

MUNDELEIN



HIGH SCHOOL

BOARD OF EDUCATION

NOTICE OF BOARD MEETING

6:30 p.m.

MEETING ROOM

****Board Members will Tour the Summer Construction Projects at 5:30 p.m.****

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **TUESDAY, AUGUST 6, 2019** IN THE MEETING ROOM, AT THE DISTRICT OFFICE, 1500 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

Laura Vogt

LAURA VOGT, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120

MUNDELEIN HIGH SCHOOL DISTRICT 120

Tuesday, August 6, 2019

Meeting Room

6:30 p.m.

****Board Members will Tour the Summer Construction Projects at 5:30 p.m.****

AGENDA

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. MOVE TO ADOPT AGENDA
4. CITIZENS' COMMENTS
5. CONSENT AGENDA
 - A. July 16, 2019 Regular Board Minutes
June 18, 2019 Regular Board Minutes (REVISED)
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List
 - G. Annual Renewal List
6. DISTRICT 120 REPORT
 - A. Business Office Report
 - B. Human Resources Report
 - C. Superintendent's Report
7. COMMITTEE UPDATES
 - A. Finance and Facility
 - B. Shared Services
8. REPRESENTATIVE UPDATES
 - A. Community Outreach
 - B. Legislative
 - C. MHS Foundation
 - D. PRESS Policy
 - E. SEDOL
9. BOARD ACTION ITEMS
 - A. FY2020 Tentative Budget
 - B. Assistant Superintendent of Student Services, Job Description
 - C. Approval of Shared Service Administrator
 - D. Manufacturing Cooperative Agreement
 - E. Manufacturing Cooperative Agreement Designee
 - F. Revised 2019-2020 School Calendar
10. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

MUNDELEIN HIGH SCHOOL DISTRICT 120

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

11. **ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION**
 - A. June 18, 2019, July 8, 2019 & July 16, 2019 Executive Session Minutes
12. **PRESIDENT'S PREROGATIVE**
 - A. The President's opportunity to address the board members
13. **ADJOURNMENT**

MUNDELEIN HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. July 16, 2019 Regular Board Minutes
June 18, 2019 Regular Board Minutes (REVISED)
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List
- G. Annual Renewal List

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve the Consent Agenda of August 6, 2019.

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the sixteenth day of July 2019, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Thomas Ouimet, Vice-President
Sara Davalos
Laura Mellon
Peter Rastrelli
Jane Siegal

ABSENT: Lisa Yaffe, Secretary

ADMINISTRATORS:
Dr. Kevin Myers, Superintendent

Member of Illinois Association of School Boards:
Dee Molinare, Director of Illinois Association of School Boards

AGENDA

It was moved by Board Member Ouimet, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the agenda for July 16, 2019.

CITIZENS' COMMENTS

No citizen comment.

CONSENT AGENDA

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli that the Board of Education of Mundelein High School District 120 approve the revised consent agenda of July 16, 2019 which included:

The May 23, 2019 special meeting minutes were revised to clarify that President Vogt, not President Pro Tem Ouimet stated nominations were in order for the Office of Vice President and Office of Secretary.

- June 18, 2019 Regular Board Minutes
- June 18, 2019 Public Hearing Minutes
- May 23, 2019 Special Board Minutes (REVISED)
- July 8, 2019 Special Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report
- Employment – Certified – Amber Bolke, Sharon Rzyski
- Resignations – Tom Battista, Denisse Fuentes, Samantha Medland
- FMLA – Alyssa Wiltjer
- Employment – Confidential Support – Nathen Ayres
- Employment – Fall Coaches

<u>LAST</u>	<u>FIRST</u>	<u>SPORT</u>	<u>POSITION</u>
PAROLA	TODD	BOYS' GOLF	HEAD
KARL	JON	BOYS' GOLF	ASST
SWENO	CHRISTOPHER	BOYS' GOLF	ASST
KUHN	TOM	GIRLS' GOLF	HEAD
RODRIGUEZ	CARSYN	G -CROSS COUNTRY	HEAD
GOODWIN	KELLI	G -CROSS COUNTRY	ASST
RUTZ	KURT	B -CROSS COUNTRY	HEAD
SWEET	NATHAN	B-CROSS COUNTRY	ASST
APGAR	ELIZABETH	CROSS COUNTRY	ASST
DeFRANCESCO	VINCE	FOOTBALL	HEAD
NOLTE	STEVE	FOOTBALL	ASST
ADAMS	ALEX	FOOTBALL	ASST
STOCKER	CRAIG	FOOTBALL	ASST
WHITSON	DAVE	FOOTBALL	ASST
MCARTHUR	THOMAS	FOOTBALL	ASST
GOKAN	CODY	FOOTBALL	ASST
COWHEY	JOHN	FOOTBALL	ASST
DOUGLAS	STEPHEN	FOOTBALL	ASST
MOONEY	KEN	FOOTBALL	ASST
VUKOVICS	MIKE	FOOTBALL	ASST
MIRAMONTES	ALEX	FOOTBALL	ASST
LENDINO	JOSEPH	FOOTBALL	ASST
WILHELM	BRETT	FOOTBALL	ASST
BILLITTIER	ERNIE	BOYS' SOCCER	HEAD
CRAWFORD	HEATHER	BOYS' SOCCER	ASST
FRANZEN	PAUL	BOYS' SOCCER	ASST
DAYTON	MIKE	BOYS' SOCCER	ASST
SANTOS	FLAVIO	BOYS' SOCCER	ASST
DOYLE	JED	BOYS' SOCCER	ASST
MAJEWSKI	SHELLEY	GIRLS' TENNIS	HEAD
MORLEY	LAUREN	GIRLS' TENNIS	ASST
SETHNA	RAHUL	GIRLS' SWIM	HEAD
BOOTHE	AMANDA	GIRLS' SWIM	ASST
OWENS	WILLIAM	DIVING	ASST
DRESSEN	GEORGE	GIRLS' VOLLEYBALL	HEAD
FANSLER	MICHAEL	GIRLS' VOLLEYBALL	ASST
WILLIS	BETH	GIRLS' VOLLEYBALL	ASST
DIAZ	DAGO	GIRLS' VOLLEYBALL	ASST
ROSSINI	STEVE	GIRLS' VOLLEYBALL	ASST
HENNELLY	PATRICK	GIRLS' VOLLEYBALL	ASST
BLOCK	JULIE	GIRLS' VOLLEYBALL	ASST
LOVERDE	JULIA	GIRLS VOLLEYBALL	VOL
JANDROSITZ	CARISSA	CHEER	HEAD
ELLIS	SARA ANN	CHEER	ASST
BASSO	DOMINIC	CHEER	ASST
GRIG	ANNA	CHEER	ASST
SCHAEFER	MELISSA	POMS	HEAD
ARANGO	MELANIE	POMS	ASST
LEMERAND	CAROL	POMS	ASST
Prorok	Vanessa	Fall/Spring Athletic Supv	
Whitson	Dave	Winter Athletic Supervisor	
Calhoun	Larry	Fall/Spring Athleic Supv	

