bids

Ms. Johnson reviewed the Transition Center renovation bids that were recommended for approval. Discussion was held on the topic

Job Descriptions

Ms. Johnson reviewed the revised job descriptions for the business office. She shared the job descriptions were revised to reflect the current job duties that are assigned to the roles. Discussion was held on the topic.

Mid-Year Review

Stacey Gorman, assistant superintendent of teaching and learning, and Dr. Alex Taylor, principal, presented updates on strategic plan goals 1, 2, and 7. They shared the goals that focused on academic growth achievements and initiatives that demonstrate growth in targeted student achievement areas. Discussion was held on the topic.

Declaration and Board Agreement Amendment

Dr. Kevin Myers, superintendent, and the board members reviewed the modifications recommended to the declaration. Discussion was held on the topic.

COMMITTEE UPDATES

Finance and Facilities

Committee members reviewed a draft of the Transition Center construction project. Discussion was also held on a modified school calendar and communication to the community members pertaining to the construction project. The information is also located on the school website. Discussion was held on the topic.

PRESS Policy

No update.

Shared Services

Committee member Hill provided an update on the move of the West District office staff to the East District office. Discussion was held on the topic.

REPRESENTATIVE UPDATES

SEDOL

No update.

Community Outreach

Committee members shared they various events they attended at the High School and community.

Legislative Update

Committee member Mellon provided several legislative updates.

BOARD ACTION ITEMS

Audit Financial Review (AFR)

It was moved by Board Member Mellon, seconded by Board Member Hill, that the Board of Education of Mundelein High School District 120 approve the Audit and Annual Financial Report (AFR), as presented.

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

Rental Agreement

It was moved by Board Member Wellington, seconded by Board Member Hill, that the Board of Education of Mundelein High School District 120 approve the revised 2025 MHS D120 Facilities Rental Agreement, as presented.

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

Approval of Job Descriptions

It was moved by Board Member Mellon, seconded by Board Member Hill, that the Board of Education of Mundelein High School District 120 approve the following job descriptions, as presented.

- Director of Finance - NEW
- Business Office Specialist - Bookkeeping Focus - NEW
- Business Office Specialist - Auxiliary Services Focus - NEW
- Business Office Specialist - Accounts Payable Focus - NEW

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

Declaration and Board Agreement Amendment

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 adopt the Declaration and Board Agreement Amendment, as presented.

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

1500 W. Hawley St. Building Renovation Bids

It was moved by Board Member Vecchie, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 approve and accept the proposals for \$4,793,408 for the D120 Transition Center Renovation work at 1500 West Hawley Street.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the project and to approve and execute change orders. With respect to change orders that necessitate an increase in the cost of contracts by 10% or more or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

AYE: Board members: Hill, Mellon, Rastrelli, Vecchie, Wellington

NAY: None

ABS: Ouimet

EXECUTIVE SESSION

It was moved by Board Member Wellington, seconded by Board Member Mellon, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 9:05 p.m.

CALL TO ORDER

Board of Education of Mundelein High School District 120 board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie and Wellington were present for the February 11, 2025, regular board meeting.

All in favor by voice vote: 6-0

ACTION

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Wellington, that the Board of Education of Mundelein High School District 120 approve the executive session minutes listed below:

- January 14, 2025, Executive Session Minutes I & II

Upon roll call, the following members voted:

AYE: Board members: Hill, Mellon, Ouimet, Rastrelli, Vecchie, Wellington

NAY: None

ADJOURNMENT

It was moved by Board Member Wellington, seconded by Board Member Ouimet, that the Board of Education of Mundelein High School District 120 board members: Hill, Mellon, Ouimet, Rastrelli,

Vecchie and Wellington moved all in favor that the Board adjourn from regular board meeting on February 11, 2025, at 9:12 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

PETER RASTRELLI, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

TOM OUMET, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

APPROVED