

MUNDELEIN



HIGH SCHOOL

BOARD OF EDUCATION

NOTICE OF BOARD MEETING

5:30 p.m.

MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **WEDNESDAY, APRIL 24, 2019** IN THE MEETING ROOM, AT THE DISTRICT OFFICE, 1500 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 5:30 P.M.

Joanne Anderson

JOANNE ANDERSON, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120



Wednesday, April 24, 2019
Meeting Room
5:30 p.m.

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. MOVE TO ADOPT AGENDA
4. CITIZENS' COMMENTS
5. CONSENT AGENDA
 - A. March 12, 2019 Regular Board Minutes
April 8, 2019 Shared Services Committee Meeting
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List
 - G. Annual Renewal List
6. DISTRICT 120 REPORT
 - A. Business Office Report
 - B. Superintendent's Report
7. ACTION
 - A. Approve Tentative Amended 2018-19 Budget
 - B. PTAB Resolution #1
 - C. PTAB Resolution #2
 - D. Final 2018-2019 School Calendar
 - E. Ratify MESA Contract
 - F. 2019-2020 Organizational Chart

8. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)



9. ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. FY19 Compensation for Administration and Confidential Employees'
- B. March 12, 2019 Executive Session Minutes

10. CONFIRM CANVASS OF VOTES & PROCLAIM WINNERS

11. SWEARING IN OF NEW BOARD MEMBERS

12. SELECT PRESIDENT AND SECRETARY PRO-TEM

13. REORGANIZATION

- A. Nomination and Election of Board of Education President
- B. Nomination and Election of Board of Education Vice-President
- C. Nomination and Election of Board of Education Secretary
- D. Committee Appointment
 - Finance and Facilities (Two members)
 - Shared Services (Two members)
- E. Representative Appointment
 - SEDOL (One member)
 - Community Outreach (Two members)
 - PRESS Policy (One member)
 - Legislative (One member)
 - MHS Foundation (One member)
 - Sick Bank (One member)
 - IASB Delegate (One member)
- F. Board Member Mentor (One member)

14. DISTRICT 120 REPORT

- A. Establishment of Dates, Place and Time of Regular Meetings
- B. Waive/Suspend Policy Provisions Relating to Board Vacancy

15. ACTION

- A. Establishment of Dates, Place and Time of Regular Meetings
- B. Waive/Suspend Policy Provisions Relating to Board Vacancy

16. ADJOURNMENT

MUNDELEIN HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. March 12, 2019 Regular Board Minutes
April 8, 2019 Shared Services Committee Meeting
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List
- G. Annual Renewal List

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 approve the Consent Agenda of April 24, 2019.

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the twelfth day of March 2019, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Al Hitzke, Vice-President
Laura Vogt, Secretary
Sara Davalos
Laura Mellon
Thomas Ouimet
Jane Siegal

ABSENT: None

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director of Human Resources
Jamie DiCarlo, Director of Special Education
Dr. Anthony Kroll, Principal
Micheal Pope, Asst. Principal
Troy Parola, Athletic Director
Larry Calhoun, Certified Staff Member

AUDIENCE MEMBERS:

Dean Petros, MEA President
Unknown community member

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve the agenda for March 12, 2019.

CITIZENS' COMMENTS

No citizen comments.

CONSENT AGENDA

It was moved by Board Member Vogt, seconded by Board Member Hitzke that the Board of Education of Mundelein High School District 120 approve the consent agenda of March 12, 2019 which included:

- February 12, 2019 Regular Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List
- Personnel Report

- Granting of Tenure Status – Certified Staff 2019-2020 – Stevee Bellas, Kelli Goodwin, Leah Kolcz, Georgina Mendez, Lauren Morley, Jesse Piland, Rebecca Plaza, Kristina Rizzo, Carsyn Rodriguez, Peter Schrenk
Employment – Other – Brian Ward, Stacey Wilson
Resignations – Ericka Arias, Brandon Dart, Samuel Yeates
Retirements – Brian Evans, Jennifer Franco, Jeffrey Harding (*effective 2023*)

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt
NAY: None

DISTRICT 120 REPORTS

Staffing Proposal for FY2019-2020

Dr. Anthony Kroll, principal, reviewed the staffing proposal for FY2019-2020. The staffing proposal remained consistent with the previous year. Discussion was held on the topic.

Case Manager Job Description, Second and Final Reading

Ms. DiCarlo, Director of Special Education, reviewed the recommended changes for the case manager job description. The recommendation includes changes to the job description that have been reviewed by the appropriate administrators and MEA union membership.

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

Mr. Searle, business manager, reviewed the request to transfer \$249,025 from the Operations and Maintenance Fund to the Debt Service Fund. The transfer will cover the principal and interest payments for FY2018-19 on the 2014 debt certificates.

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

Mr. Searle reviewed the transfer of \$60,000 from the Operations and Maintenance Fund to the Debt Service Fund. The transfer will cover the levy to pay debt service on the 2014 and 2015 bonds that helped finance the new addition. No further transfers will be needed.

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Capital Projects Fund

Mr. Searle reviewed the transfer of \$250,000 from the Operations and Maintenance Fund to the Capital Projects Fund. The budgeted transfer will cover past expenditures in the Capital Projects Fund related to additional projects undertaken during the new addition construction. This includes the old science classroom renovations and the new addition technology upgrades.