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt
NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board adjourn for the For the purpose of self-evaluation, practices and procedures or professional ethics, when meeting with a representative of the statewide association of which the public body is a member.

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

OPEN SESSION

The Board reconvened to Open Session at 9:57 p.m.

ACTION

Approve Settlement and Release Agreement with GCA Education Services, Inc. and ABM Industries Incorporated

It was moved by Board Member Ouimet, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Settlement and Release Agreement with GCA Education Services, Inc. and ABM Industries Incorporated, as presented, providing for payment of \$650,000 to resolve pending disputes.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt

NAY: None

ADJOURNMENT

It was moved by Board Member Ouimet, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adjourn the meeting of July 16, 2019 at 9:59 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LAURA MELLON, SECRETARY (PRO TEM)
DISTRICT 120, BOARD OF EDUCATION

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**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the eighteenth day of June 2019, at 6:31 p.m.

Members of the Board of Education present:

PRESENT: Thomas Ouimet, Vice-President (Pro-Tem)
Lisa Yaffe, Secretary
Sara Davalos
Laura Mellon

ABSENT: Peter Rastrelli
Jane Siegal
Laura Vogt, President

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director of Human Resources
Jamie DiCarlo, Director of Special Education
Dr. Anthony Kroll, Principal
Stacey Gorman, Director of Curriculum & Instruction
Troy Parola, Athletic Director
Mike Pope, Assistant Principal
Larry Calhoun, Certified Staff Member

D75 ADMINISTRATOR:

Mark Pilut, Principal, Carl Sandburg Middle School

AUDIENCE MEMBERS:

Dean Petros, MEA President
Michelle Kierna, Certified Staff Member

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the agenda for June 18, 2019.

CITIZENS' COMMENTS

No citizen comment.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos that the Board of Education of Mundelein High School District 120 approve the amended consent agenda of June 18, 2019 which included:

- May 23, 2019 Special Board Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List

- Personnel Report
- Employment – Certified – FY20 – Emma Grochowski, Kenneth Mooney, Cathy Strum-Logsdon, Samantha Medland
- Resignations – Yvonne Edwards, Ryan Jacobi, Samantha Rivera, Sara Sinclair
- FMLA – Sara Ann Ellis
- Summer Assignments 2019: Session 2 – Steven Brin, Russ Gates, Patrick Hennelly, John Jobst, Martin Keane, Chris Sweno, Chris Vargas, Dave Whitson, Rae Wynn
- Technology Support/Part-time – Nathan Ayers
- Technology Student Support – Peter Cardenas, Eric Chong, Jacob Ko

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe
NAY: None

DISTRICT 120 REPORTS

Abatement Agreement

Mr. Searle, business manager, reviewed that Medline has agreed to the abatement agreement. The abatement agreement includes Grayslake and Fremont 79. The three government units will extend the agreement to a maximum period of 15 years. The maximum amount that may be abated by the district during the term of the agreement is 52% and the estimated amount of new money is \$250,000. He also reviewed goals and benchmarks that were included in the agreement. Discussion was held on the topic.

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

Mr. Searle reviewed the transfer of \$255,000 from the Operations and Maintenance Fund to the Capital Projects Fund. The budgeted transfer will cover past expenditures in the Capital Projects Fund related to additional projects during the new addition construction.

FY18-19 Amended Budget

Mr. Searle reviewed the recommendation for the FY2018-2019 amended budget. The amended budget took into account the budget amendments made during the year to the districts' federal Title and IDEA grants.

Shared Services Compensation Matrix

Mr. Searle reviewed the recommendation for the shared services committee compensation matrix. The matrix included the data-based method for determining the percentage of the salary and benefits costs that is associated with each district for each position. The compensation matrix model will be reviewed in four years. Discussion was held on the topic. He also shared that D75 will not be approving the compensation matrix. However, D75 will review the topic again at the August board meeting.

Mundelein Education Association Agreement

Mr. Searle reviewed the stipend agreement and piloting process under the MEA contract. The changes were reviewed and agreed upon with the MEA Leadership. The district recommended the following adding and/or adjusting of stipends for the Theater Manager, Puertas, El Baile, and Marching Band. Discussion was held on the topic.

Shared Services Update

Dr. Myers shared an update on the proposed move of the D75 district office to D120 district office for the 2019-2020 school year. He shared the D120 office remodel lacked the ability to expand and accommodate the D75 staff members. Instead the plan will be to move D120 staff members to the D75 district office for the 2020-2021 school year. He shared the move would be delayed one school year. During the next school year an architect will work with staff members

to create the design of the office space. Updates will be provided to the board members throughout the year. Discussion was held on the how the building is currently being utilized for school events. He shared the building permit information authorized by the ROE. Discussion was held on how the districts would be dividing the cost to the D75 building.

