

### **BOARD OF EDUCATION**

### NOTICE OF BOARD MEETING

6:30 p.m.

### DISTRICT MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR TUESDAY, APRIL 17, 2018 IN THE DISTRICT MEETING ROOM, AT THE HIGH SCHOOL. 1350 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

JOANNE ANDERSON, PRESIDENT BOARD OF EDUCATION DISTRICT 120

Joanne Anderson

# Tuesday, April 17, 2018 District Meeting Room 6:30 p.m.

### \*\*Board Members will Tour the Annex Building at 5:30 pm\*\*

### **AGENDA**

4	CALL	$T \cap$		-
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- 2. <u>ESTABLISH QUORUM</u>
- 3. MOVE TO ADOPT AGENDA
- 4. CITIZENS' COMMENTS
- 5. BOARD SALUTES
- 6. CONSENT AGENDA
  - A. March 13, 2018 Regular Board Minutes
  - B. Personnel Report
  - C. Bill List
  - D. Financial Report
  - E. Treasurer's Report
  - F. SAF Bill List

### 7. <u>DISTRICT 120 REPORT</u>

- A. Article Review
- B. Human Resources, Job Description, First Reading
- C. Additional Staffing Request
- D. Textbook Adoption, First Reading
- E. Disposal of School Property
- F. Resolutions for Transfer from the Operations and Maintenance Fund to the Debt Service Fund
- G. FY2017-18 Tentative Amended Budget
- H. PRESS Policy #97, First Reading
- I. School Board Policy #6:300, First Reading
- J. 2018 Summer Hours
- K. Final 2017-2018 School Calendar
- L. 2019-2020 Proposed School Calendar
- M. Establishment of Dates, Place and Time of Regular Meetings
- N. FOIA Update
- O. Future Board Agenda Items

### 8. <u>COMMITTEE UPDATES</u>

- A. PRESS Policy
- B. Legislative
- C. Community Outreach
- D. Finance and Facility
- E. SEDOL
- F. Shared Services

### 9. ACTION ITEMS

- A. Additional Staffing Request
- B. Disposal of School Property

- C. Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund
- D. Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund
- E. FY2017-18 Tentative Amended Budget
- F. 2018 Summer Hours
- G. Final 2017-2018 School Calendar
- H. 2019-2020 Proposed School Calendar
- I. Establishment of Dates, Place and Time of Regular Meetings

### 10. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine it validity, 5 ILCS 120/2(c)(1)

Student Disciplinary Cases, 5ILCS 120/2(c)(9)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

### 11. ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. March 13, 2018 Executive Session Minutes
- B. FY19 Compensation for Administration and Confidential Employees'
- C. Grievance Resolution Agreement

### 12. PRESIDENT'S PREROGATIVE

- A. The President's opportunity to address the board members
- 13. ADJOURNMENT

ACTION	6
'	April 17, 2018

### **CONSENT AGENDA**

- A. March 13, 2018 Regular Board Minutes
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List

# **RECOMMENDED MOTION**;

That the Board of Education of Mundelein Consolidated High School District 120 approve the Consent Agenda of April 17, 2018.

ACTION: 6-A April 17, 2018

# OFFICIAL MINUTES OF THE BOARD OF EDUCATION MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

MINUTES OF THE BOARD OF EDUCATION of Mundelein Consolidated High School District 120 held on the thirteenth day of March, 2018, at 6:30 p.m.

Members of the Board of Education present:

**PRESENT:** Joanne Anderson, President

Al Hitzke, Vice-President Laura Vogt, Secretary

Sara Davalos Laura Mellon Thomas Ouimet Jane Siegal

**ABSENT:** None

#### **ADMINISTRATORS:**

Dr. Kevin Myers, Superintendent

C. Andrew Searle, Chief School Business Official

Dr. Anthony Kroll, Principal

Jamie DiCarlo, Director of Special Education

### **AUDIENCE MEMBERS:**

Dean Petros, MEA President Susan Jones, CPA, Miller Cooper & Co, Ltd Eric Ambrose, CPA, Miller Cooper & Co, Ltd

### **AGENDA**

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 approve the revised agenda for March 13, 2018.

### **CITIZENS' COMMENTS**

No citizen comments.

### **BOARD SALUTES**

Dr. Kroll congratulated Hannah Buscher for placing second at the IHSA 3-point showdown [State Final] and Ricky Rodriguez for earning \$20,000 as the recipient of the 2018 Coke Scholarship. He also thanked the student based school improvement committee for assisting in the selection of the artwork for the new mural.

Dr. Myers thanked staff members for organizing the first Latin dance at Mundelein High School. He also thanked Andy Sturgeon and the MHS Jazz band for performing at the GLVM 2018 Recognition event. He congratulated Dane and Reece Durlacher and Logan Kvien for competing at the Illinois High School Association [IHSA] state wrestling tournaments. He also thanked the MHS Parent Ambassadors for organizing several meetings at the local sender schools.

### **CONSENT AGENDA**

It was moved by Board Member Vogt, seconded by Board Member Mellon, the Board of Education of Mundelein Consolidated High School District 120 approve the revised consent agenda of March 13, 2018 which included:

- February 13, 2018 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report

Administration Reassignment from Department Chair to Teacher 2018-19 – David Mork

Change in Employment - Classified - Amanda Parola

<u>Employment – Certified</u> – Jennifer Lipski; Claire Plowgian

Employment - Coaching - Wendy Inman

Employment – Other – MaryBeth Babcock; Wallis Sloat

<u>Granting of Tenure Status – Certified Staff 2018-</u>19 – Julie Block; Michelle Billone; Valerie Riley; Janette Swanston

Resolution Regarding Dismissal of First, Second and/or Third-Year Probationary Teacher(s)

– Michael Bale

Resignation - Administration - Certified - Anthony Crespo; Brett Goldberg; Danielle

Leibowitz: Eileen Pearlman: Natalie Randazzo: Rachel Whelan

Resignation – Coaching – Natalie Randazzo

Retirement – Certified Staff – Kathryn Schweda

FMLA - Certified 2018-19 - Mark Landuyt

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### **DISTRICT 120 REPORTS**

### **Article Review**

Dr. Myers and board members Mellon and Vogt provided a summary on the equity conference which they attended. Board members Vogt and Mellon shared their experiences about the conference. Dr. Myers reviewed the cultural toss activity. The board members will complete the cultural toss activity at the next regularly scheduled board meeting.