Fund Addition of Student Activity Fund Account

Mr. Searle reviewed the recommendation from the Spanish Club for an addition of the SAF account.

Abatement Agreement

Mr. Searle reviewed the abatement request from Medline to Grayslake, Fremont 79 and Mundelein High School. Medline is interested in expanding the property on Peterson west of SAIA. The three government units have stated they will provide the total abatement amount and distribute it over a period of twelve to fifteen years. If Medline agrees the new income to district during the abatement period is estimated at \$250,000.

Playbook, QT2 Review

Dr. Myers reviewed the core values and the thematic goals which included the implementation of an equitable system and supports in order to develop a school where all learners are valued and achieve. He shared that six of the eight goals the district uses to measure growth towards the thematic goal will be reviewed.

Michael Pope, assistant principal, reviewed the attendance goals for the SY19 attendance for three groups. He compared the SY18 semester 1 and SY19 semester 1 attendance rate for the groups. Discussion was held on the topic.

He shared the SY19 goal to decrease the chronic truancy rate. He compared the SY18 semester 1 and SY19 semester 1 chronic truancy rate. Discussion was held on the topic.

He also reviewed the SY2019 goal to decrease the disproportionality of Out of School Suspension. He compared the SY18 semester 1 and SY19 semester 1 Out of School Suspension rate for the groups. Discussion was held on the topic. He also shared that In-School Suspension was eliminated in SY17-18. Discussion was held on the topic.

Lastly, he reviewed the SY2019 parent contact goal. He compared the SY18 semester 1 and SY19 semester 1 parent contact rate. Discussion was held on the topic.

Troy Parola, athletic director, reviewed the goal to increase extra-curricular participation for SY19. He compared the SY18 semester 1 and SY19 semester 1 participation rate. Additional intermural activities have been added. Discussion was held on the topic.

Anthony Kroll, principal, reviewed the goal to increase the overall graduation rate for SY19. He compared the SY18 and SY19 graduation rate. Discussion was held on the topic.

Additional information will be provided at the June 18, 2019 regularly scheduled board meeting.

Superintendent Shared Services Declaration

Dr. Myers reviewed the recommendation for the board members review the shared services declaration. Discussion was held on the topic and it was agreed to approve the shared services declaration.

Recommendation to Reschedule a Regular Board Meeting Date

Dr. Myers shared the request for the MHS BOE to consider moving the April 16, 2019 meeting to April 24, 2019. Discussion was held on the topic and it was agreed to reschedule the April 16, 2019 meeting to April 24, 2019.

FOIA Update

Dr. Myers reviewed the Freedom of Information Act [FOIA] request made by Monisha Herdle, Kelly Lagioia, New York University and Emeric Services.

COMMITTEE UPDATES

PRESS Policy

No updates.

Legislative

Board member Mellon shared several legislative updates.

Community Outreach

Board members Vogt, Davalos and Ouimet shared updates on the various activities in the community and high school. Dr. Myers invited board members to attend the Mayor's Math/STEM Challenge on March 17, 2019 and the Civics Fair.

Finance and Facility

No updates.

MHS Foundation

The MHS Foundation continues to pursue fundraising ideas.

Shared Services

No updates.

SEDOL

Board member Siegal shared the next meeting will be March 13, 2019.

ACTION ITEMS

FY2019-2020 Staffing Proposal

It was moved by Board Member Vogt, seconded by Board Member Hitzke, that the Board of Education of Mundelein High School District 120 approve the FY 2019-2020 staffing proposal as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Case Manager Job Description, Second and Final Reading

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Case Manager job description as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Transportation Bid

It was moved by Board Member Vogt, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve Lakeside Transportation for a three-year contract.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Mellon, Ouimet, Siegal, Vogt

NAY: None

Abstain: Hitzke

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt a resolution to transfer \$249,025 from the Operations and Maintenance Fund to the Debt Service Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Debt Service Fund

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 adopt resolution to transfer \$60,000 from the Operations and Maintenance Fund to the Debt Service Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Resolution to Transfer Funds from the Operations and Maintenance Fund to the Capital Projects Fund

It was moved by Board Member Siegal, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt resolution to transfer \$250,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Addition of Student Activity Fund Account

It was moved by Board Member Davalos, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the Spanish Club account in the Student Activity Fund.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Abatement Agreement

It was moved by Board Member Ouimet, seconded by Board Member Hitzke, that the Board of Education of Mundelein High School District 120 adopt the resolution of the Board of Education for Mundelein High School District 120 of intent to enter property tax abatement agreement.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Superintendent Shared Services Declaration

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the superintendent shared services declaration as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Recommendation to Reschedule a Regular Board Meeting Date

It was moved by Board Member Hitzke, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve rescheduling the regular board meeting for April 16, 2019 to April 24, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 8:45 p.m.

ACTION

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for February 12, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

President's Prerogative

Board President Anderson stated that she will be moving out of the district. The board members discussed the process of filling the vacancy.

