

MUNDELEIN



HIGH SCHOOL

BOARD OF EDUCATION

NOTICE OF BOARD MEETING

6:30 p.m.

MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **TUESDAY, FEBRUARY 12, 2019** IN THE MEETING ROOM, AT THE DISTRICT OFFICE, 1500 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

Joanne Anderson

JOANNE ANDERSON, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

**Tuesday, February 12, 2019
Meeting Room
6:30 p.m.**

AGENDA

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. MOVE TO ADOPT AGENDA
4. CITIZENS' COMMENTS

5. SHARED SERVICES COMMITTEE
 - A. Declaration
 - B. Superintendent Transition Plan

6. CONSENT AGENDA
 - A. January 15, 2019 Regular Board Minutes
January 28, 2019 Shared Services Minutes
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List

7. DISTRICT 120 REPORT
 - A. Special Education Report
 - B. Human Resources Report
 - C. Superintendent Report

8. COMMITTEE UPDATES
 - A. PRESS Policy
 - B. Legislative
 - C. Community Outreach
 - D. Finance and Facility
 - E. MHS Foundation
 - F. SEDOL

9. ACTION ITEMS
 - A. District Policy 6:280, Second and Final Reading
 - B. Estimated Expense Approval, IASB LC Division Spring Meeting
 - C. Intergovernmental Agreement with CLC
 - D. Manufacturing Intergovernmental Agreement

10. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine it validity, 5 ILCS 120/2(c)(1)

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

11. ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION

A. January 15, 2019 Executive Session Minutes

12. PRESIDENT'S PREROGATIVE

A. The President's opportunity to address the board members

13. ADJOURNMENT

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. January 15, 2019 Regular Board Minutes
January 28, 2019 Shared Service Minutes
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 approve the Consent Agenda of February 12, 2019.

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Consolidated High School District 120 held on the fifteenth day of January 2019, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Al Hitzke, Vice-President (arrived at 6:42 p.m.)
Laura Vogt, Secretary
Sara Davalos
Laura Mellon
Thomas Ouimet
Jane Siegal

ABSENT: None

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director of Human Resources
Jamie DiCarlo, Director of Special Education
Kevin Quinn, Director of Facilities and Maintenance
Dr. Anthony Kroll, Principal

AUDIENCE MEMBERS:

Dean Petros, MEA President

AGENDA

It was moved by Board Member Vogt, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 approve the amended agenda for January 15, 2019.

CITIZENS' COMMENTS

No citizen comments.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Ouimet that the Board of Education of Mundelein Consolidated High School District 120 approve the revised consent agenda of January 15, 2019 which included:

- December 11, 2018 Regular Board Minutes
December 11, 2018 Public Hearing Minutes (FY18 Property Tax Levy)
December 10, 2018 Shared Services Committee Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report
- Employment – Classified - MESA – Amber Egan, Cesar Sanchez, Susannah Schreiber

Employment – Club Sponsors – Nicole Pomerleau, Brett Wilhelm
Employment – Other – Jennifer Hernandez, Kimberly Kuhn, Cathy Logsdon, Michelle Mantonya, Shailee Patel
Employment – Summer School 2019 – Tony Cho, Victor Garcia
FMLA – Kent Meister

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Mellon, Ouimet, Siegal, Vogt

NAY: None

DISTRICT 120 REPORTS

Custodial/Maintenance Contract

Mr. Seale, Business Manager and Mr. Quinn, Director of Maintenance & Facilities, reviewed the custodial contract RFP (request for proposal) and the bids that were recently received. Mr. Quinn shared the results from the reference check process. They recommended the custodial/maintenance contract with GSF.

2019-2020 Student Fees

Mr. Searle reviewed that student fees for FY2019-20 will not increase.

Article Review Process

Board member Vogt reviewed a number of articles on student health and information on teen stress. Discussion was held on what is the school district and parent(s) role; and finding methods for our students to understand how to navigate the system. Discussion was held on several school board policies.

Mr. McCreery, Director of Human Resources, reviewed district policy 5:30 Hiring Practice and Criteria. He shared how the district is currently meeting the requirements of the policy. He reviewed an action plan to develop and increase a diverse candidate pool. Discussion was held on the topic.

Dr. Myers, Superintendent, inquired with board members if they would like the topic to be added to the playbook. A recommendation will be reviewed at the next regularly scheduled board meeting.

District Policy 6:280 - First Reading, Grading and Promotion

Dr. Myers reviewed the first reading for district policy 6:280. The recommendation include an update and change to the policy that has been reviewed by the appropriate administrators. The policy will be brought back for a second and final reading at the February 12, 2019 board meeting.

