

MUNDELEIN



HIGH SCHOOL

BOARD OF EDUCATION

NOTICE OF BOARD MEETING

6:30 p.m.

MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **TUESDAY, DECEMBER 3, 2019** IN THE MEETING ROOM, AT THE DISTRICT OFFICE, 1500 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

Laura Vogt

LAURA VOGT, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120

MUNDELEIN HIGH SCHOOL DISTRICT 120

Tuesday, December 3, 2019

Meeting Room

Immediately FOLLOWING Public Hearing at 6:30 p.m.

AGENDA

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. CITIZENS' COMMENTS
4. CONSENT AGENDA
 - A. November 12, 2019 Regular Board Minutes
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List
 - G. Annual Renewal List/FOIA
5. DISTRICT 120 REPORT
 - A. Business Office
 - B. Superintendent Office
6. COMMITTEE UPDATES
 - A. Finance and Facility
 - B. Shared Services
7. REPRESENTATIVE UPDATES
 - A. Community Outreach
 - B. Legislative
 - C. MHS Foundation
 - D. PRESS Policy
 - E. SEDOL
8. BOARD ACTION ITEMS
 - A. 2019 Property Tax Levy
 - B. Student Fees SY2020-2021
 - C. Additional Student Activity Accounts
 - D. 470 N. Lake Street Renovations
 - E. School Board Policy 6:300, Second and Final Reading
 - F. School Board Policy 7:100, Second and Final Reading
 - G. 2020-2021 School Calendar
 - H. 2021-2022 School Calendar
9. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

MUNDELEIN HIGH SCHOOL DISTRICT 120

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

10. **ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION**
 - A. October 8, 2019 Executive Session Minutes
11. **PRESIDENT'S PREROGATIVE**
 - A. The President's opportunity to address the board members
12. **ADJOURNMENT**

MUNDELEIN HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. November 12, 2019 Regular Board Minutes
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List
- G. Annual Renewal List/FOIA

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve the Consent Agenda of December 3, 2019.

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120 held on the twelfth day of November 2019, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Tom Ouimet, Vice-President
Lisa Yaffe, Secretary
Sara Davalos
Laura Mellon
Peter Rastrelli
Jane Siegal

ABSENT: None

D120 ADMINISTRATORS:

Dr. Kevin Myers, Superintendent (*entered at 6:50 pm and exited at 8:10 pm*)
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director for Human Resources

AUDIENCE MEMBERS:

Dean Petros, MEA President
Barbara Tegtmeier, MESA Vice-President
Willard Strom, Community Member

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the agenda for November 12, 2019.

CITIZENS' COMMENTS

Community members, Willard Strom thanked the board members for addressing the flooding concerns on his property. He shared that he received a letter from the school district attorney advising him the district is reviewing the matter.

DISTRICT 120 REPORT

2019 Estimated Property Tax Levy

Andy Searle, chief school business official, reviewed the 2019 estimated property tax levy and the projected 2019 tax levy distribution. Prior to filing the final budget with Lake County a Public Hearing will be held at the next regularly scheduled board meeting in December. Discussion was held on the topic.

PTAB Stipulation of Assessment

Mr. Searle reviewed the PTAB stipulation request from the Shiner Management Group. The group is requesting an assessment reduction for a property in the Mundelein Crossings commercial area. The administration recommended to approve the request. Discussion was held on the topic.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos that the Board of Education of Mundelein High School District 120 approve the consent agenda of November 12, 2019 which included:

- October 8, 2019 Regular Board Minutes
- October 8, 2019 Public Hearing Minutes (eLearning Program)
- October 30, 2019 Shared Services Committee Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List/FOIA
- Personnel Report
- Employment - Certified – Amber Bolke
- Employment - Classified – Victoria Andersen
- Employment – Intramural Sponsors – Julie Ellingsen, Patrick Hennelly, Mike Vukovics
- FMLA – Michael Dayton
- Retirement – Brett Maki (*Intent to Retire in 2024*)
- Termination of Employment – Enrique Zavala

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Board of Education Mundelein Elementary School District 75 board members Avila, DuPont, Erickson, Fingerhut, Frice, Holly, St. Clair, Dr. Myers, superintendent and T. Rancak, chief business official, entered open session at 6:50 p.m.

Board President Vogt welcomed D75 board members. She read a quote and thanked District 75 board members for joining them to review the shared topics. Board President Holly also welcomed D120 board members. Dr. Myers congratulated board members for School Board Member Day and thanked them for their service.