### Miller Cooper & Co, LTD

Ms. Susan Jones, CPA, Miller Cooper & Co, Ltd reviewed the audit process conducted by Miller Cooper. She shared that Miller Cooper verifies all the financial transactions completed by the district. Discussion was held on the topic.

### Staffing Proposal for FY2018-2019

Dr. Kroll reviewed the staffing proposal for FY2018-2019. Discussion was held on the topic. He also shared an opportunity to partner with MacLean-Fogg on a co-op opportunity. The co-op would give ten junior students the opportunity to apply for a two-year internship. Guidance counselors can recommend a student who is interested in the technical field. MacLean-Fogg will compensate students during their internship and teach the students technical and soft skill training. Discussion was also held on the criteria required for hiring a student. Students can continue their apprenticeship after graduation.

### Village Green Bid Proposal

Mr. Searle reviewed the bids that were received by M/I Homes. He shared the bid information from both packages. Board members discussed the potential sale of the Village Green property, what share the district would utilize to generate revenue, and projected student growth. Board member Ouimet opposed the sale of the property. Board President Anderson discussed with board members which offer could benefit the district. Discussion continued on the topic. Dr. Myers asked board members to identify why the board would like to retain the property.

### 2018 Summer Projects

Mr. Searle reviewed the summer projects for the summer of 2018. The work will involve several potential projects throughout the building.

### Textbook Adoption, Second and Final Reading

Dr. Kevin Myers reviewed the recommendation for the second and final reading of Living on Your Own and Attainment's Explore Math 1 & 2.

### Ombudsman Renewal Agreement

Dr. Myers reviewed the contract renewal with Ombudsman Educational Services for the FY2018-2019 school year. Three slots will be purchased for the 2018-2019 school year.

### 2018-19 Illinois High School Association Membership Renewal

Dr. Myers reviewed the renewal membership to the Illinois High School Association for the 2018-2019 school year.

### Ratification of MEA – Video Cameras

Dr. Myers reviewed the recommendation for the memorandum of understanding. The MOU will allow the installation of video cameras in the Main Gym, North Gym, Lower Gym, Weight Room, and Pool of Mundelein High School. He explained the security cameras are for preventative measures and will not be used for any evaluation purposes of association members. It was agreed the cameras (and/or recordings from the cameras) may be used for other purposes, including surveillance. Discussion was held on the topic.

### **FOIA Update**

Dr. Myers reviewed the Freedom of Information Act [FOIA] requests made by Hodges, Loizzi on behalf of SEDOL.

### Future Board Agenda Items

Dr. Myers reviewed the upcoming events at Mundelein High School. He reminded board members about the equity conference scheduled in April 2018. He also invited board members to attend the staff variety show.

### **COMMITTEE UPDATES**

PRESS Policy

No updates.

### Legislative

Board member Mellon shared several legislative House Bills that are being proposed and pending at the State of Illinois.

### **Community Outreach**

Board members Davalos and Vogt shared information on recent school events at MHS and in the community.

### Finance and Facility

Mr. Searle shared the committee reviewed field improvements at District 75 in the summer of 2019.

### **SEDOL**

No updates.

### **CITIZENS' COMMENTS**

No citizen comments

### **ACTION**

### Staffing Proposal for FY2018-2019

It was moved by Board Member Hitzke, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve staffing proposal for FY2018-2019 as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### Textbook Adoption, Second and Final Reading

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the textbooks as presented.

### Attainment's Explore Math 1 & 2

- Explore Math Classroom Kit
- Explore Math Student Book 1
- Explore Math Student Book 2

### Living on Your Own

- Living on Your Own Classroom Kit
- Living on Your Own Survival Guide
- Living on Your Own Reader

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### Ombudsman Renewal Agreement

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to renew its contract with Ombudsman, reserving 3 slots at a total cost of \$18,279 and contracting for additional slots on an "as-needed" basis for \$750 per student per month or pro-rated to \$50 per day for partial months.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### 2018-19 Illinois High School Association Membership Renewal

It was moved by Board Member Vogt, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the renewal of District 120's membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2018 through June 30, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### Ratification of MEA – Video Cameras

It was moved by Board Member Hitzke, seconded by Board Member Ouimet, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to ratify the memorandum of understanding as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### Village Green Bid Proposal #3

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 reject all bids regarding the Village Green property.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

### **EXECUTIVE SESSION**

It was moved by Board Member Ouimet, seconded by Board Member Mellon that the Board adjourn for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

### **OPEN SESSION**

The Board reconvened to Open Session at 9:29 p.m.

#### ACTION

### **Executive Session Minutes**

It was moved by Board Member Vogt, seconded by Board Member Ouimet, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the executive session minutes for February 13, 2018.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

#### PRESIDENT'S PREROGATIVE

Board members Mellon and Vogt updated the board on the shared services meeting. The committee continues to review ways that D75 and D120 can work together to expand additional shared services.

### **ADJOURNMENT**

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 adjourn the meeting of March 13, 2018 at 10:00 p.m.

Motion approved by voice vote: 7-0.