Modified 2019-2020 School Calendar

Dr. Myers shared the changes in the definitions of what constitutes a school day made by the Illinois State Board of Education [ISBE].

Changes to the 2019-2020 school calendar include. A teacher institute day on February 3, 2020 and a parent conference day on March 6, were eliminated. Two half days of student attendance were added.

- The District needs to define the instructional day (amount of time). 300 minutes is no longer required
- Student attendance can be counted as learning anywhere and anytime
- Schools no longer need to list half days (XHS). They may be taken when the school sees fit

- Schools are required to have 176 instructional days.

Ratification of MEA - CBA and PERA Manual

Dr. Myers reviewed the recommendation to approve by the Mundelein Education Association [MEA] collective bargaining agreement in the following areas; paint and design specialist stipend, second model UN stipend, proposed new clubs, 8.2 grievance procedures, guidelines for creating a new club/activity, and guidelines for requesting an additional stipend/modification of stipend for an established club/activity. The educator evaluation plan was also approved.

FOIA Update

Dr. Myers reviewed the Freedom of Information Act [FOIA] request made by Local Labs, Prairie State Wire.

COMMITTEE UPDATES

PRESS Policy

No updates.

Legislative

Board member Mellon shared the speech presented by former Governor Rauner on his final day in office.

Community Outreach

Board member Vogt shared an update on the various activities in the community and high school.

Finance and Facility

No updates.

MHS Foundation

Dr. Kroll shared the MHS Foundation will be meeting soon to discuss new fundraising ideas.

Shared Services

No updates.

SEDOL

Board member Siegal shared the next scheduled meeting will be March 6, 2019.

ACTION ITEMS

Facilities Services Contract

It was moved by Board Member Vogt, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the development of a three-year contract with GSF for the provision of custodial services with a base contract price of \$1,777,061.56 for the period beginning February 1, 2019 through June 30, 2022.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

2019-2020 School Fees

It was moved by Board Member Hitzke, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 to approve the 2019-2020 student fees as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Modified 2019-2020 School Calendar

It was moved by Board Member Vogt, seconded by Board Member Hitzke, that the Board of Education of Mundelein High School District 120 modify the 2019-2020 school calendar as presented

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Ratification of MEA - CBA and PERA Manual

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 ratify the MEA contract modifications and proposed additions as presented.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Collective negotiating matters between the Public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 9:42 p.m.

ACTION

Executive Session Minutes

It was moved by Board Member Vogt, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for December 11, 2018.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Verbatim Record (Audio Recording) of Executive Session

It was moved by Board Member Htizke, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the closed session verbatim records be destroyed as present after January 15, 2019.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Review of Closed Session Minutes

It was moved by Board Member Vogt, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the following closed session minutes continue to require confidentiality and are recommended to remain in the closed session file.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

ADJOURNMENT

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein High School District 120 adjourn the meeting of January 15, 2019 at 9:45 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

SHARED SERVICES COMMITTEE MINUTES OF MUNDELEIN HIGH SCHOOL DISTRICT 120 AND DISTRICT 75

SHARED SERVICE COMMITTEE MINUTES OF Mundelein High School District 120 and District 75 held on the eleventh day of December 2018 at 5:59 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Laura Vogt, Secretary
Laura Mellon

ABSENT: Al Hitzke, Vice-President
Sara Davalos
Thomas Ouimet
Jane Siegal

ADMINISTRATOR

Kevin Myers, D120 Superintendent
C. Andrew Searle, Business Manager

D75 MEMBERS PRESENT

Andy Henrikson, D75 Superintendent
Kevin Holly, President
Wells Frice, Secretary
Kurt Erickson
T. Rancak, Business Manager

FACILITATOR

Dr. Dale Truding

AGENDA

It was moved by Board Member Joanne, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the agenda for January 28, 2019.

DISCUSSION

The committee members reviewed a final story of the document that explains why the two school boards decided to hire a shared superintendent. The committee members reviewed their roles for the February 12, 2019 board of education presentation.

Mr. Seale and Mrs. Rancak reviewed a cost-sharing proposal.

ADJOURNMENT

It was moved by Board Member Mellon, seconded by Board Member Anderson, that the Board of Education of Mundelein Consolidated High School District 120 adjourn the Shared Services meeting of January 28, 2019 at 7:53 p.m.

Motion approved by voice vote: 3-0.

Respectfully submitted,

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

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DRAFT

ACTION 6-C
February 12, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Bill List for February 12, 2019.