DISTRICT 120 REPORT

District Office Options Update

Dr. Myers reviewed that D75, D120 and the Shared Services committee have each reviewed the intergovernmental agreement for the 470 N. Lake St. renovations. The Shared Services committee members shared the recommendations. Discussion was held on the topic. It was agreed to incorporate the following items into the Intergovernmental Agreement:

- As part of the Intergovernmental Agreement, D120 agrees to reimburse D75 for the design and construction costs of the renovation project in an amount not to exceed \$378,000.
- In the event the costs for the project exceed \$378,000, D120 and D75 agree to each be responsible for 50% of the additional costs.
- After the renovation work is complete, all costs for repairs and improvements shall be shared equally.
- All costs for utility service and maintenance shall be shared equally.
- In the event that D75 decides to sell 470 N. Lake Street D120 shall have the right of first refusal to purchase the building.
- If D120 purchases the property a prorated amount of the renovation will be applied as the down payment.

- In the event of a termination of the agreement by D75, D75 shall refund to D120 a portion of the renovation costs. A 15 year proration schedule is located within the Intergovernmental Agreement.
- At the end of the 15 year proration schedule D75 and D120 will co-own the property.
- A separation clause defining who gets what will be added if the separation occurs after year 15 years.

Each district will have their school district attorney review the items. The topic will be reviewed at the next regularly scheduled board meeting for each district.

Strategic Planning Process

Dr. Myers reviewed the purpose of a strategic plan. Board member Mellon reviewed that in the Declaration for a Shared Services Model document the two boards agreed to update the mission and vision statement. They also agreed to share a maximum of two goals based on the best interest of students. She also shared the three joint goals that support the shared services declaration priorities. Board member Erickson reviewed the work that will be done by the board. He reviewed the areas needed to achieve the mission and vision statement. Board member Frice reviewed District 75's current mission and vision statement. Board president Vogt reviewed District 120's current mission and vision statement. She shared the common language from the current mission and vision statements. The boards discussed the possibility for the statement to be learned at all grade levels.

Dr. Myers will work with D75 and D120 leadership teams to develop the areas that will focus on the specific goals. He reviewed that the goals will be established for a three-year period and will align with the vision. A system will be developed for staff members to track the progress of the goals. He asked board members to send board members Erickson or Vogt their ideas for a mission statement. Discussion was held on the topic.

Consultant Service Agreement

Dr. Myers reviewed the recommendation to approve Dale Truding, LLC as the consultant for the strategic planning process. The cost will be shared with District 75. Discussion was held on the topic.

Triple I Joint Conference Meeting

Dr. Myers and Ana Ortiz, executive assistant to the superintendent, reviewed the information provided to the board members and administrators attending the Triple I Joint Conference. Board members shared the panel sessions they are attending.

Board of Education Mundelein Elementary School District 75 board members Avila, DuPont, Erickson, Fingerhut, Frice, Holly, St. Clair, Dr. Myers, superintendent and T. Rancak, chief business official, exited open session at 8:08 p.m.

ACTION ITEMS

2019 Estimated Property Tax Levy

It was moved by Board Member Ouimet, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 approve 2019 Estimated Property Tax Levy as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Property Tax Appeal Board (PTAB) Stipulation of Assessment

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the PTAB Stipulation of Assessment for PIN#10-23-109-006, which stipulates that the assessed value for such PIN will be \$300,000 in assessed value for tax year 2018.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Consultant Service Agreement

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the consultant service agreement with Dale Truding, LLC in the amount of up to \$1500 per day.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

President's Prerogative

Board President Vogt reviewed the IASB Committee Resolutions that will be reviewed at the 2019 Triple I conference. Board members held discussion on the resolutions and provided the board delegate their recommendations.

ADJOURNMENT

It was moved by Board Member Yaffe, seconded by Board Member Ouimet, that the Board of Education of Mundelein High School District 120 adjourn the meeting of November 12, 2019 at 8:26 pm.

Motion approved by voice vote: 7-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

amo

ACTION 4-C
December 03, 2019

MUNDELEIN HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein High School District 120 approve the Bill List for December 03, 2019.