Dr. Myers also shared that during the 2018-2019 school year the administrative teams from D75 and D120 worked on establishing a mission and how the team would work together. It was agreed to establish a three year work plan by department. Mr. Pilut, principal, Carl Sandburg reviewed and read the mission of D75 & D120.

Playbook, End of the Year Review

Dr. Myers reviewed the core values and the thematic goals which included the continued implementation of equitable systems and supports in order to develop a school where all learners are valued and achieve. He reviewed how the district will use eight ways to measure growth in the thematic goal. He shared the districts began collaborating at the beginning of the school year to identify areas in which we can work together to better serve the students. The districts will meet again in August 2019 to review a three-year work plan by department.

Dr. Kroll, Principal and Ms. Gorman, Director of Curriculum and Instruction, reviewed and compared the number of students earning a "C" or better of all students in the 2018-19 semester II and 2017-18 semester II school year. The data did not demonstrate a change from the previous year. Ms. Gorman shared that this may be due to inconsistent grading practices. A grading committee consisting of staff, community members and students will be formed to review the grading practices. Staff members will receive professional development in the next school year to assist with developing equitable grading practices.

In addition, she reviewed the action steps of increasing the number of students earning all C's or better. The 2019-20 academic and social/emotional supports provided to students include increased support in World Studies, U.S. History, and English 1 and 2, second semester credit recovery for freshmen for those who failed a first semester graduation requirement, guided study/credit recovery for 10th-12th graders, Freshmen Advisory Study lunches and grade checks for students not meeting benchmarks, professional development on trauma informed care, and anxiety/depression; and a new structure for our individualized student problem-solving approach. A data coach will utilize the programs Illuminate and Educlimber to assist with gathering the data.

Additionally, Ms. Gorman reviewed the Advanced Placement (AP) and Honors enrollment. She shared the 2018-19 school year versus the 2017-18 school year in semester II by ethnicity and total number of students taking at least one AP and/or Honors class. The data did not demonstrate a change from the previous year. She shared that 46% of freshmen were enrolled in Honors English 1 this year. She also reviewed the data on the World Studies Earned Honors and the historical grade data.

In addition, she shared that Sol Cabachuela, parent liaison, has been instrumental in calling parents of incoming freshmen to explain the AP and Honors classes. Also, six action steps included calling parents of freshmen who were recommended for a higher course level for sophomore year, continued outreach to parents at community meetings, Universidad de Padres, AVID parent nights, AP/Honors mentors continual promotion of the benefits of taking an Honors or AP course, teacher recommendations at the end of first semester, AVID acceptance for sophomores and juniors and District 75's expansion of the "Big 10" math acceleration program. Discussion was held concerning ways to change the mindsets of the students who were not placed in honors classes "earned honors" last year.

Mr. Pope reviewed the attendance goal for SY2018-19 is to maintain 95% or higher attendance from all categories. The SY18 overall attendance rate was 94.7% and SY19 was 95.8. He

reviewed the new initiatives which included the HERO program, automatic/timely intervention, parent notification and dean interaction. He also reviewed the chronic truancy goal for SY2019-20 is to decrease it by .2%. He shared the increase in chronic truancy was due to staff confirming the absence(s) were valid.

In addition, he reviewed the Out-of-School suspensions (OSS) data for SY2018-19. The goal for SY2019-20 is to decrease the disproportionality in Out-of-School suspensions (OSS). He shared that vaping increased the out-of-school suspensions. He reviewed the support that was provided to inform students, parents and staff on areas that caused an increase of OSS's.

In conclusion, he shared the goal for SY2019-2020 is to increase the parent contact rate to 100%. Discussion was held on what support is the district students and parents that have truant students.

Troy Parola, athletic director, reviewed the continued goal to increase the number of students who participate in athletics, clubs and activities. He reviewed the goal is to increase the participation rate by 5%. He reviewed the eight areas of growth/participation. He shared the Booster Club donated \$1000 to attend a summer sport. Sol Cabachuela, parent liaison, is assisting parents with signing up middle and elementary students who are interested in participating in summer sports.

Dr. Anthony Kroll, principal, reviewed the graduation data for SY19. He stated the SY2018-19 graduation data is still pending from the Illinois State Board of Education (ISBE). The SY2019-2020 goal is to increase the overall graduation rate to 92%. He reviewed the changes in the Playbook data that will align with the Illinois State Board of Education, Every Student Success Act, and other areas of interest. He reviewed the areas of academic and behavioral indicators. He also reviewed how a student can achieve a College and Career pathway endorsement or fulfil three other areas while attending school. He reviewed how the academic indicators, career ready indicators or the distinguished scholar are ways to achieve a College and Career pathway endorsement. Discussion was held on the topic of a social/emotional matrix that could be monitored throughout the school year. Dr. Kroll shared that a problem-solving team is currently in place. Additional data will be provided at the August 2019 board meeting. The next playbook review will be at the February 11, 2020 board meeting.

School Board Policy 6:300 First Reading

Dr. Kroll shared the school board policy #6:300 was reviewed at the last board meeting and will be presented to the board for final adoption.

Administrator Job Descriptions

Mr. McCreery reviewed the recommended changes to the job descriptions for the Assistant Principal of Student Services, Assistant Principal of Teaching and Learning, Director of Special Education & English Learners and Guidance Department Chair.

PRESS Policy #99 & #100, Second & Final Reading

Dr. Myers shared the PRESS policy #99 and #100 was reviewed at the last board meeting and will be presented to the board for final adoption.

Estimated Expense Approval – (Full-day Workshop)

Dr. Myers reviewed the expense for Board President Vogt to attend a full-day workshop at the 2019 IASB Annual Joint Conference in Chicago.

COMMITTEE UPDATES

Finance and Facility

No updates.

Shared Services

Updates presented at regular board meeting.

REPRESENTATIVE UPDATES

Community Outreach

No updates.

Legislative

Board member Mellon shared several legislative updates.

MHS Foundation

No updates.