JOANNE ANDERSON, PRESIDENT DISTRICT 120, BOARD OF EDUCATION

LAURA VOGT, SECRETARY DISTRICT 120, BOARD OF EDUCATION

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ACTION	6-C
	April 17, 2018

# **BILL LIST**

# **RECOMMENDED MOTION**

That the Board of Education of Mundelein Consolidated High School District 120 approve the Bill List for April 17, 2018

# MUNDELEIN HIGH SCHOOL DISTRICT 120 TOTAL BILL RECAP

		DATE:	April 17, 2018
PAYROLL:			
03/15/18 (Educ.)	\$ 983,858.90		
03/15/18 (Bldg.)	\$ 15,372.79		
03/29/18 (Educ.)	962,809.96		
03/29/18 (Educ.)	157,032.22		
03/29/18 (Bldg.)	15,369.01		
	_	TOTAL	\$ 2,134,442.88
BILLS TO BE APPROVE	<u>D:</u>		
10. Education	\$ 421,018.20	50. I.M.R.F.	-
20. Building	101,562.17	60. Site & Construction	840.00
30. Bond & Interest	-	80. Tort & Judgment	-
40. Transportation	142,787.13	· ·	
·		TOTAL	\$ 666,207.50
BILLS RELEASED MARC	CH 17, 2018:		
10. Education	\$ 4,193.61	50. I.M.R.F.	_
20. Building	85,685.43	60. Site & Construction	
30. Bond & Interest	-	80. Tort & Judgment	
40. Transportation	2,170.00	oo. Tort a daagom	
		TOTAL	\$ 92,049.04
WIRE TRANSFER PAYM	ENTS:		
20. Building	\$ -		
30. Bond & Interest			
		TOTAL	-
REVOLVING FUND:			
10. Education	\$ -	80. Tort	-
20. Building	-		
30. Bond & Interest	-		
40. Transportation	-		
		TOTAL	-
DATE APPROVED:			
		President, Board of Edu	cation
		Secretary, Board of Edu	cation

# MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120 FEBRUARY, 2017 FINANCIAL REPORTS

Attached please find the following financial reports for the month of February, 2017.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