ADJOURNMENT

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 adjourn the meeting of March 12, 2019 at 8:55 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

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DRAFT

SHARED SERVICES COMMITTEE MINUTES OF MUNDELEIN HIGH SCHOOL DISTRICT 120 AND DISTRICT 75

SHARED SERVICE COMMITTEE MINUTES OF Mundelein High School District 120 and District 75 held on the eighth day of April 2019 at 6:04 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Laura Vogt, Secretary
Laura Mellon

ABSENT: Al Hitzke, Vice-President
Sara Davalos
Thomas Ouimet
Jane Siegal

ADMINISTRATOR

Kevin Myers, D120 Superintendent

OTHER PRESENT:

Ana Ortiz, Recording Secretary

D75 MEMBERS PRESENT

Kevin Holly, President
Wells Frice, Secretary
Kurt Erickson

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the agenda for April 8, 2019.

DISCUSSION

Dr. Myers, superintendent, reviewed the recommendation for the shared services cost matrix that will be provided to the D120 and D75 Board of Education members. Dr. Myers and Ms. Ortiz, recording secretary, reviewed with the committee members various recommendations for format revisions to the agenda, district report and action item report. It was agreed to make format revisions to the agenda, district report and action item report. Discussion was held on the topic. The revisions will be reviewed at the next scheduled shared services committee meeting on May 2, 2019.

ADJOURNMENT

It was moved by Board Member Anderson, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 adjourn the Shared Services Committee meeting of April 8, 2019 at 7:48 p.m.

Motion approved by voice vote: 3-0.

Respectfully submitted,

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

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ACTION 5-C
April 24, 2019

MUNDELEIN HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein High School District 120 approve the Bill List for April 24, 2019.

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: April 24, 2019

PAYROLL:

03/15/19	(Educ.)	\$	1,098,970.04
03/15/19	(Bldg.)	\$	19,229.94
03/28/19	(Educ.)		1,067,311.33
03/28/19	(Educ.)		158,302.58
03/28/19	(Bldg.)		20,241.85

TOTAL \$ 2,364,055.74

BILLS TO BE APPROVED:

10. Education	298,960.05
20. Building	203,734.41
30. Bond & Interest	-
40. Transportation	146,655.60

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 649,350.06

BILLS RELEASED MARCH 22, 2019:

10. Education	\$	283,585.61
20. Building		101,802.20
30. Bond & Interest		-
40. Transportation		175,288.06

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 560,675.87

BILLS RELEASED APRIL 16, 2019:

10. Education	\$	3,511.37
20. Building		-
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 3,511.37

MASTERCARD PAYMENT PROCESSED MARCH 08, 2019:

10. Education	\$	14,295.91
20. Building		2,177.04
30. Bond & Interest		-
40. Transportation		652.46

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 17,125.41

MASTERCARD PAYMENT PROCESSED APRIL 11, 2019:

10. Education	\$	18,243.70
20. Building		2,543.86
30. Bond & Interest		-
40. Transportation		415.61

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 21,203.17

DATE APPROVED: _____

President, Board of Education

Secretary, Board of Education

ACTION 5-D
April 24, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

FEBRUARY, 2019 FINANCIAL REPORTS

Attached please find the following financial reports for the month of February, 2019.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending February 28, 2019

	Adopted Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2018
Educational Fund							
Local Taxes	\$ 25,921,384	\$ -	\$ 25,916,753	100%	\$ 4,631		\$ 25,114,739
Interest Earned	250,000	30,361	236,840	95%	13,160		224,814
Other Local Revenue	785,053	32,219	677,404	86%	107,649		859,490
Evidence Based Funding	2,017,974	185,884	1,289,119	64%	728,855		1,970,146
State Categorical	837,728	-	466,032	56%	371,696		1,545,276
Federal Revenue	1,079,046	1,316	419,508	39%	659,538		1,277,159
Total, Educational	\$ 30,891,185	\$ 249,781	\$ 29,005,656	94%	\$ 1,885,529	97%	\$ 30,991,623
Operations/Maint.							
Local Taxes	\$ 3,162,639	\$ -	\$ 3,177,206	100%	\$ (14,567)		\$ 3,292,290
Interest Earned	27,000	3,345	26,066	97%	934		25,848
Village Green Lease	35,000	-	-	0%	35,000		39,498
Donations/Impact Fees	125,000	44,995	118,034	94%	6,966		177,528
Other Local Revenue	53,250	1,300	14,240	27%	39,010		71,880
e-Rate Reimbursement	-	-	16,408	0%	(16,408)		-
Total, O&M	\$ 3,402,889	\$ 49,640	\$ 3,351,954	99%	\$ 50,935	102%	\$ 3,607,044
Debt Service							
Local Taxes	\$ 3,247,338	\$ -	\$ 3,245,984	100%	\$ 1,354		\$ 3,234,715
Interest Earned	20,000	3,458	26,951	135%	(6,951.05)		26,579
Other	-	-	-	0%	-		-
Transfer from O/M	309,025	-	-	0%	309,025.00		320,100
Total, Debt Service	\$ 3,576,363	\$ 3,458	\$ 3,272,935	92%	\$ 303,428	93%	\$ 3,581,394
Transportation							
Local Taxes	\$ 937,110	\$ -	\$ 941,426	100%	\$ (4,316)		\$ 1,095,639
Interest Earned	13,000	1,590	12,394	95%	606		12,885
Other Local Revenue	-	-	-	0%	-		-
State Categorical	685,000	-	283,128	41%	401,872		768,336
Total, Transport.	\$ 1,635,110	\$ 1,590	\$ 1,236,949	76%	\$ 398,161	93%	\$ 1,876,860
IMRF/Soc. Secur.							
Local Taxes	\$ 1,134,342	\$ -	\$ 1,122,490	99%	\$ 11,852		\$ 959,120
Interest Earned	7,000	1,120	8,761	125%	(1,761)		7,213
Federal Revenue	-	-	-	0%	-		-
Total, IMRF/S.S.	\$ 1,141,342	\$ 1,120	\$ 1,131,251	99%	\$ 10,091	99%	\$ 966,333
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Maintenance Grant	800,000	838,544	838,544	105%	(38,544)		-
Transfer from O/M Fund	200,000	-	-	0%	200,000		300,000
Total, Work. Cash	\$ 1,000,000	\$ 838,544	\$ 838,544	84%	\$ 161,456	7%	\$ 366,658
Working Cash							
Local Taxes	\$ 19,465	\$ -	\$ 19,555	100%	\$ (90)		\$ 19,434
Interest Earned	100	19	150	0%	(50)		110
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 19,565	\$ 19	\$ 19,705	101%	\$ (140)	134%	\$ 19,544
Tort Immunity							
Local Taxes	\$ 66,937	\$ -	\$ 67,245	100%	\$ (308)		\$ 49,822
Interest Earned	350	66	516	147%	(166)		395
Miscellaneous Revenue	-	-	-	0%	-		6,129
Total, Tort Immunity	\$ 67,287	\$ 66	\$ 67,761	101%	\$ (474)	100%	\$ 56,346
Totals	\$ 41,733,741	\$ 1,144,219	\$ 38,924,754	93%	\$ 2,808,987	94%	\$ 41,465,801