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: December 3, 2019

PAYROLL:

<u>11/15/19</u>	(Educ.)	\$	<u>1,154,077.07</u>
<u>11/15/19</u>	(Bldg.)	\$	<u>19,245.11</u>
<u> </u>	(Educ.)		<u> </u>
<u> </u>	(Educ.)		<u> </u>
<u> </u>	(Bldg.)		<u> </u>

TOTAL **\$** **1,173,322.18**

BILLS TO BE APPROVED:

10. Education	\$	<u>227,643.59</u>
20. Building		<u>77,872.27</u>
30. Bond & Interest		<u>950.00</u>
40. Transportation		<u>139,732.35</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL **\$** **446,198.21**

MASTERCARD PAYMENT PROCESSED November 08, 2019:

10. Education	\$	<u>19,929.92</u>
20. Building		<u>1,730.39</u>
30. Bond & Interest		<u>-</u>
40. Transportation		<u>905.50</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL **\$** **22,565.81**

BILLS RELEASED November 15, 2019:

10. Education	\$	<u>4,000.00</u>
20. Building		<u>-</u>
30. Bond & Interest		<u>-</u>
40. Transportation		<u>-</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL **\$** **4,000.00**

WIRE TRANSFER PAYMENTS November 18, 2019:

10. Education	\$	<u>10,000.00</u>
20. Building		<u>-</u>
30. Bond & Interest		<u>-</u>
40. Transportation		<u>-</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL **\$** **10,000.00**

DATE APPROVED: _____

President, Board of Education

Secretary, Board of Education

ACTION 4-D
December 3, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

OCTOBER, 2019 FINANCIAL REPORTS

Attached please find the following financial reports for the month of October, 2019.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending October 31, 2019

	Amended Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2019
Educational Fund							
Local Taxes	\$ 26,526,147	\$ 424,905	\$ 26,031,561	98%	\$ 494,586		\$ 26,074,436
Interest Earned	425,000	12,768	72,902	17%	352,098		471,678
Other Local Revenue	818,699	76,997	590,322	72%	228,377		874,778
Evidence Based Funding	2,082,415	189,310	569,110	27%	1,513,305		2,024,787
State Categorical	841,396	46,344	161,681	19%	679,715		1,007,615
Federal Revenue	1,059,269	1,892	331,619	31%	727,650		1,017,928
Total, Educational	\$ 31,752,926	\$ 752,216	\$ 27,757,194	87%	\$ 3,995,732	89%	\$ 31,471,221
Operations/Maint.							
Local Taxes	\$ 3,078,747	\$ 39,276	\$ 3,038,476	99%	\$ 40,271		\$ 3,177,206
Interest Earned	45,000	1,369	7,915	18%	37,085		51,930
Village Green Lease	35,000	-	9,373	27%	25,627		2,834
Donations/Impact Fees	125,000	27,349	72,224	58%	52,776		188,159
Other Local Revenue	33,250	2,600	10,975	33%	22,275		30,051
e-Rate Reimbursement	15,000	-	4,260				16,408
DCEO Grant	75,000	40,016	67,015	0%	7,985		-
Total, O&M	\$ 3,406,997	\$ 110,610	\$ 3,210,238	94%	\$ 186,019	95%	3,466,589
Debt Service							
Local Taxes	\$ 3,391,843	\$ 43,270	\$ 3,347,457	99%	\$ 44,386		\$ 3,245,984
Interest Earned	40,000	1,478	8,377	21%	31,623.00		53,693.43
Other	-	-	-	0%	-		-
Transfer from O/M	247,800	-	-	0%	247,800.00		309,025
Total, Debt Service	\$ 3,679,643	\$ 44,749	\$ 3,355,834	91%	\$ 323,809	90%	3,608,703
Transportation							
Local Taxes	\$ 1,116,004	\$ 14,237	\$ 1,101,407	99%	\$ 14,597		\$ 941,426
Interest Earned	20,000	678	3,845	19%	16,155		24,693
Other Local Revenue	-	-	-	0%	-		-
State Categorical	550,000	-	136,795	25%	413,205		557,706
Total, Transport.	\$ 1,686,004	\$ 14,915	\$ 1,242,047	74%	\$ 443,957	66%	1,523,825
IMRF/Soc. Secur.							
Local Taxes	\$ 1,180,851	\$ 14,842	\$ 1,148,221	97%	\$ 32,630		\$ 1,139,490
Interest Earned	12,000	479	2,715	23%	9,285		17,426
Federal Revenue	-	-	-	0%	-		-
Total, IMRF/S.S.	\$ 1,192,851	\$ 15,322	\$ 1,150,936	96%	\$ 41,915	98%	1,156,916
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Maintenance Grant	-	-	-	0%	-		838,544
Transfer from O/M Fund	-	-	-	0%	-		505,000
Total, Work. Cash	\$ -	\$ -	\$ -	0%	\$ -	0%	1,343,544
Working Cash							
Local Taxes	\$ 19,408	\$ 248	\$ 19,154	99%	\$ 254		\$ 19,555
Interest Earned	250	8	46	0%	204		299
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 19,658	\$ 255	\$ 19,200	98%	\$ 458	99%	19,854
Tort Immunity							
Local Taxes	\$ 184,398	\$ 2,352	\$ 181,986	99%	\$ 2,412		\$ 67,245
Interest Earned	700	74	301	43%	399		1,028
Miscellaneous Revenue	-	-	-	0%	-		2,989
Total, Tort Immunity	\$ 185,098	\$ 2,427	\$ 182,288	98%	\$ 2,810	98%	71,262
Totals	\$ 41,923,177	\$ 940,494	\$ 36,917,735	88%	\$ 4,994,702	87%	\$ 42,661,913