PRESS Policy

Updates presented at regular board meeting.

SEDOL

Board member Davalos shared information from the SEDOL board meeting. The next meeting is scheduled for December 4, 2019.

ACTION ITEMS

Abatement Agreement

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 adopt the resolution of the Board of Education for Mundelein High School District 120 of intent to enter property tax abatement agreement.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

It was moved by Board Member Davalos, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the Resolution for Transfer \$255,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

FY18-19 Amended Budget

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the FY18-19 amended budget as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Shared Services Compensation Matrix

It was moved by Board Member Davalos, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the Shared Services Compensation Matrix as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Mundelein Education Association Agreement – Club and activities Stipends

It was moved by Board Member Davalos, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the placement, move and/or adjustment to the extra-curricular stipend salary schedule and category for the Theater Manager, Puertas, El Baile and Marching Band Percussion.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

PRESS Policy #99, Second and Final Reading

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve PRESS Policy #99 as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

PRESS Policy #100, Second and Final Reading

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve PRESS Policy #100 as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Administrator Job Descriptions

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the job descriptions, Assistant Principal of Student Services, Assistant Principal of Teaching and Learning, Director of Special Education & English Learners and Guidance Department Chair as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Estimated Expense Approval

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the estimated total cost for the Pre-Conference Workshop for \$280.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 11:06 p.m.

ACTION

Executive Session Minutes

It was moved by Board Member Davalos, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for May 23, 2019.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Verbatim Record (Audio Recording) of Executive Session

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Closed Session Verbatim records be destroyed as presented after June 18, 2019.

- June 20, 2017
- July 18, 2017
- August 8 & 22, 2017
- September 12, 2017
- October 17, 2017
- November 7 & 14, 2017
- December 12 & 22, 2017

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

Review of Closed Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the following closed session minutes continue to require confidentiality and are recommended to remain in the closed session file.

Will continue to remain confidential:

- June 19, 2018
- August 14, 2018
- September 11 & 13, 2018
- October 16, 2018
- November 13, 2018
- December 11, 2018

Confidentiality No Longer Exists:

- July 17, 2018

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Yaffe

NAY: None

ADJOURNMENT

It was moved by Board Member Yaffe, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 adjourn the meeting of June 18, 2019 at 11:10 p.m.

Motion approved by voice vote: 4-0.

Respectfully submitted,

TOM OUIMET, PRESIDENT PRO-TEM
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

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ACTION 5-C
August 06, 2019
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Bill List for August 06, 2019.

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: August 6, 2019

PAYROLL:

07/15/19	(Educ.)	\$	277,713.88
07/15/19	(Bldg.)	\$	17,614.01
07/30/19	(Educ.)	\$	293,926.86
07/30/19	(Bldg.)		19,754.38

TOTAL \$ 609,009.13

BILLS TO BE APPROVED:

10. Education	\$	372,092.63
20. Building		232,843.99
30. Bond & Interest		-
40. Transportation		24,802.65

50. I.M.R.F.	42,128.00
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 671,867.27

BILLS RELEASED JULY 11, 2019:

10. Education	\$	-
20. Building		2,128.50
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 2,128.50

BILLS RELEASED JULY 18, 2019:

10. Education	\$	800.00
20. Building		-
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 800.00

DATE APPROVED: _____

President, Board of Education

Secretary, Board of Education

ACTION 5-D
August 6, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

JUNE, 2019 FINANCIAL REPORTS

Attached please find the following financial reports for the month of June, 2019.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending June 30, 2019

	Amended Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2018
Educational Fund							
Local Taxes	\$ 25,921,384	\$ -	\$ 26,074,436	101%	\$ (153,052)		\$ 25,114,739
Interest Earned	250,000	73,861	471,678	189%	(221,678)		224,814
Other Local Revenue	785,053	18,063	874,778	111%	(89,725)		859,490
Evidence Based Funding	2,017,974	183,452	2,024,787	100%	(6,813)		1,970,146
State Categorical	837,728	60,808	1,007,615	120%	(169,887)		1,545,276
Federal Revenue	1,079,046	226,180	1,017,928	94%	61,118		1,277,159
Total, Educational	\$ 30,891,185	\$ 562,364	\$ 31,471,221	102%	\$ (580,036)	103%	\$ 30,991,623
Operations/Maint.							
Local Taxes	\$ 3,162,639	\$ -	\$ 3,177,206	100%	\$ (14,567)		\$ 3,292,290
Interest Earned	27,000	8,135	51,930	192%	(24,930)		25,848
Village Green Lease	35,000	-	2,834	8%	32,166		39,498
Donations/Impact Fees	125,000	21,288	188,159	151%	(63,159)		177,528
Other Local Revenue	53,250	2,003	30,051	56%	23,199		71,880
e-Rate Reimbursement	-	-	16,408	0%	(16,408)		-
Total, O&M	\$ 3,402,889	\$ 31,426	\$ 3,466,589	102%	\$ (63,700)	106%	\$ 3,607,044
Debt Service							
Local Taxes	\$ 3,247,338	\$ -	\$ 3,245,984	100%	\$ 1,354		\$ 3,234,715
Interest Earned	20,000	8,412	53,693	268%	(33,693.43)		26,579
Other	-	-	-	0%	-		-
Transfer from O/M	309,025	-	309,025	100%	-		320,100
Total, Debt Service	\$ 3,576,363	\$ 8,412	\$ 3,608,703	101%	\$ (32,340)	100%	\$ 3,581,394
Transportation							
Local Taxes	\$ 937,110	\$ -	\$ 941,426	100%	\$ (4,316)		\$ 1,095,639
Interest Earned	13,000	3,868	24,693	190%	(11,693)		12,885
Other Local Revenue	-	-	-	0%	-		-
State Categorical	685,000	-	557,706	81%	127,294		768,336
Total, Transport.	\$ 1,635,110	\$ 3,868	\$ 1,523,825	93%	\$ 111,285	110%	\$ 1,876,860
IMRF/Soc. Secur.							
Local Taxes	\$ 1,134,342	\$ -	\$ 1,139,490	100%	\$ (5,148)		\$ 959,120
Interest Earned	7,000	2,725	17,426	249%	(10,426)		7,213
Federal Revenue	-	-	-	0%	-		-
Total, IMRF/S.S.	\$ 1,141,342	\$ 2,725	\$ 1,156,916	101%	\$ (15,574)	101%	\$ 966,333
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Maintenance Grant	800,000	-	838,544	105%	(38,544)		-
Transfer from O/M Fund	505,000	255,000	505,000	100%	-		300,000
Total, Work. Cash	\$ 1,305,000	\$ 255,000	\$ 1,343,544	103%	\$ (38,544)	37%	\$ 366,658
Working Cash							
Local Taxes	\$ 19,465	\$ -	\$ 19,555	100%	\$ (90)		\$ 19,434
Interest Earned	100	47	299	0%	(199)		110
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 19,565	\$ 47	\$ 19,854	101%	\$ (288)	135%	\$ 19,544
Tort Immunity							
Local Taxes	\$ 66,937	\$ -	\$ 67,245	100%	\$ (308)		\$ 49,822
Interest Earned	350	161	1,028	294%	\$ (678)		395
Miscellaneous Revenue	-	-	2,989	0%	(2,989)		6,129
Total, Tort Immunity	\$ 67,287	\$ 161	\$ 71,262	106%	\$ (986)	113%	\$ 56,346
Totals	\$ 42,038,741	\$ 864,004	\$ 42,661,913	101%	\$ (620,183)	102%	\$ 41,465,801