Mundelein High School District #120
Statement of Expenditures
Month Ending February 28, 2019

	Adopted Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2018
Educational Fund							
Salaries	\$ 22,806,491	\$ 1,956,064	\$ 13,188,793	58%	\$ 9,617,698		\$ 20,904,284
Benefits	3,588,580	297,422	2,245,826	63%	\$ 1,342,754		3,453,568
Contracted Services	1,570,716	74,125	924,078	59%	\$ 646,638		1,304,801
Supplies & Materials	1,251,694	22,711	649,297	52%	\$ 602,397		1,226,369
Capital Outlay	140,885	4,000	61,595	44%	\$ 79,290		146,802
Tuition	1,172,150	30,238	1,138,530	97%	\$ 33,620		2,308,468
Non-Capitalized Equipment	595,980	13,541	322,200	54%	\$ 273,780		660,072
Other	-	-	\$ -	0%	\$ -		-
Total, Educ. Fund	\$ 31,126,496	\$ 2,398,102	\$ 18,530,318	60%	\$ 12,322,398	58%	\$ 30,004,364
Operations/Maint.							
Salaries	\$ 322,000	\$ 32,406	\$ 213,426	66%	\$ 108,574		\$ 286,877
Benefits	70,450	5,941	\$ 41,169	58%	\$ 29,281		\$ 60,495
Contracted Services	1,335,700	111,021	\$ 794,011	59%	\$ 541,689		\$ 1,134,757
Supplies & Materials	691,500	45,490	\$ 313,788	45%	\$ 377,712		\$ 688,821
Capital Outlay	55,000	-	\$ 22,973	42%	\$ 32,027		\$ 21,066
Other Expenses	750,036	-	\$ 235,773	31%	\$ 514,263		\$ 875,225
Non-Capitalized Equipment	125,000	8,401	\$ 78,648	63%	\$ 46,352		\$ 138,156
Total, O & M	\$ 3,349,686	\$ 203,259	\$ 1,699,789	51%	\$ 1,649,897	35%	\$ 3,205,398
Debt Service	\$ 3,575,925	\$ -	\$ 3,267,300	91%	\$ 308,625	90%	\$ 3,522,033
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	90,000	6,731	\$ 68,721	76%	\$ 21,279		88,596
Regular Transport.	730,000	60,397	\$ 487,230	67%	\$ 242,770		657,765
Spec. Ed. Transport.	750,000	63,546	\$ 365,883	49%	\$ 384,117		724,403
Field Trips Transport.	195,500	26,374	\$ 106,196	54%	\$ 89,304		188,229
Other Services - Repairs	\$ 3,000	101	\$ 101	3%	\$ 2,899		206
Capital Outlay	-	-	\$ -	0%	\$ -		-
Transfer to O & M	-	-	\$ -	0%	\$ -		-
Total, Transport.	\$ 1,768,500	\$ 157,148	\$ 1,028,131	58%	\$ 740,369	47%	\$ 1,659,199
IMRF/Social Secur.	\$ 1,109,898	\$ 99,847	\$ 810,545	73%	\$ 299,353	67%	\$ 1,125,410
Capital Projects							
Contracted Services	\$ 50,000	\$ -	\$ 4,152	8%	\$ 45,848		\$ 147,618
Capital Outlay	200,000	\$ -	\$ -	0%	\$ 200,000		\$ 1,107,122
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 250,000	\$ -	\$ 4,152	2%	\$ 245,848	124%	\$ 1,254,740
Tort Immunity	\$ 155,886	\$ -	\$ 139,104	89%	\$ 16,782	87%	\$ 181,909
Total, All Funds	\$ 41,336,391	\$ 2,858,357	\$ 25,479,340	62%	\$ 15,583,272	60%	\$ 40,953,052

Mundelein High School District #120
Statement of Fund Balances
Month Ending February 28, 2019