Mundelein High School District #120
Statement of Expenditures
Month Ending October 31, 2019

	Adopted Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2019
Educational Fund							
Salaries	\$ 23,650,527	\$ 2,132,852	\$ 5,916,018	25%	\$ 17,734,509		\$ 23,068,706
Benefits	3,609,246	329,634	1,399,303	39%	\$ 2,209,943		3,780,345
Contracted Services	1,517,269	88,536	512,525	34%	\$ 1,004,744		1,539,953
Supplies & Materials	1,099,993	85,325	493,328	45%	\$ 606,665		1,149,339
Capital Outlay	156,553	17,102	17,102	11%	\$ 139,451		97,673
Tuition	1,730,300	109,193	547,267	32%	\$ 1,183,033		1,950,573
Non-Capitalized Equipment	615,500	66,955	199,027	32%	\$ 416,473		650,536
Other	-	-	-	0%	\$ -		-
Total, Educ. Fund	\$ 32,379,388	\$ 2,829,596	\$ 9,084,569	28%	\$ 22,878,346	27%	\$ 32,237,125
Operations/Maint.							
Salaries	\$ 352,950	\$ 31,047	\$ 128,574	36%	\$ 224,376		\$ 345,897
Benefits	72,780	6,056	\$ 25,336	35%	\$ 47,444		\$ 64,934
Contracted Services	1,153,200	39,673	\$ 810,803	70%	\$ 342,397		\$ 1,343,499
Supplies & Materials	632,500	64,193	\$ 180,644	29%	\$ 451,856		\$ 563,716
Capital Outlay	30,000	-	\$ -	0%	\$ 30,000		\$ 24,185
Other Expenses	494,152	79,566	\$ 196,786	40%	\$ 297,366		\$ 1,063,165
Non-Capitalized Equipment	125,000	11,658	\$ 32,349	26%	\$ 92,651		\$ 119,462
Total, O & M	\$ 2,860,582	\$ 232,192	\$ 1,374,493	48%	\$ 1,486,089	32%	\$ 3,524,858
Debt Service	\$ 3,654,150	\$ -	\$ 700	0%	\$ 3,653,450	0%	\$ 3,575,975
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	110,000	330	\$ 1,135	1%	\$ 108,865		110,732
Regular Transport.	885,000	147,705	\$ 168,622	19%	\$ 716,378		775,196
Spec. Ed. Transport.	600,000	82,320	\$ 142,084	24%	\$ 457,916		638,410
Field Trips Transport.	208,000	22,392	\$ 25,304	12%	\$ 182,696		214,798
Other Services - Repairs	\$ 3,000	-	\$ -	0%	\$ 3,000		122
Capital Outlay	-	-	\$ -	0%	\$ -		-
Transfer to O & M	-	-	\$ -	0%	\$ -		-
Total, Transport.	\$ 1,806,000	\$ 252,746	\$ 337,145	19%	\$ 1,468,855	24%	\$ 1,739,258
IMRF/Social Secur.	\$ 1,048,298	\$ 109,870	\$ 376,189	36%	\$ 672,109	38%	\$ 1,257,582
Capital Projects							
Contracted Services	\$ 50,000	\$ -	\$ -	0%	\$ 50,000		\$ 4,152
Capital Outlay	200,000	\$ -	\$ -	0%	\$ 200,000		\$ -
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 250,000	\$ -	\$ -	0%	\$ 250,000	6%	\$ 4,152
Tort Immunity	\$ 155,886	\$ -	\$ 144,049	92%	\$ 11,837	89%	\$ 161,893
Total, All Funds	\$ 42,154,304	\$ 3,424,403	\$ 11,317,145	27%	\$ 30,420,686	25%	\$ 42,500,844