### Mundelein High School District #120 Statement of Revenues and Other Sources Month Ending February 28, 2018

### Budget  24,961,022 125,000 809,500 1,338,276 1,450,200 1,045,078 29,729,076  3,271,943 15,000 30,000 50,000 33,000 - 3,399,943  3,247,343 12,000 - 250,100 3,509,443  1,089,006 4,000	\$ \$ \$	23,384 8,909 175,524 65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881 - 2,760 - 2,760	\$2	24,967,981 107,535 685,596 1,214,259 1,182,429 535,155 28,692,953 3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738 - - 3,247,452	100% 86% 85% 91% 82% 51% 97% 101% 83% 120% 223% 70% 0% 102%	\$ \$	(6,959) 17,465 123,905 124,017 267,771 509,923 1,036,123  (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)	93% 105%	\$2	24,220,78 81,34 873,58 1,266,10 988,61 700,16 11,14 29,54 65,66 83,45 1,300,00 5,289,41 3,343,22 12,11
125,000 809,500 1,338,276 1,450,200 1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	8,909 175,524 65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881	\$ \$ \$ \$ \$ \$ \$ \$ \$	107,535 685,596 1,214,259 1,182,429 535,155 28,692,953 3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	86% 85% 91% 82% 51% 97% 101% 83% 120% 223% 70% 0% 102%	\$	17,465 123,905 124,017 267,771 509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)		\$2	81,34 873,58 1,266,10 988,61 700,16 28,130,59 3,799,61 11,14 29,54 65,66 1,300,00 5,289,41 3,343,22
125,000 809,500 1,338,276 1,450,200 1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	8,909 175,524 65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881	\$ \$ \$ \$ \$ \$ \$ \$ \$	107,535 685,596 1,214,259 1,182,429 535,155 28,692,953 3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	85% 91% 82% 51% 97% 101% 83% 120% 223% 70% 0% 102%	\$	17,465 123,905 124,017 267,771 509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)		\$2	81,34 873,58 1,266,10 988,61 700,16 28,130,59 3,799,61 11,14 29,54 65,66 1,300,00 5,289,41 3,343,22
809,500 1,338,276 1,450,200 1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	8,909 175,524 65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881	\$	3,292,290 12,439 35,865 111,672 22,984 3,475,251 3,234,715 12,738	85% 91% 82% 51% 97% 101% 83% 120% 223% 70% 0% 102%	\$	123,905 124,017 267,771 509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)		\$	873,58 1,266,10 988,61 700,16 28,130,59 3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41
1,338,276 1,450,200 1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	175,524 65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881	\$	1,214,259 1,182,429 535,155 28,692,953 3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	91% 82% 51% 97% 101% 83% 120% 223% 70% 0% 102%	\$	124,017 267,771 509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)		\$	1,266,10 988,61 700,16 28,130,59 3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41
1,450,200 1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	65,216 1,649 274,681 - 2,674 - 18,986 221 - 21,881	\$	1,182,429 535,155 28,692,953 3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	82% 51% 97% 101% 83% 120% 223% 70% 0% 102% 100% 106% 0% 0%	\$	267,771 509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308)		\$	988,61 700,16 28,130,59 3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41
1,045,078 19,729,076 3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443 1,089,006	\$ \$	1,649 274,681 - 2,674 - 18,986 221 - 21,881 - 2,760	\$	3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	51% 97% 101% 83% 120% 223% 70% 0% 102% 100% 106% 0% 0%	\$	509,923 1,036,123 (20,347) 2,561 (5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)		\$	700,16 28,130,59 3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41 3,343,22
3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	274,681 - 2,674 - 18,986 221 - 21,881	\$	3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	97%  101% 83% 120% 223% 70% 0% 102%  100% 106% 0% 0%	\$	(20,347) 2,561 (5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)		\$	3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41
3,271,943 15,000 30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$ \$	2,674 18,986 221 - 21,881	\$	3,292,290 12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	101% 83% 120% 223% 70% 0% 102%	\$	(20,347) 2,561 (5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)		\$	3,799,61 11,14 29,54 65,66 83,45 1,300,00 5,289,41
15,000 30,000 50,000 33,000 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$	18,986 221 - 21,881 - 2,760	\$	12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	83% 120% 223% 70% 0% 102% 100% 106% 0%	\$	2,561 (5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)	105%	\$	11,14 29,54 65,66 83,45 1,300,00 5,289,41
15,000 30,000 50,000 33,000 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$	18,986 221 - 21,881 - 2,760	\$	12,439 35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	83% 120% 223% 70% 0% 102% 100% 106% 0%	\$	2,561 (5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)	105%	\$	11,14 29,54 65,66 83,45 1,300,00 5,289,41
30,000 50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$	18,986 221 - 21,881 - 2,760	\$	35,865 111,672 22,984 - 3,475,251 3,234,715 12,738	120% 223% 70% 0% 102% 100% 106% 0%	\$	(5,865) (61,672) 10,016 - (75,308) 12,628 (737.50)	105%		29,54 65,66 83,45 1,300,00 5,289,41 3,343,22
50,000 33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$	221 - 21,881 - 2,760 -	\$	111,672 22,984 - 3,475,251 3,234,715 12,738 - -	223% 70% 0% 102% 100% 106% 0% 0%	\$	(61,672) 10,016 - (75,308) 12,628 (737.50)	105%		65,66 83,45 1,300,00 5,289,41 3,343,22
33,000 - 3,399,943 3,247,343 12,000 - 250,100 3,509,443	\$	221 - 21,881 - 2,760 -	\$	22,984 - 3,475,251 3,234,715 12,738 - -	70% 0% 102% 100% 106% 0% 0%	\$	10,016 - (75,308) 12,628 (737.50)	105%		83,45 1,300,00 5,289,41 3,343,22
3,399,943 3,247,343 12,000 250,100 3,509,443 1,089,006	\$	221 - 21,881 - 2,760 -	\$	3,475,251 3,234,715 12,738	0% 102% 100% 106% 0% 0%	\$	10,016 - (75,308) 12,628 (737.50)	105%		1,300,00 5,289,41 3,343,22
3,399,943 3,247,343 12,000 250,100 3,509,443 1,089,006	\$	21,881 - 2,760 -	\$	3,475,251 3,234,715 12,738	0% 102% 100% 106% 0% 0%	\$	12,628 (737.50)	105%		1,300,00 5,289,41 3,343,22
3,247,343 12,000 - 250,100 3,509,443 1,089,006	\$	2,760	\$	3,234,715 12,738 - -	102% 100% 106% 0% 0%	\$	12,628 (737.50)	105%		5,289,41 3,343,22
12,000 - 250,100 3,509,443 1,089,006	\$	- -		12,738	106% 0% 0%		(737.50)		\$	
12,000 - 250,100 3,509,443 1,089,006	\$	- -		12,738	106% 0% 0%		(737.50)		\$	
12,000 - 250,100 3,509,443 1,089,006	\$	- -		12,738	106% 0% 0%		(737.50)		Ф	
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	\$	-			93%	\$	261,991	89%	\$	3,736,82
	\$	-								
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		1,347		6,128	153%		(2,128)			3,75
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620,000		141,492		484,778	78%		135,222			683,88
1,713,006	\$	142,839	\$	1,586,546	93%	\$	126,460	67%	\$	1,390,91
953,367	\$	-	\$	942,120	99%	\$	11,247		\$	841,98
3,000		752	,	3,441	115%	ľ	(441)			2,41
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956,367	\$	752	\$	945,561	99%	\$	10,806	101%	\$	848,84
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-		-		66,658			(66,658)			7,44
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1,000,000	\$	-	\$	66,658	7%	\$	933,342	77%	\$	507,44
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17,432	Ψ	- 44	Ψ			Ψ			Ψ	
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<u> </u>	<u> </u>		_			<u> </u>	-		_	
14,492	\$	11	\$	19,487	134%	\$	(4,995)	101%	\$	14,66
				ļ						
49 496	\$	-	\$	49 822	101%	\$	(326)		\$	173,34
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400	1	39		190	30%	φ	202			48
49,896	\$	39	\$	50,020	100%	\$	(124)	101%	\$	173,84
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	14,492 - - 14,492 - - 14,492 49,496 400 - 49,896	300,000   1,000,000   \$	700,000	700,000	66,658 700,000		66,658 0% 700,000 0% 300,000 0% 1,000,000 \$ - \$ 66,658 7%  14,492 \$ - \$ 19,434 134% \$ - 11 53 0% - 0% 14,492 \$ 11 \$ 19,487 134% \$  49,496 \$ - \$ 49,822 101% \$ 400 39 198 50% \$ - 49,896 \$ 39 \$ 50,020 100% \$	66,658 0% (66,658) 700,000 0% 700,000 300,000 0% 300,000 1,000,000 \$ - \$66,658 7% \$933,342  14,492 \$ - \$19,434 134% \$ (4,942) - 11 53 0% (53) 0% - 14,492 \$ 11 \$19,487 134% \$ (4,995)  49,496 \$ - \$49,822 101% \$ (326) 400 39 198 50% \$ 202	66,658 0% (66,658) 700,000 - 0% 700,000 300,000 - 0% 300,000  1,000,000 \$ - \$66,658 7% \$933,342 77%  14,492 \$ - \$19,434 134% \$ (4,942) - 11 53 0% (53) - 0% - 1  14,492 \$ 11 \$19,487 134% \$ (4,995) 101%  49,496 \$ - \$49,822 101% \$ (326) 400 39 198 50% \$202	66,658 0% (66,658) 700,000 - 0% 700,000 300,000 - 0% 300,000  1,000,000 \$ - \$66,658 7% \$933,342 77% \$  14,492 \$ - \$19,434 134% \$ (4,942) \$  - 11 53 0% (53) - 0% - 14,492 \$ 11 \$19,487 134% \$ (4,995) 101% \$  49,496 \$ - \$49,822 101% \$ (326) \$  49,496 \$ - \$49,822 101% \$ 202