	Accrued Fund Balance** 06/30/2018	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 2/28/2019
Educational	\$ 13,057,807	\$ 29,005,656	\$ 18,530,318	\$ 78,965	\$ 23,612,110
Operations & Maintenance	\$ 2,386,867	\$ 3,351,954	\$ 1,699,789	\$ -	\$ 4,039,033
Debt Service	\$ (5,512)	\$ 3,272,935	\$ 3,267,300	\$ -	\$ 123
Transportation	\$ 782,546	\$ 1,236,949	\$ 1,028,131	\$ -	\$ 991,364
IMRF/Social Security	\$ 53,501	\$ 1,131,251	\$ 810,545	\$ 2,365	\$ 376,572
Capital Projects	\$ (1,336,415)	\$ 838,544	\$ 4,152	\$ -	\$ (502,023)
Working Cash	\$ 712,784	\$ 19,705	\$ -	\$ -	\$ 732,489
Tort Immunity	\$ 97,686	\$ 67,761	\$ 139,104	\$ -	\$ 26,343
Totals	<u>\$ 15,749,265</u>	<u>\$ 38,924,754</u>	<u>\$ 25,479,340</u>	<u>\$ 81,331</u>	<u>\$ 29,276,010</u>
Deferred Revenue (Prepaid Fees and taxes)					15,775
					<u>\$ 29,291,785</u>

Treasurer's Balance

Cash in Bank - General Account	\$ 30,310,158
Petty Cash	\$ 1,425
Less: Credit Card in G/L not in bank	\$ (16,910)
Less: Outstanding Checks	(1,032,997)
Bank Rec Adjustments	24,963
Total General/Bond Accounts	<u>29,286,640</u>
Cash in Bank - Revolving Account	\$ 5,146
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	<u>\$ 29,291,785</u>
Ledger Adj Balance - General	\$ 29,285,215
Ledger Adj Balance - Revolving	\$ 5,146
Ledger Adj Balance - Petty Cash	1,425
Adjusted Balance	<u>\$ 29,291,785</u>

Average Investment Rate of Return	2.339%
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**** The beginning fund balances are shown on an accrued cash basis.**

ACTION 5-E
April 24, 2019

**MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
FEBRUARY, 2019 TREASURERS REPORT**

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of February, 2019.

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of February 28, 2019**

10	EDUCATION FUND	23,552,832.65
20	OPERATIONS & MAINTENANCE FUND	4,106,332.61
30	DEBT SERVICE FUND	122.92
40	TRANSPORTATION FUND	993,619.90
50	I.M.R.F. FUND	382,067.91
60	CAPITAL PROJECTS FUND	(502,023.13)
70	WORKING CASH FUND	732,489.13
80	TORT IMMUNITY	26,343.11
	<u>TOTAL CASH</u>	<u>29,291,785.10</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 02/28/2019	
General Account Balance	30,310,158.07
Revolving Account Balance	5,145.52
Petty Cash	1,425.00
Credit Card payments not credited in G/L	(16,909.65)
Outstanding Checks - AP	(1,008,602.61)
Outstanding Checks - PR	(24,394.38)
February Adjustments	24,963.15
<u>TOTAL BANK BALANCE</u>	<u>29,291,785.10</u>

(10) EDUCATION FUND**BALANCE AS OF January 31, 2019****25,685,370.21****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00
	Prior Year Taxes	0.00
	Replacement Taxes	0.00
	Interest - on investments	30,370.32
	Summer School	0.00
	Summer School - Drivers Ed	0.00
	Vending Sales	0.00
	Athletic Admissions	4,202.00
	Registration Fees - Prior Years	158.30
	Registration Fees - 2018-2019	4,521.00
	Athletic Fees - Prior Years	0.00
	Athletic Fees - 2018-2019	3,485.00
	Drivers Ed - Prior Years	0.00
	Drivers Ed - 2018-2019	1,716.00
	Music - Prior Years	0.00
	Music - 2018-2019	100.00
	Technology Fees - Prior Years	1,696.00
	Yearbook - Prior Years	55.00
	Yearbook - 2018-2019	0.00
	Bookstore	142.00
	Parking Permits	360.00
	Library Fines - Lost books	172.75
	Lost Textbooks	66.25
	I.D. / Staff Key / Combo Lock Replacement	130.00
	Insurance Reimbursement	5,077.27
	D75 Shared Services	15,524.20
	Other - D75 Reimb	188.74
	Other - Staff Prom Tix Sales	310.00
	Other - Misc Rebate from Home Depot	181.21
	Other - Calculator Reimb	26.00
	Other - Misc Textbook Purchase Refund	4,132.83
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
State Sources:	Evidence Based Funding	185,883.67
	Tech Prep	0.00
	Bilingual TPI & TBE	0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	0.00
	Adult Ed - State Performance	0.00
	State Driver Education	0.00
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	0.00
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00
	Spec Ed - Personnel	0.00
	Spec Ed - Extraordinary	0.00
	Spec Ed -Private Facility Tuition Reimbursement	0.00

Federal Sources:	Teacher Mentoring Program Reimbursement	0.00	
	State Aid - ARRA	0.00	
	Spec Ed - IDEA Part B	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,316.33	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Room & Board	0.00	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	259,814.87	
	Add: Prepaid School Fees	15,775.00	275,589.87
			25,960,960.08
<u>EXPENDITURES</u>	Gross Payroll	(1,310,085.42)	
	Accounts Payable	(1,097,307.17)	
	Bank Charges	(734.84)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	(2,408,127.43)	(2,408,127.43)
<u>BALANCE AS OF February 28, 2019</u>			<u>23,552,832.65</u>