Mundelein High School District #120
Statement of Expenditures
Month Ending June 30, 2019

	Amended Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2018
Educational Fund							
Salaries	\$ 22,928,636	\$ 2,709,917	\$ 23,068,706	101%	\$ (140,070)		\$ 20,904,284
Benefits	3,570,886	465,945	3,780,345	106%	\$ (209,459)		3,453,568
Contracted Services	1,627,488	93,128	1,539,953	95%	\$ 87,535		1,304,801
Supplies & Materials	1,179,344	291,849	1,149,339	97%	\$ 30,005		1,226,369
Capital Outlay	141,964	(22)	97,673	69%	\$ 44,291		146,802
Tuition	1,471,650	157,657	1,950,573	133%	\$ (478,923)		2,308,468
Non-Capitalized Equipment	592,780	214,510	650,536	110%	\$ (57,756)		660,072
Other	-	-	\$ -	0%	\$ -		-
Total, Educ. Fund	\$ 31,512,748	\$ 3,932,984	\$ 32,237,125	102%	\$ (666,621)	101%	\$ 30,004,364
Operations/Maint.							
Salaries	\$ 322,000	\$ 30,141	\$ 345,897	107%	\$ (23,897)		\$ 286,877
Benefits	70,450	5,941	\$ 64,934	92%	\$ 5,516		\$ 60,495
Contracted Services	1,335,700	228,947	\$ 1,343,499	101%	\$ (7,799)		\$ 1,134,757
Supplies & Materials	666,500	53,071	\$ 563,716	85%	\$ 102,784		\$ 688,821
Capital Outlay	55,000	-	\$ 24,185	44%	\$ 30,815		\$ 21,066
Other Expenses	1,055,036	255,000	\$ 1,063,165	101%	\$ (8,129)		\$ 875,225
Non-Capitalized Equipment	125,000	13,592	\$ 119,462	96%	\$ 5,538		\$ 138,156
Total, O & M	\$ 3,629,686	\$ 586,692	\$ 3,524,858	97%	\$ 104,828	96%	\$ 3,205,398
Debt Service	\$ 3,575,925	\$ -	\$ 3,575,975	100%	\$ (50)	100%	\$ 3,522,033
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	90,000	10,425	\$ 110,732	123%	\$ (20,732)		88,596
Regular Transport.	730,000	68,158	\$ 775,196	106%	\$ (45,196)		657,765
Spec. Ed. Transport.	750,000	102,115	\$ 638,410	85%	\$ 111,590		724,403
Field Trips Transport.	195,500	21,214	\$ 214,798	110%	\$ (19,298)		188,229
Other Services - Repairs	\$ 3,000	-	\$ 122	4%	\$ 2,878		206
Capital Outlay	-	-	\$ -	0%	\$ -		-
Transfer to O & M	-	-	\$ -	0%	\$ -		-
Total, Transport.	\$ 1,768,500	\$ 201,913	\$ 1,739,258	98%	\$ 29,242	98%	\$ 1,659,199
IMRF/Social Secur.	\$ 1,048,298	\$ 126,779	\$ 1,257,582	120%	\$ (209,284)	113%	\$ 1,125,410
Capital Projects							
Contracted Services	\$ 50,000	\$ -	\$ 4,152	8%	\$ 45,848		\$ 147,618
Capital Outlay	200,000	\$ -	\$ -	0%	\$ 200,000		\$ 1,107,122
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 250,000	\$ -	\$ 4,152	2%	\$ 245,848	148%	\$ 1,254,740
Tort Immunity	\$ 155,886	\$ 22,789	\$ 161,893	104%	\$ (6,007)	118%	\$ 181,909
Total, All Funds	\$ 41,941,043	\$ 4,871,156	\$ 42,500,844	101%	\$ (502,044)	102%	\$ 40,953,052

Mundelein High School District #120
Statement of Fund Balances
Month Ending June 30, 2019