### Mundelein High School District #120 Statement of Expenditures Month Ending February 28, 2018

		Adopted Budget		Month to Date		Year to Date	Percent Expended	R	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2017
Educational Fund							,				
Salaries	\$	20,492,075	\$	1,786,474	\$ 1	11,706,041	57%	\$	8,786,034		\$ 18,988,42
Benefits		3,308,633		291,360		1,947,674	59%	\$	1,360,959		3,104,65
Contracted Services		1,441,883		62,533		721,811	50%	\$	720,072		1,234,36
Supplies & Materials		1,273,307		30,881		746,739	59%	\$	526,568		884,82
Capital Outlay		174,050		-		83,771	48%	\$	90,279		460,94
Tuition		2,388,300		95,411		1,444,393	60%	\$	943,907		3,155,01
Non-Capitalized Equipment		560,500		11,600		395,235	71%	\$	165,265		476,03
Other		-		11,000	\$	000,200	0%	\$	100,200		470,00
Total, Educ. Fund	\$	29,638,748	\$	2,278,259		17,045,665	58%	_	12,427,818	57%	\$28,304,25
Operations/Maint.											
Salaries	\$	250,000	\$	25,325	\$	175,574	70%	\$	74,426		\$ 80.76
Benefits	Ψ	50,250	Ψ	5,739	\$	37,208	74%	\$	13,042		\$ 18,49
Contracted Services		1,276,700		24,790	\$	373,135	29%	\$	903,565		\$ 1,385,17
				,		,			,		+ ,,
Supplies & Materials		676,500		5,532	\$	283,413	42%	\$ \$	393,087		\$ 545,31 \$ 1.564.64
Capital Outlay		130,000		-		6,173	5%		123,827		+ ,,-
Other Expenses		866,758		40.00=	\$	241,253	28%	\$	625,505		\$ 1,115,92
Non-Capitalized Equipment	_	100,000	_	18,902	\$	41,506	42%	\$	58,494	4607	\$ 48,93
Total, O & M	\$	3,350,208	\$	80,289	\$	1,158,261	35%	\$	2,191,947	43%	\$ 4,759,25
Debt Service	\$	3,522,233	\$	-	\$	3,171,108	90%	\$	351,126	94%	\$ 3,726,00
Transportation											
Salaries	\$	-	\$	-	\$	_	0%	\$	-		\$
Supplies & Materials	Ψ	100,000	Ψ.	_	\$	33.983	34%	\$	66,017		83,29
Regular Transport.		560,000		_	\$	323,843	58%	\$	236,157		540,79
Spec. Ed. Transport.		800,000		5.661	\$	359.570	45%	\$	440.430		807.67
Field Trips Transport.		188,500		2,103	\$	79,974	42%	\$	108,526		167,96
Other Services - Repairs	\$	3,000		2,103	\$	206	7%	\$	2,794		2,65
	φ	,		-	\$	200		\$	,		
Capital Outlay		40,000		-		-	0%	\$	40,000		25,55
Transfer to O & M  Total, Transport.	\$	1,691,500	\$	7,764	\$	797,576	0% 47%	\$	893,924	56%	\$00,00 \$ 2,427,94
,	_	, ,			ľ	,		Ľ	-,-		, , , , , ,
MRF/Social Secur.	\$	993,338	\$	88,873	\$	661,534	67%	\$	331,804	73%	\$ 1,034,52
Capital Projects											
Contracted Services	\$	150,000	\$	6,428	\$	84,801	57%	\$	65,199		\$ 1,770,18
Capital Outlay		700,000	\$	106,439	\$	973,388	139%	\$	(273,388)		\$ 14,824,27
Other Expenses		-		-	\$	-	0%	\$	-		\$
Гotal, Cap. Proj.	\$	850,000	\$	112,867	\$	1,058,190	124%	\$	(208,190)	74%	\$16,594,45
Tort Immunity	\$	154,481	\$	-	\$	134,481	87%	\$	20,000	94%	\$ 174,29
	\$	40.200.508	\$	2,568,052	¢ ′	24,026,815	60%	•	16,008,429	64%	\$57,020,73
Total, All Funds	Ф	40,200,508	Ф	∠,508,052	Ψ.	24,020,815	0U%	Ф	10,008,429	04%	φ51,U2U,13

### Mundelein High School District #120 Statement of Fund Balances Month Ending February 28, 2018

	Accrued nd Balance** 06/30/2017		YTD Revenues	E	YTD xpenditures		Other:	Fund Balances 2/28/2018
Educational	\$ 11,858,693	\$	28,692,953	\$	17,045,665	\$	(30,785)	\$ 23,475,195
Operations & Maintenance	\$ 1,983,581	\$	3,475,251	\$	1,158,261	\$	1,640	\$ 4,302,210
Debt Service	\$ (64,874)	\$	3,247,452	\$	3,171,108	\$	-	\$ 11,471
Transportation	\$ 564,885	\$	1,586,546	\$	797,576	\$	-	\$ 1,353,855
IMRF/Social Security	\$ 210,991	\$	945,561	\$	661,534	\$	(7,218)	\$ 487,800
Capital Projects	\$ (448,332)	\$	66,658	\$	1,058,190	\$	-	\$ (1,439,864)
Working Cash	\$ 693,241	\$	19,487	\$	-	\$	-	\$ 712,727
Tort Immunity	\$ 223,249	\$	50,020	\$	134,481	\$	-	\$ 138,789
Totals	\$ 15,021,435	\$	38,083,926	\$	24,026,815	\$	(36,363)	\$ 29,042,183
			c Adjustments	<b>(D</b>				\$ 69
		Def	erred Revenue	(Pr	epaid Fees ar	nd ta	ixes)	(7,600) \$ 29,034,653

### Treasurer's Balance

\$ 29,987,604
\$ 1,400
\$ (50,053)
(926,358)
19,094
29,031,687
\$ 4,976
(2,010)
-
\$ 29,034,653
\$ 29,030,287
\$ 2,966
1,400
\$ 29,034,653
\$ \$ \$

<sup>\*\*</sup> The beginning fund balances are shown on an accrued cash basis.

Average Investment Rate of Return 1.287%

<b>ACTION</b>	6-E
_	April 17, 2018

# MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120 FEBRUARY, 2018 TREASURERS REPORT

# **RECOMMENDED MOTION**

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of February, 2018.