(20) OPERATION & MAINTENANCE FUND**BALANCE AS OF January 31, 2019****4,259,952.43****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Interest - on investments	3,344.57	
	Donations	220.00	
	Donations - Impact Fees	44,775.04	
	Golf Course Lease Revenue	0.00	
	Building Rental	1,300.00	
	Pool Rental	0.00	
	Other - Misc Grease Recycling	0.00	
	Other -	0.00	
	Other -	0.00	
	Total Revenue	<u>49,639.61</u>	<u>49,639.61</u>
			4,309,592.04

<u>EXPENDITURES</u>	Gross Payroll	(22,950.35)	
	Accounts Payable	(180,309.08)	
	Journal Entries -	0.00	
	Journal Entries	0.00	
	Journal Entries	0.00	
	AP Accruals	<u>0.00</u>	
	Total Expenditures	<u>(203,259.43)</u>	<u>(203,259.43)</u>

BALANCE AS OF February 28, 2019**4,106,332.61**

(30) DEBT SERVICE FUND**BALANCE AS OF January 31, 2019****(3,335.21)****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Interest - on investments	3,458.13	
	Other - Misc Revenue	0.00	
	Total Revenue	<u>3,458.13</u>	<u>3,458.13</u>
			122.92

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries	0.00	
	Journal Entries	<u>0.00</u>	
	Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF February 28, 2019**122.92**

(40) TRANSPORTATION FUND**BALANCE AS OF January 31, 2019****1,149,177.52****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Interest - on investments	1,590.33	
	Reg/Voc Ed Transportation Reimbursement	0.00	
	Spec Ed Transportation Reimbursement	0.00	
	Other - Misc Reimb	47.90	
	Other -	0.00	
	Total Revenue	<u>1,638.23</u>	<u>1,638.23</u>
			1,150,815.75

<u>EXPENDITURES</u>	Payroll	0.00	
	Accounts Payable	(157,195.85)	
	Journal Entries -	0.00	
	Total Expenditures	<u>(157,195.85)</u>	<u>(157,195.85)</u>

BALANCE AS OF February 28, 2019**993,619.90**

(50) I.M.R.F. FUND**BALANCE AS OF January 31, 2019****480,794.71****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Replacement Taxes	0.00	
	Interest - on investments	1,120.47	
	Other -	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>1,120.47</u>	<u>1,120.47</u>

481,915.18

EXPENDITURES

Payroll	0.00	
Accounts Payable	(99,847.27)	
Journal Entries -	0.00	
AP Accruals	<u>0.00</u>	
Total Expenditures	(99,847.27)	<u>(99,847.27)</u>

BALANCE AS OF February 28, 2019**382,067.91**

(60) CAPITAL PROJECTS FUND**BALANCE AS OF January 31, 2019****(1,340,567.24)****RECEIPTS**

Local Sources:	Bond Proceeds -	0.00	
	Interest on Investments	0.00	
	DCEO Grant/Energy Rebate	0.00	
State Sources:	Maintenance Grant	838,544.11	
	Total Revenue	<u>838,544.11</u>	<u>838,544.11</u>

(502,023.13)**EXPENDITURES**

Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	<u>0.00</u>	<u>0.00</u>

BALANCE AS OF February 28, 2019**(502,023.13)**

(70) WORKING CASH FUND**BALANCE AS OF January 31, 2019****732,469.89****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Interest on Investments	19.24	
	Bond Proceeds	<u>0.00</u>	
	Total Revenue	19.24	<u>19.24</u>
			732,489.13

EXPENDITURES

Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF February 28, 2019**732,489.13**

(80) TORT IMMUNITY FUND**BALANCE AS OF January 31, 2019****26,276.89****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Interest on Investments	66.22	
	Other - CLIC Refund	<u>0.00</u>	
	Total Revenue	66.22	<u>66.22</u>
			26,343.11

EXPENDITURES

Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF February 28, 2019**26,343.11**

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR FEBRUARY 2019

FUND NAME	CASH BALANCE 01/31/2019	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 02/28/2019	YTD INTEREST 02/28/2019
EDUCATION	25,685,370.21	275,589.87	2,408,127.43	23,552,832.65	236,840.17
OPER/BLDG/MAINT	4,259,952.43	49,639.61	203,259.43	4,106,332.61	26,065.99
DEBT SERVICE	(3,335.21)	3,458.13	-	122.92	26,951.05
TRANSPORTATION	1,149,177.52	1,638.23	157,195.85	993,619.90	12,394.29
I.M.R.F.	480,794.71	1,120.47	99,847.27	382,067.91	8,761.32
CAPITAL PROJECTS	(1,340,567.24)	838,544.11	-	(502,023.13)	-
WORKING CASH	732,469.89	19.24	-	732,489.13	149.96
TORT IMMUNITY	26,276.89	66.22	-	26,343.11	516.09
GRAND TOTALS	\$ 30,990,139.20	\$ 1,170,075.88	\$ 2,868,429.98	\$ 29,291,785.10	\$ 311,678.87

APPROVED BY THE BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT

LAURA VOGT, SECRETARY

ANDREW SEARLE, TREASURER

DATE

ACTION 5-F
April 24, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for February, 2019.