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: February 12, 2019

PAYROLL:

01/15/19	(Educ.)	\$	1,021,767.14
01/15/19	(Bldg.)	\$	16,329.31
01/30/19	(Educ.)		1,025,767.67
01/30/19	(Bldg.)		16,772.15

TOTAL \$ 2,080,636.27

BILLS TO BE APPROVED:

10. Education	\$	89,202.71
20. Building		97,948.03
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 187,150.74

BILLS RELEASED JANUARY 15, 2019:

10. Education	\$	8,500.00
20. Building		-
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 8,500.00

BILLS RELEASED JANUARY 22, 2019:

10. Education	\$	104,955.13
20. Building		-
30. Bond & Interest		-
40. Transportation		-

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 104,955.13

BILLS Released JANUARY 31, 2019:

10. Education	\$	143,322.15
20. Building		58,793.48
30. Bond & Interest		200.00
40. Transportation		118,025.95

50. I.M.R.F.	-
60. Site & Construction	-
80. Tort & Judgment	-

TOTAL \$ 320,341.58

REVOLVING FUND:

10. Education	\$	-
20. Building		-
30. Bond & Interest		-
40. Transportation		-

80. Tort	-
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TOTAL \$ -

DATE APPROVED: _____

President, Board of Education

Secretary, Board of Education

ACTION 6-D
February 12, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

DECEMBER, 2018 FINANCIAL REPORTS

Attached please find the following financial reports for the month of December, 2018.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending December 31, 2018

	Adopted Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2018
Educational Fund							
Local Taxes	\$ 25,921,384	\$ 10,992	\$ 25,863,782	100%	\$ 57,602		\$ 25,114,739
Interest Earned	250,000	24,919	186,233	74%	63,767		224,814
Other Local Revenue	785,053	25,844	610,047	78%	175,006		859,490
Evidence Based Funding	2,017,974	183,452	919,783	46%	1,098,191		1,970,146
State Categorical	837,728	166,672	508,232	61%	329,496		1,545,276
Federal Revenue	1,079,046	11,383	416,992	39%	662,054		1,277,159
Total, Educational	\$ 30,891,185	\$ 423,262	\$ 28,505,069	92%	\$ 2,386,116	95%	\$ 30,991,623
Operations/Maint.							
Local Taxes	\$ 3,162,639	\$ -	\$ 3,177,206	100%	\$ (14,567)		\$ 3,292,290
Interest Earned	27,000	2,745	20,493	76%	6,507		25,848
Village Green Lease	35,000	-	-	0%	35,000		39,498
Donations/Impact Fees	125,000	5,618	61,117	49%	63,883		177,528
Other Local Revenue	53,250	1,300	11,624	22%	41,626		71,880
e-Rate Reimbursement	-	4,260	16,408	0%	(16,408)		-
Total, O&M	\$ 3,402,889	\$ 13,923	\$ 3,286,848	97%	\$ 116,041	101%	\$ 3,607,044
Debt Service							
Local Taxes	\$ 3,247,338	\$ -	\$ 3,245,984	100%	\$ 1,354		\$ 3,234,715
Interest Earned	20,000	2,838	21,189	106%	(1,189.14)		26,579
Other	-	-	-	0%	-		-
Transfer from O/M	309,025	-	-	0%	309,025.00		320,100
Total, Debt Service	\$ 3,576,363	\$ 2,838	\$ 3,267,173	91%	\$ 309,190	92%	\$ 3,581,394
Transportation							
Local Taxes	\$ 937,110	\$ -	\$ 941,426	100%	\$ (4,316)		\$ 1,095,639
Interest Earned	13,000	1,305	9,744	75%	3,256		12,885
Other Local Revenue	-	-	-	0%	-		-
State Categorical	685,000	-	142,012	21%	542,988		768,336
Total, Transport.	\$ 1,635,110	\$ 1,305	\$ 1,093,183	67%	\$ 541,927	84%	\$ 1,876,860
IMRF/Soc. Secur.							
Local Taxes	\$ 1,134,342	\$ -	\$ 1,122,490	99%	\$ 11,852		\$ 959,120
Interest Earned	7,000	920	6,894	98%	106		7,213
Federal Revenue	-	-	-	0%	-		-
Total, IMRF/S.S.	\$ 1,141,342	\$ 920	\$ 1,129,384	99%	\$ 11,958	99%	\$ 966,333
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Maintenance Grant	800,000	-	-	0%	800,000		-
Transfer from O/M Fund	200,000	-	-	0%	200,000		300,000
Total, Work. Cash	\$ 1,000,000	\$ -	\$ -	0%	\$ 1,000,000	7%	\$ 366,658
Working Cash							
Local Taxes	\$ 19,465	\$ -	\$ 19,555	100%	\$ (90)		\$ 19,434
Interest Earned	100	16	118	0%	(18)		110
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 19,565	\$ 16	\$ 19,673	101%	\$ (108)	134%	\$ 19,544
Tort Immunity							
Local Taxes	\$ 66,937	\$ -	\$ 67,245	100%	\$ (308)		\$ 49,822
Interest Earned	350	54	406	116%	(56)		395
Miscellaneous Revenue	-	-	-	0%	-		6,129
Total, Tort Immunity	\$ 67,287	\$ 54	\$ 67,650	101%	\$ (363)	100%	\$ 56,346
Totals	\$ 41,733,741	\$ 442,318	\$ 37,368,981	90%	\$ 4,364,760	93%	\$ 41,465,801