**Mundelein High School District #120
Statement of Fund Balances
Month Ending October 31, 2019**

	Accrued Fund Balance** 06/30/2019	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 10/31/2019
Educational	\$ 12,637,062	\$ 27,757,194	\$ 9,084,569	\$ 164,243	\$ 31,473,931
Operations & Maintenance	\$ 2,331,076	\$ 3,210,238	\$ 1,374,493	\$ 2,478	\$ 4,169,298
Debt Service	\$ 27,215	\$ 3,355,834	\$ 700	\$ -	\$ 3,382,349
Transportation	\$ 567,113	\$ 1,242,047	\$ 337,145	\$ 781	\$ 1,472,796
IMRF/Social Security	\$ (44,768)	\$ 1,150,936	\$ 376,189	\$ (940)	\$ 729,038
Capital Projects	\$ 2,977	\$ -	\$ -	\$ -	\$ 2,977
Working Cash	\$ 732,638	\$ 19,200	\$ -	\$ -	\$ 751,838
Tort Immunity	\$ 7,055	\$ 182,288	\$ 144,049	\$ -	\$ 45,294
Totals	\$ 16,260,369	\$ 36,917,735	\$ 11,317,145	\$ 166,561	\$ 42,027,521
					Deferred Revenue (Prepaid Fees and taxes)
					-
					\$ 42,027,521

Treasurer's Balance

Cash in Bank - General Account	\$ 42,557,171
Petty Cash	\$ 1,425
Less: Credit Card in G/L not in bank	\$ (4,029)
Less: Outstanding Checks	(588,706)
Bank Rec Adjustments	56,443
Total General Account	42,022,304
Cash in Bank - Revolving Account	\$ 5,217
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	\$ 42,027,521
Ledger Adj Balance - General	\$ 42,020,879
Ledger Adj Balance - Revolving	\$ 5,217
Ledger Adj Balance - Petty Cash	1,425
Adjusted Balance	\$ 42,027,521

Average Investment Rate of Return	2.029%
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** The beginning fund balances are shown on an accrued cash basis.

ACTION 4-E
December 3, 2019

**MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
OCTOBER, 2019 TREASURERS REPORT**

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of October, 2019.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR OCTOBER 2019

FUND NAME	CASH BALANCE 09/30/2019	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 10/31/2019	YTD INTEREST 10/31/2019
EDUCATION	33,469,530.04	772,767.33	2,841,606.37	31,400,691.00	72,901.67
OPER/BLDG/MAINT	4,355,702.84	121,433.03	243,015.09	4,234,120.78	7,915.33
DEBT SERVICE	3,337,600.00	44,748.93	-	3,382,348.93	8,377.00
TRANSPORTATION	1,712,882.94	14,914.65	252,745.70	1,475,051.89	3,844.82
I.M.R.F.	829,938.00	15,321.60	110,060.34	735,199.26	2,714.98
CAPITAL PROJECTS	2,976.87	-	-	2,976.87	-
WORKING CASH	751,582.32	255.49	-	751,837.81	45.61
TORT IMMUNITY	42,867.32	2,426.79	-	45,294.11	301.30
GRAND TOTALS	\$ 44,503,080.33	\$ 971,867.82	\$ 3,447,427.50	\$ 42,027,520.65	\$ 96,100.71

APPROVED BY THE BOARD OF EDUCATION

LAURA VOGT, PRESIDENT

LISA YAFFE, SECRETARY

ANDREW SEARLE, TREASURER

DATE

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of October 31, 2019**

10	EDUCATION FUND	31,400,691.00
20	OPERATIONS & MAINTENANCE FUND	4,234,120.78
30	DEBT SERVICE FUND	3,382,348.93
40	TRANSPORTATION FUND	1,475,051.89
50	I.M.R.F. FUND	735,199.26
60	CAPITAL PROJECTS FUND	2,976.87
70	WORKING CASH FUND	751,837.81
80	TORT IMMUNITY	45,294.11
	<u>TOTAL CASH</u>	<u>42,027,520.65</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 10/31/2019		
General Account Balance		42,557,170.84
Revolving Account Balance		5,217.15
Petty Cash		1,425.00
Credit Card payments not credited in G/L		(4,029.35)
Outstanding Checks - AP		(568,151.83)
Outstanding Checks - PR		(20,553.97)
October Adjustments		56,442.81
	<u>TOTAL BANK BALANCE</u>	<u>42,027,520.65</u>

