

Mundelein Consolidated High School District #120

Direct Deposit Form

FOR NEW REQUESTS AND/OR CHANGES ONLY

Below is information for participation in the Mundelein Consolidated High School District 120 Direct Deposit Payroll Program. I understand that once I begin participating, the account information below will be used until further notice. If I change banks or bank accounts, a new form must be completed and submitted to the Business Office at least two weeks prior to payday for the change to take effect.

NAME: _____

BANK NAME: _____

ACCOUNT
NUMBER: _____

BANK ROUTING
NUMBER: _____

TYPE OF
ACCOUNT: _____
(Checking or Savings)

NOTE: ROUTING #'S FOR CHECKING AND/OR SAVINGS ACCOUNTS FROM THE SAME
BANK ARE NOT ALWAYS THE SAME

EMAIL
ADDRESS: _____

Signed: _____ Date: _____

A VOIDED CHECK (deposit slips are not accepted)
MUST ACCOMPANY THIS REQUEST
(Attach Check Below)