ACTION 5-G
April 24, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

Annual Renewal List

- a) 2019 Summer Hours
- b) Textbook Disposal
- c) Freedom of Information Act Request (FOIA)

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Annual Renewal List for April 24, 2019

Annual Renewal List Report

2019 Summer Hours

The Board, in its sole discretion, may implement modified summer hours. If the Board decides to implement such summer hours for 12 month staff, the modified hours will be as follows, unless otherwise agreed by the Board and Association. Employees will be paid only for hours worked during the modified summer hours. Therefore, summer hours will begin June 3, 2019 and end August 2, 2019.

Monday – Thursday: 7:00 a.m. – 3:30 p.m.
Friday: 7:00 a.m. – 11:30 a.m.

Textbook Disposal – Attachments

The World Language department is requesting the disposal of textbooks no longer used by our school district. The books will be replaced with online textbooks.

- United States Government Democracy in Action – Quantity 234
- Beginning Chinese Part 1 – Quantity 90
- El Español para Nosotros Level 1 – Quantity 121
- El Español para Nosotros Level 2 – Quantity 81

The Fine and Applied Arts is requesting the disposal of textbooks no longer used by our school district

- Acting is Believing 10th Edition – Quantity 61
- Creating and Understanding Drawings – Quantity 16
- Exploring Visual Design – Quantity 16
- Focus on Photography – Quantity 20
- Discovering Drawing – Quantity 16
- Art a Global Pursuit – Quantity 19
- Music in Theory & Practice – Quantity 24

FOIA Request

A freedom of information request was made by – NBC5 and Chicago Tribune.

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D.
RE: District 120 Report #1

Business Office Report

Approve Tentative Amended 2018-19 Budget – Discussion – Action – Attachment

Please see the attached report on the 2018-19 Tentative Amended Budget. This is the first step in the legal amended budget process and will include publishing a notice in a local newspaper that the budget will be available on the district website and at the business office for at least 30 days prior to the budget hearing and final adoption at the June 18th Board Meeting. The budget amendment covers mostly federal grants, adult education, and some added capital projects. The budget is still balanced by state standards.

PTAB Resolution – Discussion – Action – Attachment

The district has used legal representation in the past for any large property tax appeals at the county. We are required to have a Property Tax Appeal Board (PTAB) Resolution in place so the county knows who our legal representative will be for these cases. The administration is recommending the board utilize Engler Callaway Baasten & Sraga, LLC as the district's legal representation for PTAB. The second PTAB resolution is for Scariano Himes & Petrarca since MHS partners with Fremont School District which utilizes Scariano, Himes, & Petrarca.

Superintendent Report

Final 2018-2019 School Calendar – Discussion – Action – Attachment

The 2018-2019 school calendar has been updated to reflect the removal of weather emergency days. When a school calendar is modified it needs to be approved by the MHS Board of Education. The Regional Office of Education and Illinois State Board of Education will also approve the final amended calendar.

Ratify MESA Contract – Discussion – Action – Attachment

The Mundelein Board of Education and the Mundelein Education Support Association representatives held a final negotiations session on March 11, 2019 and came to consensus on a tentative agreement. The Mundelein Education Support Association has introduced the tentative agreement to their membership and took a ratification vote on March 13, 2019.

The agreement is a five (5) year agreement that will become effective on July 1, 2019 and sunset on June 30, 2024.

2019-2020 Organizational Chart – Discussion – Action – Attachment

A recommendation for changes in the organizational chart of the high school building administrative team will be presented. The recommendation will enable the building leadership team to work more efficiently and react quickly to supporting students with behavioral and academic supports.

2018-19 Reflection – Discussion – Attachment

The BOE will review some highlights from the year that demonstrate our districts commitment to equity, growth, and collaboration. The highlights go beyond a test score and demonstrate what a district can do when the right people are in place and provided the flexibility to work toward our students' academic, behavior, and extracurricular experiences.

Upcoming events taking place at Mundelein High School

Friday, May 3	½ day-Student Dismissal at 11:25am
Tuesday, May 7	Senior Honors Night
Sunday, May 12	Graduation
Wednesday, May 15	Staff Recognition Award Night
Thursday, May 16	Early Release-Student Dismissal at 1:40pm
Fri/Mon/Tues, May 17, 20, 21	Semester 2 Final Exams-Student Dismissal at 1pm each day
May 22, 23, 24	Emergency Days

MUNDELEIN HIGH SCHOOL DISTRICT 120
ACTION ITEMS

Approve Tentative Amended 2018-19 Budget

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the 2018-19 tentative amended budget as presented.

School Board Policy 2:20

PTAB Resolution #1

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to appoint Engler Callaway Baasten & Sraga, LLC Law firm as the District representative for 2018 PTAB cases.

School Board Policy 2:160

PTAB Resolution #2

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to appoint Scariano, Himes, & Petrarca as the District representative for 2018 PTAB cases.

School Board Policy 2:160

Final 2018-2019 School Calendar

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the final 2018-2019 school calendar as presented.

School Board Policy 2:20

Ratify MESA Contract

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 ratifies the Agreement with the Mundelein Education Support Association, effective July 1, 2019 through June 30, 2024, as presented.

School Board Policy 2:20

2019-2020 Organizational Chart

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the 2019-2020 organizational chart as presented.