### TREASURER'S REPORT FOR FEBRUARY 2018

FUND NAME	CASH BALANCE 01/31/2018	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE ` 02/28/2018	YTD INTEREST 02/28/2018
EDUCATION	25,463,643.14	288,287.28	2,284,265.87	23,467,664.55	107,534.59
OPER/BLDG/MAINT	4,360,618.16	23,913.35	82,321.36	4,302,210.15	12,438.77
DEBT SERVICE	8,711.33	2,759.87	-	11,471.20	12,737.50
TRANSPORTATION	1,218,779.56	143,764.22	8,689.21	1,353,854.57	6,128.44
I.M.R.F.	575,920.96	752.10	88,872.81	487,800.25	3,440.79
CAPITAL PROJECTS	(1,326,996.99)	-	112,866.92	(1,439,863.91)	-
WORKING CASH	712,715.87	11.39	-	712,727.26	52.50
TORT IMMUNITY	138,749.34	39.24	-	138,788.58	198.08
GRAND TOTALS	\$ 31,152,141.37	\$ 459,527.45	\$ 2,577,016.17	\$ 29,034,652.65	\$ 142,530.67

### APPROVED BY THE BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT		
LAURA VOGT, SECRETARY	ANDREW SEARLE, TREASURER	DATE

# MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

# Treasurer's Report as of February 28, 2018

10	EDUCATION FUND	23,467,664.55
20	OPERATIONS & MAINTENANCE FUND	4,302,210.15
30	DEBT SERVICE FUND	11,471.20
40	TRANSPORTATION FUND	1,353,854.57
50	I.M.R.F. FUND	487,800.25
60	CAPITAL PROJECTS FUND	(1,439,863.91)
70	WORKING CASH FUND	712,727.26
80	TORT IMMUNITY	138,788.58
	TOTAL CASH	29,034,652.65

### **BANK BALANCE & SECURITIES**

### A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 02/28/18	
General Account Balance	29,987,604.10
Revolving Account Balance	2,965.55
Petty Cash	1,400.00
Credit Card payments not credited in G/L	(50,052.64)
Outstanding Checks - AP	(904,994.70)
Outstanding Checks - PR	(21,363.71)
February Adjustments	19,094.05
TOTAL BANK BALANCE	29,034,652.65

# (10) EDUCATION FUND

# BALANCE AS OF January 31, 2018 25,463,643.14

### RECEIPTS

RECEIPTS		
Local Sources:	2016 Proporty Toyon	0.00
Lucai Suurces.	2016 Property Taxes Prior Year Taxes	0.00
	Replacement Taxes	0.00
	Interest - on investments	23,384.04
	Summer School	0.00
	Summer School - Drivers Ed	0.00
	Lunch Meals	0.00
	Breakfast Meals	0.00
	Ala-Carte Lunch	0.00
	Ala-Carte Breakfast	0.00
	Vending Sales	0.00
	Athletic Admissions	2,327.00
	Registration Fees - Prior Years	(25.00)
	Registration Fees - 2017-2018	1,887.50
	Athletic Fees - Prior Years	0.00
	Athletic Fees - 2017-2018	2,514.70
	Drivers Ed - Prior Years	100.00
	Drivers Ed - 2017-2018	865.00
	Music - Prior Years	0.00
	Music - 2017-2018	325.00
	Technology Fees - Prior Years	630.60
	Yearbook - Prior Years	0.00
	Yearbook - 2017-2018	0.00
	Bookstore	17.00
	Parking Permits	0.00
	Library Fines - Lost books	80.10
	Lost Textbooks	106.00
	I.D. / Staff Key / Combo Lock Replacement	81.00
	Insurance Reimbursement	406.70
	Tech Shared Services	0.00
	Other - WIU Tuition Reimb	4,406.63
	Other - Misc Refund	1,143.09
	Other - Refund for cancelled tournament	50.00
	Other -	0.00
State Sources	Other - General State Aid	0.00
State Sources:		175,523.56
	Tech Prep Bilingual TPI & TBE	0.00 0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	0.00
	Adult Ed - State Performance	0.00
	State Driver Education	10,942.01
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	1,285.59
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00

	Spec Ed - Personnel	0.00	
	Spec Ed - Extraordinary	0.00	
	Spec Ed -Private Facility Tuition Reimbursement	52,988.13	
	Teacher Mentoring Program Reimbursement	0.00	
Federal Sources:	State Aid - ARRA	0.00	
	Spec Ed - IDEA Part B	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,648.63	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Room & Board	0.00	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	280,687.28	
	Add: Prepaid School Fees	7,600.00	288,287.28
	•	· •	<u>,                                      </u>
			25,751,930.42
<b>EXPENDITURES</b>	Gross Payroll	(1,196,538.02)	
	Accounts Payable	(1,086,836.75)	
	Bank Charges	(891.10)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	(2,284,265.87)	(2,284,265.87)
BALANCE AS OF F	<u>February 28, 2018</u>	:	23,467,664.55

# (20) OPERATION & MAINTENANCE FUND

BALANCE AS OF	January 31, 2018		4,360,618.16
RECEIPTS			
Local Sources:	2016 Property Taxes Interest - on investments Donations Donations - Impact Fees Golf Course Lease Revenue Building Rental Insurance Reimbursement Pool Rental Other - Misc Rebate from Home Depot Other - Com Ed Deposit Return Other - Total Revenue	0.00 2,673.75 0.00 18,985.59 0.00 0.00 0.00 221.22 2,032.79 0.00 23,913.35	22.012.25
	Total Nevellue	23,913.33	23,913.35 4,384,531.51
EXPENDITURES	Gross Payroll Accounts Payable Journal Entries Journal Entries Journal Entries AP Accruals Total Expenditures	(17,744.40) (64,576.96) 0.00 0.00 0.00 0.00 (82,321.36)	(82,321.36)
BALANCE AS OF	February 28, 2018		4,302,210.15

# (30) DEBT SERVICE FUND

BALANCE AS OF January 31, 2018		8,711.33	
RECEIPTS			
Local Sources:	2016 Property Taxes Interest - on investments Other - Misc Revenue Total Revenue	0.00 2,759.87 0.00 2,759.87	2,759.87
			11,471.20
EXPENDITURES	Accounts Payable Journal Entries Journal Entries	0.00 0.00 0.00	
	Total Expenditures	0.00	0.00
BALANCE AS OF I	February 28, 2018		11,471.20