	Accrued Fund Balance** 06/30/2018	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 6/30/2019
Educational	\$ 13,057,807	\$ 31,471,221	\$ 32,237,125	\$ 345,159	\$ 12,637,062
Operations & Maintenance	\$ 2,386,867	\$ 3,466,589	\$ 3,524,858	\$ 2,478	\$ 2,331,076
Debt Service	\$ (5,512)	\$ 3,608,703	\$ 3,575,975	\$ -	\$ 27,215
Transportation	\$ 782,546	\$ 1,523,825	\$ 1,739,258	\$ -	\$ 567,113
IMRF/Social Security	\$ 53,501	\$ 1,156,916	\$ 1,257,582	\$ 2,398	\$ (44,768)
Capital Projects	\$ (1,336,415)	\$ 1,343,544	\$ 4,152	\$ -	\$ 2,977
Working Cash	\$ 712,784	\$ 19,854	\$ -	\$ -	\$ 732,638
Tort Immunity	\$ 97,686	\$ 71,262	\$ 161,893	\$ -	\$ 7,055
Totals	\$ 15,749,265	\$ 42,661,913	\$ 42,500,844	\$ 350,034	\$ 16,260,369
		Deferred Revenue (Prepaid Fees and taxes)			17,875,102
					\$ 34,135,471

Treasurer's Balance

Cash in Bank - General Account	\$ 36,663,039
Petty Cash	\$ 1,425
Less: Credit Card in G/L not in bank	\$ (34,886)
Less: Outstanding Checks	(1,689,330)
Bank Rec Adjustments	(809,960)
Total General/Bond Accounts	34,130,288
Cash in Bank - Revolving Account	\$ 5,183
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	\$ 34,135,471
Ledger Adj Balance - General	\$ 34,128,863
Ledger Adj Balance - Revolving	\$ 5,183
Ledger Adj Balance - Petty Cash	1,425
Adjusted Balance	\$ 34,135,471

Average Investment Rate of Return	2.229%
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**** The beginning fund balances are shown on an accrued cash basis.**

ACTION 5-E
August 6, 2019

MUNDELEIN HIGH SCHOOL DISTRICT 120
JUNE, 2019 TREASURERS REPORT

RECOMMENDED MOTION

That the Board of Education of Mundelein High School District 120 approve the Treasurer's Report of June, 2019.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR JUNE 2019

FUND NAME	CASH BALANCE 05/31/2019	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 06/30/2019	YTD INTEREST 06/30/2019
EDUCATION	16,232,689.34	13,442,492.08	3,708,307.06	25,966,874.36	471,677.52
OPER/BLDG/MAINT	2,979,842.26	1,539,569.81	584,214.10	3,935,197.97	51,930.18
DEBT SERVICE	50,398.58	1,669,917.37	-	1,720,315.95	53,693.43
TRANSPORTATION	777,809.60	550,550.03	201,132.22	1,127,227.41	24,692.61
I.M.R.F.	95,586.14	572,643.23	126,778.59	541,450.78	17,426.15
CAPITAL PROJECTS	(252,023.13)	255,000.00	-	2,976.87	-
WORKING CASH	732,771.90	9,554.01	-	742,325.91	298.74
TORT IMMUNITY	31,400.82	90,489.77	22,788.75	99,101.84	1,028.20
GRAND TOTALS	\$ 20,648,475.51	\$ 18,130,216.30	\$ 4,643,220.72	\$ 34,135,471.09	\$ 620,746.83

APPROVED BY THE BOARD OF EDUCATION

LAURA VOGT, PRESIDENT

LISA YAFFE, SECRETARY

ANDREW SEARLE, TREASURER

DATE

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of June 30, 2019**

10	EDUCATION FUND	25,966,874.36
20	OPERATIONS & MAINTENANCE FUND	3,935,197.97
30	DEBT SERVICE FUND	1,720,315.95
40	TRANSPORTATION FUND	1,127,227.41
50	I.M.R.F. FUND	541,450.78
60	CAPITAL PROJECTS FUND	2,976.87
70	WORKING CASH FUND	742,325.91
80	TORT IMMUNITY	99,101.84
	<u>TOTAL CASH</u>	<u>34,135,471.09</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 06/30/2019	
General Account Balance	36,663,038.74
Revolving Account Balance	5,183.21
Petty Cash	1,425.00
Credit Card payments not credited in G/L	(34,885.85)
Outstanding Checks - AP	(1,678,848.37)
Outstanding Checks - PR	(10,481.86)
June Adjustments	(809,959.78)
<u>TOTAL BANK BALANCE</u>	<u>34,135,471.09</u>

(10) EDUCATION FUND**BALANCE AS OF May 31, 2019**

16,232,689.34

RECEIPTS

Local Sources:	2018 Property Taxes	12,847,043.29
	Prior Year Taxes	0.00
	Replacement Taxes	0.00
	Interest - on investments	73,860.98
	Summer School	5,505.00
	Summer School - Drivers Ed	2,800.00
	Vending Sales	0.00
	Athletic Admissions	0.00
	Registration Fees - Prior Years	0.00
	Registration Fees - 2018-2019	1,210.00
	Athletic Fees - Prior Years	0.00
	Athletic Fees - 2018-2019	375.00
	Drivers Ed - Prior Years	0.00
	Drivers Ed - 2018-2019	0.00
	Music - Prior Years	0.00
	Music - 2018-2019	0.00
	Technology Fees - Prior Years	109.00
	Yearbook - Prior Years	0.00
	Yearbook - 2018-2019	0.00
	Bookstore	0.00
	Parking Permits	0.00
	Library Fines - Lost books	62.65
	Lost Textbooks	90.78
	I.D. / Staff Key / Combo Lock Replacement	0.00
	Insurance Reimbursement	3,179.04
	D75 Shared Services	7,762.10
	Other - SAF Refund of CC Payment	12,710.81
	Other - Misc Refund Ford Motor Credit	1,335.64
	Other - WIU Tuition Reimb	1,838.00
	Other - Misc Refund Pitney Bowes	137.26
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
State Sources:	Evidence Based Funding	183,452.24
	Tech Prep	0.00
	Bilingual TPI & TBE	0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	26,641.00
	Adult Ed - State Performance	19,702.50
	State Driver Education	12,980.79
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	1,483.50
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00
	Spec Ed - Personnel	0.00
	Spec Ed - Extraordinary	0.00
	Spec Ed -Private Facility Tuition Reimbursement	0.00

