



Dear Parents/Guardians of the Class of 2018:

We have compiled some important information about what you should know; including eligibility, dates, times, and costs. If you have any questions, please contact the Main Office at 847-949-2200.

Eligibility

Students must meet all graduation requirements in order to participate in the graduation ceremony. Students are encouraged to check with their guidance counselors if they are uncertain of their eligibility status.

Students who have outstanding fee balances on their school accounts will not be allowed to participate in end-of-year activities including Prom, Grad Party, and Graduation. Fee balances are printed on the bottom of all progress reports and report cards. Chromebooks must be returned or purchased, and any Chromebook fees (repair or replacement) must be paid in order to be eligible to participate in the graduation ceremony. Please contact Mrs. Olson at extension 1235 with questions regarding your school account.

Purchase your Chromebook

Seniors have the option to purchase the Chromebook that was issued to them by MHS. The cost is \$25.00. Payment may be made on line or in the Bookstore beginning April 30 with cash or credit card. No checks will be accepted. Chromebooks not purchased must be returned for a senior to be eligible to participate in the graduation ceremony.

All Chromebooks not purchased must be returned by Friday, May 11.

Purchased Chromebooks are sold "as is" with no warranty. MHS will not offer any technology or repair support for purchased Chromebooks after the date of purchase. Loaners will still be available on a daily basis.

Senior Honors Ceremony

All seniors are invited to attend the annual Senior Honors Ceremony on Tuesday, May 8 at 7:00pm in the MHS Auditorium. Parents and family members are invited to attend. Following the ceremony, all guest and students are invited to attend a reception for refreshments.

Students receiving recognition (either individually or as part of an honored group) will notified.

Students should be properly dressed.

Boys: Dress pants and dress (collared) shirt (no shorts or jeans); dress shoes (no gym shoes or sandals)

Girls: Dress pants, skirt, or dress (no shorts or jeans); dress shoes (no gym shoes or flip flops)

Senior Finals

Final exams for seniors will take place on **May 9 & 10, 2018 as determined by each teacher**. These are regular schedule days with classes beginning at 7:45 a.m.

Below is a reminder of the requirements to be eligible to exempt finals:

- 1. Academic credits necessary to graduate – non graduates need to take final exams**
- 2. No suspensions during senior year**
- 3. No athletic or activities code violations during senior year**
- 4. Semester grade of "C" or better in the class for which the exam exemption is requested**
- 5. Parent and Teacher approval on exemption form**
- 6. No unexcused absences during semester 2 (Clarification: in ANY class. For example, if you were marked unexcused in 2nd period, you cannot exempt out of any finals)**

If you have any questions, please contact Mrs. Smigielski or Mr. Thatcher.

Initial eligibility will be run on April 27. Students will be notified by their student email if they are eligible. Eligible students must pick up a parent/teacher permission form in the Dean's Office. A second (confirming) eligibility will be run on May 7. Students who become ineligible will be notified by student email by May 8.

Graduation Practice

Graduation practice will be held at 9:00am on Wednesday, May 9 in the North Gym.

Cap and gown

Seniors should have already ordered and paid for their graduation cap/tassel/alumni medal and rental gown. Please contact Herff-Jones at 815-756-4743 with any questions regarding ordering or payment.

Friday, May 11 is the day to pick up the cap & gown, and tickets, turn in or purchase the Chromebook, turn in or pay for any outstanding textbooks, or library books, and pay any outstanding balance on a student account.

**All these tasks may be conducted in the North Gym from 7:45am to noon.
Students only need to be here for the time it takes to complete these tasks.
There will be a bus available at noon for students who need the bus to get home.**

**Friday, May 11 will be the only day to pick up cap & gown and tickets.
All other tasks may be taken care of ahead of time.**

Graduation Day

Graduation will be held Sunday, May 13 at 3:00pm at the Sears Centre Arena, Hoffman Estates. Please see our website for directions. Graduates need to report to the Sears Centre by 2:00pm. Doors open at 2:00pm.

Students should be properly dressed. Any student inappropriately dressed will be removed from the ceremony.

Boys: Dress pants and dress (collared) shirt (no shorts or jeans); dress shoes

Girls: Dress pants, skirt, or dress (no shorts or jeans); dress shoes, no purses

We believe that the graduation ceremony should reflect the high standards which characterize Mundelein High School. Accordingly, we expect all in attendance, both graduates and guests, to conduct themselves in a dignified and appropriate manner that reflects the significance of the occasion. Each one of us must do what we can to ensure that no one detracts from the dignity of the ceremony. Anyone disrupting the ceremony will be removed. Any student who is removed will have to attend a meeting of the Board of Education, with his/her parents, to receive his/her diploma.



Dr. Anthony Kroll, Principal

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