### (40) TRANSPORTATION FUND

BALANCE AS OF January 31, 2018		1,218,779.56	
RECEIPTS			
Local Sources:	2016 Property Taxes Interest - on investments Reg/Voc Ed Transportation Reimbursement Spec Ed Transportation Reimbursement Other - Misc Dance Team Reimb for Coach Bus Other - Total Revenue	0.00 1,347.13 17,783.24 123,708.49 925.36 0.00 143,764.22	143,764.22 1,362,543.78
EXPENDITURES	Payroll Accounts Payable Journal Entries - Total Expenditures	0.00 (8,689.21) 0.00 (8,689.21)	(8,689.21)
BALANCE AS OF I	February 28, 2018	_	1,353,854.57

# (50) I.M.R.F. FUND

BALANCE AS OF J	anuary 31, 2018		575,920.96
RECEIPTS			
Local Sources:	2016 Property Taxes Replacement Taxes Interest - on investments	0.00 0.00 752.10	
Federal Sources:	Spec Ed - IDEA Part B Total Revenue	0.00 752.10	752.10
			576,673.06
EXPENDITURES	Payroll Accounts Payable Journal Entries - AP Accruals	0.00 (88,872.81) 0.00 0.00	
	Total Expenditures	(88,872.81)	(88,872.81)
BALANCE AS OF F	ebruary 28, 2018		487,800.25

### (60) CAPITAL PROJECTS FUND

BALANCE AS OF	<u>January 31, 2018</u>		(1,326,996.99)
RECEIPTS			
Local Sources:	Bond Proceeds - Interest on Investments DCEO Grant/Energy Rebate	0.00 0.00 0.00	
State Sources:	Maintenance Grant Total Revenue	0.00	0.00
			(1,326,996.99)
EXPENDITURES	Accounts Payable Journal Entries Total Expenditures	(112,866.92) 0.00 (112,866.92)	(112,866.92)
BALANCE AS OF	February 28, 2018		(1,439,863.91)

# (70) WORKING CASH FUND

anuary 31, 2018		712,715.87
2016 Property Taxes Interest on Investments Bond Proceeds	0.00 11.39 0.00	
Total Revenue	11.39	11.39
		712,727.26
Accounts Payable Journal Entry -	0.00 0.00	
Total Expenditures	0.00	0.00
ebruary 28, 2018		712,727.26
	Interest on Investments Bond Proceeds  Total Revenue  Accounts Payable Journal Entry -	2016 Property Taxes       0.00         Interest on Investments       11.39         Bond Proceeds       0.00         Total Revenue       11.39         Accounts Payable Journal Entry -       0.00         Total Expenditures       0.00

# (80) TORT IMMUNITY FUND

BALANCE AS OF	<u>January 31, 2018</u>		138,749.34
RECEIPTS			
Local Sources:	2016 Property Taxes Interest on Investments Other -	0.00 39.24 0.00	
	Total Revenue	39.24	39.24
			138,788.58
EXPENDITURES	Accounts Payable Journal Entries - Total Expenditures	0.00 0.00 0.00	0.00
BALANCE AS OF	February 28, 2018		138,788.58

<b>ACTION</b>	6-F
	April 17, 2018

# STUDENT ACTIVITY FUNDS (SAF) BILL LIST

# **RECOMMENDED MOTION**

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for February, 2018.

TO: Mundelein High School Board of Education

FROM: Kevin Myers, Ph.D., Andy Searle, Anthony Kroll, Ed.D.

RE: District 120 Report

### **Article Review - Discussion**

Equity is a core value at MHS defined as, "We value all individuals and believe they will achieve." The professional development plan for this year has two areas of **equity focus: personal reflection and instructional strategies.** For our purpose we will focus on the different aspects of equity. A group of MHS attended a conference titled *The Deep Equity Process*. Laura Mellon and Laura Vogt represented the BOE. Then the BOE will complete a culture toss activity. The BOE will reflect on what you have learned and share your findings with the rest of the BOE.

### Human Resources, Job Description, First reading - Discussion - Attachment

The first reading for the Director of Human Resources job description is attached. We request the BOE to review and approve the document as presented. A second and final reading will be presented to the board at the May board meeting.

### Additional Staffing - Discussion - Action

After reviewing final staffing numbers and balancing out the schedule over spring break, we project the following needs in addition to the previously approved staffing in March. All increases are due to increase in co-teaching specified in IEPs. The additional FTE will be explained at the April 17 BOE meeting.

1 FTE in Special Education Teaching 0.6 FTE in Science (physics) teaching 0.6 FTE in Math teaching

Total = 2.2 FTE

### <u>Textbook Adoption, First Reading – Discussion – Attachment</u>

Please accept the following recommendation from Stacey Gorman, Director of Curriculum & Instruction for book adoption:

### The Cultural Landscape: An Introduction to Human Geography:

The book allows students to engage in active discovery based learning throughout the numerous inserts in each chapter. The book's chapters mimics the topics found in the AP human geography curriculum. There is a focus on sustainability throughout the text that allows students to dig a little deeper within the chapter topic. In addition, the book allows students to master geography components throughout the chapters with various inserts.

### The Musician's Guide to Theory and Analysis- Textbook and Workbook:

The current textbook used in the music theory classes (Music in Theory and Practice, Volume 1), has a copyright of 2009, and was not chosen for the AP level course. When I attended the AP Summer Institute in Chicago in the summer of 2017, Professor David Lockart presented three recommended texts for any AP Music Theory class, including this text. In reviewing the texts, the Musician's Guide series offered the most practical and applicable information needed for the AP exam.

Chapters are set up in such a way that the important information clearly and concisely presented, with appropriate examples for each objective. The digital access portion of the book allows students to hear all examples, further deepening their understating of the content presented. The accompanying workbook offers an abundance of applicable exercises that clearly correspond with the material in each chapter.

Finally there are accompanying aural skills books that further enhance the material within the textbooks and prepares the students for the AP exam.