Federal Sources:	Teacher Mentoring Program Reimbursement	0.00	
	State Aid - ARRA	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,741.93	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Part B	204,941.97	
	Spec Ed - IDEA Room & Board	0.00	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	19,495.82	
	TOTAL REVENUE	13,428,459.30	
	Add: Prepaid School Fees	14,032.78	13,442,492.08
			29,675,181.42
<u>EXPENDITURES</u>	Gross Payroll	(1,818,107.51)	
	Accounts Payable	(1,916,899.41)	
	Bank Charges	3,911.11	
	NSF Check	0.00	
	Journal Entries - Transfer Exp to Fund 80	22,788.75	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	(3,708,307.06)	(3,708,307.06)
<u>BALANCE AS OF June 30, 2019</u>			<u>25,966,874.36</u>

(20) OPERATION & MAINTENANCE FUND**BALANCE AS OF May 31, 2019****2,979,842.26****RECEIPTS**

Local Sources:	2018 Property Taxes	1,508,143.48	
	Interest - on investments	8,135.40	
	Donations -	0.00	
	Donations - Impact Fees	21,287.52	
	Golf Course Lease Revenue	0.00	
	Building Rental	0.00	
	Pool Rental	0.00	
	Other - Misc Reimb for Trainer's Cart	2,000.00	
	Other - Misc Class Action Settlement	3.41	
	Other -	0.00	
	Total Revenue	<u>1,539,569.81</u>	<u>1,539,569.81</u>
			4,519,412.07

<u>EXPENDITURES</u>	Gross Payroll	(21,022.17)	
	Accounts Payable	(308,191.93)	
	Journal Entries - Misc Transfer to Fund 60	(255,000.00)	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	AP Accruals	0.00	
	Total Expenditures	<u>(584,214.10)</u>	<u>(584,214.10)</u>

BALANCE AS OF June 30, 2019**3,935,197.97**

(30) DEBT SERVICE FUND**BALANCE AS OF May 31, 2019****50,398.58****RECEIPTS**

Local Sources:	2018 Property Taxes	1,661,505.74	
	Interest - on investments	8,411.63	
	Other - Misc Revenue	0.00	
	Total Revenue	<u>1,669,917.37</u>	<u>1,669,917.37</u>
			1,720,315.95

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries -	0.00	
	Journal Entries -	<u>0.00</u>	
	Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF June 30, 2019**1,720,315.95**

(40) TRANSPORTATION FUND**BALANCE AS OF May 31, 2019****777,809.60****RECEIPTS**

Local Sources:	2018 Property Taxes	546,681.68	
	Interest - on investments	3,868.35	
	Reg/Voc Ed Transportation Reimbursement	0.00	
	Spec Ed Transportation Reimbursement	0.00	
	Other -	0.00	
	Other -	0.00	
	Total Revenue	<u>550,550.03</u>	<u>550,550.03</u>
			1,328,359.63

<u>EXPENDITURES</u>	Payroll	0.00	
	Accounts Payable	(201,132.22)	
	Journal Entries -	0.00	
	Total Expenditures	<u>(201,132.22)</u>	<u>(201,132.22)</u>

BALANCE AS OF June 30, 2019**1,127,227.41**

(50) I.M.R.F. FUND**BALANCE AS OF May 31, 2019****95,586.14****RECEIPTS**

Local Sources:	2018 Property Taxes	569,917.77	
	Replacement Taxes	0.00	
	Interest - on investments	2,725.46	
	Other -	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>572,643.23</u>	<u>572,643.23</u>

668,229.37

EXPENDITURES

Payroll	0.00	
Accounts Payable	(126,778.59)	
Journal Entries -	0.00	
AP Accruals	<u>0.00</u>	
Total Expenditures	(126,778.59)	<u>(126,778.59)</u>

BALANCE AS OF June 30, 2019**541,450.78**

(60) CAPITAL PROJECTS FUND**BALANCE AS OF May 31, 2019****(252,023.13)****RECEIPTS**

Local Sources:	Bond Proceeds -	0.00	
	Interest on Investments	0.00	
	Other -	0.00	
State Sources:	Maintenance Grant	0.00	
	Total Revenue	<u>0.00</u>	<u>0.00</u>

(252,023.13)**EXPENDITURES**

Accounts Payable	0.00	
Journal Entries - Reclass from Fund 20	<u>255,000.00</u>	
Total Expenditures	<u>255,000.00</u>	<u>255,000.00</u>

BALANCE AS OF June 30, 2019**2,976.87**

(70) WORKING CASH FUND**BALANCE AS OF May 31, 2019****732,771.90****RECEIPTS**

Local Sources:	2018 Property Taxes	9,507.21	
	Interest on Investments	46.80	
	Bond Proceeds	<u>0.00</u>	
	Total Revenue	9,554.01	<u>9,554.01</u>

742,325.91

EXPENDITURES

Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF June 30, 2019**742,325.91**

(80) TORT IMMUNITY FUND**BALANCE AS OF May 31, 2019****31,400.82****RECEIPTS**

Local Sources:	2018 Property Taxes	90,328.69	
	Interest on Investments	161.08	
	Other -	<u>0.00</u>	
	Total Revenue	90,489.77	<u>90,489.77</u>
			121,890.59

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries - Reclass Exp from Fund 10	<u>(22,788.75)</u>	
	Total Expenditures	(22,788.75)	<u>(22,788.75)</u>

BALANCE AS OF June 30, 2019**99,101.84**

ACTION 5-F
AUGUST 6, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for June, 2019.

ACTION 5-G
August 6, 2019

MUNDELEIN HIGH SCHOOL DISTRICT 120

Annual Renewal List

- a) Freedom of Information Act (FOIA) Request(s)

RECOMMENDED MOTION

That the Board of Education of Mundelein High School District 120 approve the Annual Renewal List for August 6, 2019

Annual Renewal List Report

Freedom of Information Act Request (FOIA)

A freedom of information request was made by: Michelle Kierna and Local Labs.