(10) EDUCATION FUND**BALANCE AS OF September 30, 2019****33,469,530.04****RECEIPTS**

Local Sources:	2018 Property Taxes	334,573.06
	Prior Year Taxes	0.00
	Replacement Taxes	90,331.69
	Interest - on investments	12,767.60
	Summer School	(688.00)
	Summer School - Drivers Ed	0.00
	Vending Sales	0.00
	Athletic Admissions	13,679.00
	Registration Fees - Prior Years	670.00
	Registration Fees - 2019-2020	8,414.50
	Athletic Fees - Prior Years	295.00
	Athletic Fees - 2019-2020	300.00
	Drivers Ed - Prior Years	174.00
	Drivers Ed - 2019-2020	430.00
	Music - Prior Years	0.00
	Music - 2019-2020	175.00
	Technology Fees - Prior Years	300.00
	Yearbook - Prior Years	410.00
	Yearbook - 2019-2020	4,825.00
	Bookstore	434.00
	Parking Permits	825.00
	Library Fines - Lost books	38.40
	Lost Textbooks	112.23
	I.D. / Staff Key / Combo Lock Replacement	(45.00)
	Insurance Reimbursement	4,645.46
	D75 Shared Services	39,562.59
	Other - Cisco Systems Settlement	7,085.76
	Other - Misc Staples Refund	70.99
	Other - Calculator purchases	65.00
	Other - SAF Camp Reimb	649.90
	Other - Misc Sales Tax Refund	248.85
	Other - Beyond Diversity Training Fees	10,234.00
	Other - Teacher Institute Exp Reimb	3,679.86
	Other - SAF RevTrak Fee Reimb	592.00
	Other - Misc Refund - Eastbay	365.00
State Sources:	Evidence Based Funding	189,310.48
	Tech Prep	0.00
	Bilingual TPI & TBE	0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	26,641.00
	Adult Ed - State Performance	19,702.50
	State Driver Education	0.00
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	0.00
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00
	Spec Ed - Personnel	0.00
	Spec Ed - Extraordinary	0.00
	Spec Ed -Private Facility Tuition Reimbursement	0.00

	Spec Ed-Transition Program Reimbursement	0.00	
Federal Sources:	State Aid - ARRA	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,892.46	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Part B	0.00	
	Spec Ed - IDEA Room & Board	0.00	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	<u>772,767.33</u>	
	Add: Prepaid School Fees	0.00	<u>772,767.33</u>
			34,242,297.37
<u>EXPENDITURES</u>	Gross Payroll	(1,419,342.92)	
	Accounts Payable	(1,417,613.92)	
	Bank Charges	(4,649.53)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	<u>(2,841,606.37)</u>	<u>(2,841,606.37)</u>
<u>BALANCE AS OF October 31, 2019</u>			<u><u>31,400,691.00</u></u>

(20) OPERATION & MAINTENANCE FUND**BALANCE AS OF September 30, 2019****4,355,702.84****RECEIPTS**

Local Sources:	2018 Property Taxes	39,276.29	
	Interest - on investments	1,369.09	
	Donations -	740.00	
	Donations - Impact Fees	26,609.40	
	Golf Course Lease Revenue	0.00	
	Building Rental	0.00	
	Pool Rental	0.00	
	DCEO Grant	40,015.50	
	Other - Café Rental	2,600.00	
	Other - Reimb for J Hughes Work	9,327.75	
	Other - Misc Dupl Pymt	1,495.00	
	Total Revenue	<u>121,433.03</u>	<u>121,433.03</u>
			4,477,135.87

<u>EXPENDITURES</u>	Gross Payroll	(21,485.19)	
	Accounts Payable	(221,529.90)	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	AP Accruals	0.00	
	Total Expenditures	<u>(243,015.09)</u>	<u>(243,015.09)</u>

BALANCE AS OF October 31, 2019**4,234,120.78**

(30) DEBT SERVICE FUND

BALANCE AS OF September 30, 2019 **3,337,600.00**

RECEIPTS

Local Sources:	2018 Property Taxes	43,270.27	
	Interest - on investments	1,478.66	
	Other - Misc Revenue	0.00	
	Total Revenue	44,748.93	44,748.93
			3,382,348.93

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Total Expenditures	0.00	0.00

BALANCE AS OF October 31, 2019 **3,382,348.93**

(40) TRANSPORTATION FUND**BALANCE AS OF September 30, 2019** **1,712,882.94****RECEIPTS**

Local Sources:	2018 Property Taxes	14,237.13	
	Interest - on investments	677.52	
	Reg/Voc Ed Transportation Reimbursement	0.00	
	Spec Ed Transportation Reimbursement	0.00	
	Other -	0.00	
	Other -	0.00	
	Total Revenue	<u>14,914.65</u>	<u>14,914.65</u>
			1,727,797.59