### Geometry: A Common Core Curriculum

This book will serve as a primary resource for students, parents, and teacher. Our Geometry course's learning targets and instructional objectives (that were created without a textbook) and well covered in this book. This text also provides algebraic and geometric extensions that are difficult to create without a text resource.

In keeping with the Board's request to follow the guidelines for textbook approval, copies of these books are available in the Superintendent's conference room for your review. The books will be presented for a second and final reading with a recommended motion at the May 22, 2018 Board Meeting.

### <u>Disposal of School Property – Discussion - Attachment – Action</u>

The English department is requesting disposal of a cold laminator machine. The equipment is no longer needed by our school district. This item is too expensive to maintain.

# Resolutions for Transfer from the Operations and Maintenance Fund to the Debt Service Fund – Discussion – Attachment(s) – Action

The first transfer resolution is for payment of principal and interest on the district's debt certificates for this fiscal year. The amount of the 1<sup>st</sup> transfer is \$250,100. Debt certificates do not have a levy amount associated with them, so they must be paid out of operating funds.

The second transfer resolution is to cover \$70,000 of debt service on the bonds for the new addition that was not covered by the levy. This is the only year that this transfer is required as all future levies will cover the debt service completely. These transfers are included in the budget.

### FY2017-18 Tentative Amended Budget - Discussion - Attachment - Action

Please see the attached report on the 2017-18 Tentative Amended Budget. This is the first step in the legal amended budget process and will include publishing a notice in a local newspaper that the budget will be available on the district website and at the business office for at least 30 days prior to the budget hearing and final adoption at the June 19th Board Meeting. The budget amendment covers mostly federal grants and takes into account the new state funding formula.

### PRESS Policy #97, First Reading - Discussion - Attachment

The following policy was presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A second and final reading will be presented to the board at the May board meeting.

### School Board Policy 6:300 First Reading – Discussion – Attachment

The first reading for school board policy 6:300 is attached. We request the BOE to review the recommendations made to the document as presented. A second and final reading will be presented to the board at the May board meeting.

### 2018 Summer Hours - Discussion - Action

The Board, in its sole discretion, may implement modified summer hours. If the Board decides to implement such summer hours for 12 month staff, the modified hours will be as follows, unless otherwise agreed by the Board and Association. Employees will be paid only for hours worked during the modified summer hours. Therefore, summer hours will begin May 28 and end July 27, 2018

Monday – Thursday: 7:00 a.m. – 3:30 p.m. Friday: 7:00 a.m. – 11:30 a.m.

### <u>Final 2017-2018 School Calendar – Discussion – Action – Attachment</u>

The 2017-2018 school calendar has been updated to reflect the removal of weather emergency days. When a school calendar is modified it needs to be approved by the MHS Board of Education. The Regional Office of Education and Illinois State Board of Education will also approve the final amended calendar.

### 2019 - 2020 Proposed School Calendar - Discussion - Action - Attachment

The initial 2019-2020 school calendar has been developed by the calendar committee. The calendar is in draft form and we are sharing this with our sender schools to best coordinate our dates. This calendar is subject to change. Any changes will be brought back to the MHS BOE for approval. The official school calendar needs to be approved by the MHS Board of Education. The Regional Office of Education and Illinois State Board of Education will also approve the calendar.

Establishment of Dates, Place and Time of Regular Meetings – Discussion – Action - Attachment
The MHS Board of Education approves and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education are held at 6:30 p.m. on the second Tuesday of each month, unless otherwise specified.

### **FOIA Request**

A freedom of information request was made by the Shriver Center, Hansen & Cleary and Hodges Loizzi... on behalf of SEDOL.

### **Future Board Agenda Items**

If any members of the Board of Education would like to have a topic addressed at a future meeting please let me know at this time.

### Upcoming events taking place at Mundelein High School

• Monday, April 16

• Wed/Thurs, April 25 & 26

• Thurs/Fri/Sat, April 26, 27 & 28

Monday, April 30

Thursday, May 3

• Friday, May 4

• Friday, May 4

Sunday, May 6

Monday, May 7

Tuesday, May 8

Wednesday, May 9

Thursday, May 10

Tues/Wed/Thursday, May 8, 9 & 10

• Sunday, May 13

• Friday, May 18

Mon/Tues/Wed, May 21, 22 & 23

Wednesday, May 23

• Thursday, May 24-Tuesday May 29

Monday, May 28

Choir Concert, St. Mary's Church, Fremont

All School Art Show

Spring Musical

Night Of Percussion

**Spring Band Concert** 

½ Day Teacher In-Service-Schedule "C"

Prom

Night of Jazz

Orchesis Show

Senior Honors Ceremony

**Choir Concert** 

**Band Concert** 

Senior Final Exams

Graduation

Early Release-Schedule "E"

Semester 2 Final Exam

Last Day of School

**Emergency Days** 

Memorial Day-No School

# MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120 ACTION ITEMS

### Additional Staffing Request

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the additional staffing request as presented.

### Disposal of School Property

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the disposal of the cold laminator machine as presented.

Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the Resolution for Transfer of \$250,100 from the Operations and Maintenance Fund to the Debt Service Fund.

Resolution for Transfer from the Operations and Maintenance Fund to the Debt Service Fund

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the Resolution for Transfer of \$70,000 from the Operations and Maintenance Fund to the Debt Service Fund.

### FY2017-18 Tentative Amended Budget

#### RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve FY2017-18 tentative amended budget as presented.

### 2018 Summer Hours

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the summer hours as presented.

### Final 2017-2018 School Calendar

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the final 2017-2018 school calendar as presented.

2019-2020 Proposed School Calendar

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the 2019-2020 Proposed school calendar as presented.

Establishment of Dates, Place and Time of Regular Meetings

### **RECOMMENDED MOTION:**

That the Board of Education of Mundelein Consolidated High School District 120 adopt the amended establishment of regular meetings of the Board of Education be held at 1350 W. Hawley Street, Mundelein, Illinois, at 6:30 p.m. on the second Tuesday of every month, unless otherwise specified.