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D.
RE: District 120 Report

Business Office Report

Review of FY2020 Tentative Budget – Discussion – Attachment – Action

Background Information:

The FY2020 budget is just in tentative form at this juncture in the process. Per school code, the tentative budget will be posted to the district website and available at the district office for public review for at least 30 days prior to final board approval. The budget will be finalized with a full budget report and ready for board approval at the September meeting. There will also be a budget hearing preceding the regular board meeting in September in order to give the public an opportunity to comment on the budget, per school code. I have attached some budget highlights for your review.

Connection to the Playbook:

Does not apply

District Office Space Plan – Discussion

Background Information:

The architects from Green and Associates met with the D75 and D120 district office staff to review a tentative layout of the office space. The architects received feedback from the staff on what they liked, needed, and did not like about the layout. Green and Associates will update the layout based on the input received by our staff.

Connection to the Playbook:

Does not apply

Human Resources Report

Assistant Superintendent of Student Services, Job Description – Discussion – Attachment – Action

Background Information:

The Assistant Superintendent of Student Services job description is attached. We request the BOE to review and approve the document as presented.

Connection to the Playbook:

Does not apply

Shared Service Administrator Position Update – Discussion – Action

Background Information:

With the resignation of the D75 Director of Student Services, Dr. Holly Colin, there is the opportunity to create another shared services administrator position. This position, titled Assistant Superintendent of Student Services will be held by Jamie DiCarlo.

Connection to the Playbook:

Does not apply

Superintendent's Office Report

Dress Code Guidelines Update – Discussion – Attachment

Background Information:

Mundelein High School is focused on creating a more equitable experience for our students and families. Each year, we look to improve our policies and procedures to help us reach this goal.

Throughout last school-year, we met with student leaders, a committee of staff members (school-based leadership team sub-committee), and our handbook committee (student, staff, and parent representation) to address some inequities in our student handbook. One inequity that stood out was our dress code policy. While closely examining our dress code policy, we found an opportunity to make our school more equitable for our students and families.

Connection to the Playbook:

School climate plays a role in every aspect of our Playbook.

Handle With Care Program - Discussion – Attachment

The Handle with Care program has been approved by the Assistant States Attorney and legal counsel for the school district. Representatives from D75, D120 and the Mundelein Police Department met on May 30 to discuss the implementation of the program. The task over the summer was to put our process, procedures, and forms in place for the start of the 2019-2020 school year. This is a K-12 collaborative effort to ensure we are being consistent with our processes and procedures. We will also have a communication plan prepared to address how the program will be shared with the staff. The implementation of this program will address the new School Board Policy 4:190 Targeted School Violence Prevention Program.

Connection to the Playbook

School safety plays a role in every aspect of our Playbook.

Manufacturing Cooperative Agreement – Discussion – Attachment – Action

Background Information:

CLC, MHS, Lake Zurich, and Round Lake High Schools have a cooperative manufacturing program starting in August. This course offering will prepare students for a career to college pathway. Students will learn National Institute of Metalworking Skills (NIMS) certification while in school and complete an internship at a manufacturing company prior to graduation. We have the support of the Illinois Manufactures Association and Lake County Partners. Each time a business partner agrees to provide internships for our students the business must sign an agreement with the each of the Boards of Education. I am request the MHS BOE designate the Superintendent as a person that can sign the agreement on behalf of the MHS BOE. The reasons, the MHS BOE already approved the manufacturing resolution and the delay in receiving all of the signatures from the organizations is not an efficient process.

Connection to the Playbook:

Does not apply

PRESS Policy #101, First Reading – Discussion – Attachment

Background Information:

The following policy was presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A second and final reading will be presented to the board at the next board meeting.

Connection to the Playbook:

A number of the policies relate to the academic and behavioral needs of the our students

District Policy #5:50, First Reading – Discussion – Attachment

The first reading for school board policy 5:50 is attached. We request the BOE to review the recommendations made to the document as presented. A second and final reading will be presented to the board at the next board meeting..

Connection to the Playbook:

A number of the policies relate to the academic and behavioral needs of the our students

Revised 2019-2020 School Calendar – Discussion – Attachment – Action

Background Information:

With the signing of Public Act 101-0012 which defines the minimum hourly requirement for a school day and also defines e-learning days, the Proposed Public School Calendar for the 2019-20 school year needs to be updated to reflect the changes in the ISBE rules.

The proposed 2019-20 calendar that meets the state guidelines passed in June 2019.

A couple of changes were made:

Feb 17 is a NIA (Not in Attendance).....It was a XED a weather make up day as needed

May 21, 22, 26, 27, 28 are XED days.....The weather make up days are later in the year

Connection to the Playbook:

Does not apply

Upcoming events taking place at Mundelein High School

Monday, August 12, 2019 First day of School – Teacher Institute Day

Tuesday, August 13, 2019 First day of School for All Students

MUNDELEIN HIGH SCHOOL DISTRICT 120
ACTION ITEMS

FY2020 Tentative Budget

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the FY2020 Tentative Budget as presented.

School Board Policy 4:10, 4:30, 4:42, 4:60, 4:80, 4:100

Assistant Superintendent of Student Services, Job Description

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the Assistant Superintendent of Student Services job description as presented.

School Board Policy 5:30

Approval of Shared Service Administrator

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve Jamie DiCarlo as the Shared Service administrator position for D120 and D75.

School Board Policy 5:30

Manufacturing Cooperative Agreement

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the Manufacturing Cooperative Agreement as presented.

School Board Policy 1:20

Manufacturing Cooperative Agreement Designee

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve to designate the Superintendent as a person that can sign the Manufacturing Cooperative Agreement on behalf of the Mundelein High School D120 Board of Education.

School Board Policy 1:20

Revised 2019-2020 School Calendar

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the revised 2019-2020 School Calendar as presented.

School Board Policy 6:20