<u>EXPENDITURES</u>	Payroll	0.00	
	Accounts Payable	(252,745.70)	
	Journal Entries -	0.00	
	Total Expenditures	<u>(252,745.70)</u>	<u>(252,745.70)</u>

BALANCE AS OF October 31, 2019 **1,475,051.89**

(50) I.M.R.F. FUND**BALANCE AS OF September 30, 2019****829,938.00****RECEIPTS**

Local Sources:	2018 Property Taxes	14,842.26	
	Replacement Taxes	0.00	
	Interest - on investments	479.34	
	Other -	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>15,321.60</u>	<u>15,321.60</u>

845,259.60

EXPENDITURES

	Payroll	306.29	
	Accounts Payable	(110,366.63)	
	Journal Entries -	0.00	
	AP Accruals	<u>0.00</u>	
	Total Expenditures	(110,060.34)	<u>(110,060.34)</u>

BALANCE AS OF October 31, 2019**735,199.26**

(60) CAPITAL PROJECTS FUND

<u>BALANCE AS OF September 30, 2019</u>		2,976.87
<u>RECEIPTS</u>		
Local Sources:	Bond Proceeds -	0.00
	Interest on Investments	0.00
	Other -	0.00
State Sources:	Maintenance Grant	0.00
	Total Revenue	<u>0.00</u>
		<u>0.00</u>
		2,976.87
<u>EXPENDITURES</u>		
	Accounts Payable	0.00
	Journal Entries -	<u>0.00</u>
	Total Expenditures	<u>0.00</u>
<u>BALANCE AS OF October 31, 2019</u>		<u><u>2,976.87</u></u>

(70) WORKING CASH FUND

<u>BALANCE AS OF September 30, 2019</u>		751,582.32
<u>RECEIPTS</u>		
Local Sources:		
2018 Property Taxes	247.59	
Interest on Investments	7.90	
Bond Proceeds	<u>0.00</u>	
Total Revenue	255.49	<u>255.49</u>
		751,837.81
<u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
<u>BALANCE AS OF October 31, 2019</u>		<u>751,837.81</u>

(80) TORT IMMUNITY FUND

<u>BALANCE AS OF September 30, 2019</u>		42,867.32
 <u>RECEIPTS</u>		
Local Sources:		
2018 Property Taxes	2,352.41	
Interest on Investments	74.38	
Other -	<u>0.00</u>	
Total Revenue	2,426.79	<u>2,426.79</u>
		45,294.11
 <u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
 <u>BALANCE AS OF October 31, 2019</u>		 <u><u>45,294.11</u></u>

ACTION 4-F
DECEMBER 3, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for October, 2019.

Annual Renewal List Report/FIOA

Disposal of School District Property

The maintenance and science departments are requesting the disposal of the equipment listed below. The equipment is obsolete, unsafe to use and/or the repair costs exceed the value.

<u>Equipment</u>	<u>Quantity</u>
TORO Lawn mower	1
Grizzly Bandsaw	2
Powermatic Drill Press	2
Scanning Electron Microscope	1

Freedom of Information Act Request (FOIA)

A freedom of information request was made by:

Inquiry.FOIA@gmail.com requested the following documents related to the 55,000 square-foot expansion to the Mundelein High School occurring approximately between 2014 and 2017 (the "Project"):

1. A copy of the executed agreement between the Mundelein Consolidated High School District 120 (the "District") and the District's Construction Manager or its General Contract (the "Requested Contract") but excluding any attached drawings or technical specifications;
2. A copy of all amendments, modifications change, or orders to the Requested Contract (excluding any attached drawings or technical specifications); and
3. A copy of the Final Application for Payment with any backup submitted by the Construction Manager / General Contractor to under the Requested Contract.

RECOMMENDED MOTION

That the Board of Education of Mundelein High School District 120 approve the Annual Renewal List for December 3, 2019

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D.
RE: District 120 Report

Business Office Report

2019 Property Tax Levy – Discussion - Attachment – Action

Background Information:

As was presented in November, I am estimating that the tax capped levy extension will increase 2.54%. The administration recommends that the board approve the levy as presented that I will then file with the county clerk before the due date of December 20.

Connection to the District Policy: 4:10 & 4:42

Student Fees SY2020-2021 – Discussion – Attachment - Action

Background Information: The administration is recommending that student fees remain the same as they are for SY2019-2020.