School Board Policy 3:30

MUNDELEIN HIGH SCHOOL DISTRICT 120

Confirmation of Canvass of Votes

The passage of Public Act 094-0647 abolished local canvassing boards and now requires the County Clerk, as election authority, to serve as the canvassing board. The results proclaim the following were elected to serve as Members of the Board of Education of Mundelein High School District 120 for a four year term:

- Joanne Anderson
- Jane Siegal
- Lisa Yaffe

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve the final Abstract of Votes for the April 2, 2019 Consolidated General Election as canvassed by the Lake County Clerk.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

SWEARING IN OF NEW BOARD MEMBERS

OATH OF OFFICE

"I, _____, do solemnly affirm that I will faithfully discharge the duties of the office of member of the Board of Education of Mundelein High School District 120, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

"I further affirm that:

"I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

"I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;

"I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting; and

"I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels."

MUNDELEIN HIGH SCHOOL DISTRICT 120

SELECT PRESIDENT AND SECRETARY PRO-TEM

Procedures for the Organization Meeting of the New School Board

To launch the process of organizing the new school board, someone must be selected to serve as president pro tempore until the board elects a permanent president. The president of the Board is the first officer to be elected and immediately assumes duties of the chair to preside over the election of other officers.

A temporary secretary should also be appointed to keep a record of the Board's actions. The secretary pro tem may be a board member or a district employee who customarily performs the board secretary's duties.

Adjournment

"Inasmuch as there is no further business to come before this board, a motion for adjournment *sine die*".

Recommended motion: All in favor of the motion to adjourn *sine die* signify same by saying 'aye'. A voice vote is sufficient to pass the above motion.

MUNDELEIN HIGH SCHOOL DISTRICT 120

REORGANIZATION

Nomination of Officers

President pro tem: "Nominations are now in order for the office of president."

Any member of the Board may nominate any other member, and nominations do not require a second.

Member: "I nominate _____"

President pro tem: _____ is nominated. Are there any other nominations for the office of president?"

If no other nominations are immediately received, the president pro tem should pause and repeat the call: "Are there any further nominations for the office of president?" The presiding officer should again pause and repeat the call for nominations a third time to ensure that any member wishing to make a nomination has ample opportunity to do so. When it is obvious that no further nominations are forth-coming:

President pro tem: "A motion has been made to nominate _____ to the office of President. The *Secretary pro tem* will now call the roll for voting on the office of president."

President pro tem: _____ receives a majority of the votes cast and is elected president."

The newly-elected president assumes the duties of the presiding officer and conducts the election of a vice president and a secretary following the same procedures.

Vice President: the president then calls for nominations for the office of vice president. If only one person is nominated, the *secretary pro tem* is instructed to record a unanimous vote for that person and that person is thereby declared elected. If two or more are nominated, the secretary pro tem is instructed to publicly call the roll, whereupon the members vote for the candidate of their choice. The president then declares the candidate receiving the most votes to be the duly elected vice president.

Secretary: The president then calls for nominations for the office of secretary; nominations and the election are handled in the same manner as they were for president and vice president.

MUNDELEIN HIGH SCHOOL DISTRICT 120

COMMITTEE & REPRESENTATIVE APPOINTMENT

d) Committee Appointment

- Finance and Facilities (Two members)
 - _____
 - _____
- Shared Services (Two members)
 - _____
 - _____

e) Representative Appointment

- SEDOL (One member)
 - _____
- Community Outreach (Two members)
 - _____
 - _____
- PRESS Policy (One member)
 - _____
- Legislative (One member)
 - _____
- MHS Foundation (One member)
 - _____
- Sick Bank (One member)
 - _____
- IASB Delegate (One member)
 - _____

f) Board Member Mentor (One member)

- Lisa Yaffe (_____)

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D.
RE: District 120 Report #2

Superintendent Report

Establishment of Dates, Place and Time of Regular Meetings – Discussion – Action – Attachment

The MHS Board of Education approves and set the dates and location(s) for its regular meetings. Regular meetings of the Board of Education are held at 1500 W. Hawley St at 6:30 p.m. on the second Tuesday of each month, unless otherwise specified.

Waive/Suspend Policy Provisions Relating to Board Vacancy– Discussion – Action - Attachment

BOE policy 2:70 addresses how the BOE may fill a vacancy. The BOE may appoint a replacement or go through an interview process. According to the County you do not need to go through the interview process. Policy 2:240 says: “The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy not established by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.” The board will discussion the process they want to use to fill the vacancy and if they want to waive a provision in policy 2:70 or not.

This will be a two year term not a four year term. The Board needs to fill the vacancy within 45 days after it occurred by a public vote at a meeting of the board. The 45 day mark is Saturday, June 8.

MUNDELEIN HIGH SCHOOL DISTRICT 120
ACTION ITEMS

Establishment of Dates, Place and Time of Regular Meetings

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 adopt the establishment of regular meetings of the Board of Education be held at 1500 W. Hawley Street, Mundelein, Illinois, at 6:30 p.m. on the second Tuesday of every month, unless otherwise specified.

School Board Policy

Waive/Suspend Policy Provisions Relating to Board Vacancy

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 temporarily suspend and waive Policy 2:70 provisions for publicizing and accepting resumes for a Board vacancy, relating to the existing vacancy

School Board Policy 2:70 & 2:240