Connection to the District Policy: 2:250, 4:138, & 4:140

Additional Student Activity Accounts – Discussion - Action

Background Information: There are several new Student Activity Accounts that administration is recommending board approval for new clubs and activities. The new clubs and activities are as follows: Book Club, Film Club, Debate Club, Educators Rising, Peer Tutors, Science Olympiad, and Transition Center. These accounts are established to handle any funds that are raised as well as expenditures related to these clubs and activities.

Connection to the District Policy: 4:90

Superintendent's Report

470 N. Lake Street Renovations Update – Discussion – Attachment - Action

Background Information:

The D120 BOE will review the document at the Dec 3 BOE meeting. The D75 BOE will review the document at their Dec 17 BOE meeting. The D75 attorney modified the document based on the input from both Boards of Education meeting on November 12. The D120 attorney reviewed the document and provided input.

The following highlights a few items of particular importance that were incorporated in the Intergovernmental Agreement:

- In the event that D75 decides to sell 470 N. Lake Street D120 shall have the right of first refusal to purchase the building.
- If D120 purchases the property a prorated amount of the renovation will be applied as the down payment.
- In the event of a termination of the agreement by D75, D75 shall refund to D120 a portion of the renovation costs. A 15 year proration schedule is located within the Intergovernmental Agreement.
- At the end of the 15 year proration schedule D75 and D120 will co-own the property.
- A separation clause defining who gets what will be added if the separation occurs after 15 years.

Timeline:

- December 2019 – IGA & Funding Approval
- January 2020 – Construction begins.
- June 2020 – Construction concludes.
- June 2020 – Move from D120 to D75.

Connection to District Board Policy #2:20, 4:60, 4:150

2019 Joint Conference Panel Session Review – Discussion

Background Information:

Members of the MHS BOE and Admin Team will share the panel sessions they attended at the Triple I conference. A summary of the sessions they attended, and determine if we want to pursue any of the ideas or items learned at the Triple I Conference.

Connection to the District Policy: 2:120

School Board Policy 6:300, Second and Final Reading - Discussion – Attachment - Action

Background Information:

Beginning with the 2020-2021 school year, the school administration is recommending a decrease in the required number of courses. This will align with the Illinois State Board of Education graduation requirements. The purpose of this recommendation is to allow students more choice in course selection options in 10th/11th/12th grades by creating more flexibility in 10th and 11th grade requirements. The overall amount of credit needed to graduate from MHS or to move from one class distinction (9th, 10th, 11th, 12th) to another, will remain the same.

Connection to School Board Policy #6:300

School Board Policy 7:100, Second and Final Reading - Discussion – Attachment - Action

Background Information:

Beginning with the 2020-2021 school year, the school administration is recommending changing the date of which a student would be excluded from school for non-compliance due to not having an updated physical or the correct immunizations submitted to the school. The current due date is the Wednesday after Labor Day. The recommendation is to move the date to October 15.

Connection to School Board Policy #7:100

2020-2021 School Calendar – Discussion– Attachment – Action

Background Information:

D120 and D75 representatives collaborated on the development of the 2020-2021 school calendar. The purpose of our committee was to develop a school schedule that meets the needs of all our students, aligns as best as possible with D73, D76 and D79 schools, and is within the parameters established by the state. The recommendation is to approve the 2020-2021 school calendar.

Connection to School Board Policy #7:100

2021-2022 School Calendar – Discussion – Attachment – Action

Background Information:

D120 and D75 representatives collaborated on the development of the 2021-2022 school calendar. The purpose of our committee was to develop a school schedule that meets the needs of all our students, aligns as best as possible with D73, D76 and D79 schools, and is within the parameters established by the state. The recommendation is to approve the 2021-2022 school calendar.

Connection to School Board Policy #7:100

PRESS Policy #102, First Reading – Discussion - Attachment

The following policy was presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A second and final reading will be presented to the board at the next board meeting.

Connection to the District Policy: 2:240

MUNDELEIN HIGH SCHOOL DISTRICT 120
BOARD ACTION ITEMS

2019 Property Tax Levy

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve 2019 Property Tax Levy as presented.

Student Fees SY2020-2021

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the student fees as presented.

Additional Student Activity Accounts

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the student activity accounts as presented.

470 N. Lake Street Renovations

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the intergovernmental agreement with District 75 for renovating 470 N. Lake Street as presented.

School Board Policy 6:300, Second and Final Reading

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve school board policy 6:300 as presented.

School Board Policy 7:100, Second and Final Reading

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve school board policy 7:100 as presented.

2020-2021 School Calendar

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the 2020-2021 school calendar as presented.

2021-2022 School Calendar

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve 2021-2022 school calendar as presented.