Mundelein High School District #120
Statement of Expenditures
Month Ending December 31, 2018

	Adopted Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2018
Educational Fund							
Salaries	\$ 22,806,491	\$ 2,096,378	\$ 9,482,613	42%	\$ 13,323,878		\$ 20,904,284
Benefits	3,588,580	294,524	1,649,073	46%	\$ 1,939,507		3,453,568
Contracted Services	1,570,716	109,663	758,744	48%	\$ 811,972		1,304,801
Supplies & Materials	1,251,694	54,021	579,637	46%	\$ 672,057		1,226,369
Capital Outlay	140,885	4,161	40,677	29%	\$ 100,208		146,802
Tuition	1,172,150	138,655	992,807	85%	\$ 179,343		2,308,468
Non-Capitalized Equipment	595,980	25,047	287,648	48%	\$ 308,332		660,072
Other	-	-	\$ -	0%	\$ -		-
Total, Educ. Fund	\$ 31,126,496	\$ 2,722,450	\$ 13,791,200	44%	\$ 17,026,965	42%	\$ 30,004,364
Operations/Maint.							
Salaries	\$ 322,000	\$ 27,522	\$ 154,001	48%	\$ 167,999		\$ 286,877
Benefits	70,450	5,941	\$ 29,287	42%	\$ 41,163		\$ 60,495
Contracted Services	1,335,700	117,076	\$ 656,451	49%	\$ 679,249		\$ 1,134,757
Supplies & Materials	691,500	42,253	\$ 226,431	33%	\$ 465,069		\$ 688,821
Capital Outlay	55,000	-	\$ 22,973	42%	\$ 32,027		\$ 21,066
Other Expenses	750,036	8,743	\$ 201,806	27%	\$ 548,230		\$ 875,225
Non-Capitalized Equipment	125,000	6,991	\$ 62,066	50%	\$ 62,934		\$ 138,156
Total, O & M	\$ 3,349,686	\$ 208,527	\$ 1,353,015	40%	\$ 1,996,671	26%	\$ 3,205,398
Debt Service	\$ 3,575,925	\$ -	\$ 3,267,100	91%	\$ 308,825	90%	\$ 3,522,033
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	90,000	9,192	\$ 55,452	62%	\$ 34,548		88,596
Regular Transport.	730,000	82,001	\$ 358,894	49%	\$ 371,106		657,765
Spec. Ed. Transport.	750,000	81,386	\$ 271,258	36%	\$ 478,742		724,403
Field Trips Transport.	195,500	5,399	\$ 63,187	32%	\$ 132,313		188,229
Other Services - Repairs	\$ 3,000	-	\$ -	0%	\$ 3,000		206
Capital Outlay	-	-	\$ -	0%	\$ -		-
Transfer to O & M	-	-	\$ -	0%	\$ -		-
Total, Transport.	\$ 1,768,500	\$ 177,978	\$ 748,792	42%	\$ 1,019,708	39%	\$ 1,659,199
IMRF/Social Secur.	\$ 1,109,898	\$ 109,342	\$ 623,007	56%	\$ 486,891	50%	\$ 1,125,410
Capital Projects							
Contracted Services	\$ 50,000	\$ -	\$ 4,152	8%	\$ 45,848		\$ 147,618
Capital Outlay	200,000	\$ -	\$ -	0%	\$ 200,000		\$ 1,107,122
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 250,000	\$ -	\$ 4,152	2%	\$ 245,848	109%	\$ 1,254,740
Tort Immunity	\$ 155,886	\$ -	\$ 139,104	89%	\$ 16,782	87%	\$ 181,909
Total, All Funds	\$ 41,336,391	\$ 3,218,296	\$ 19,926,370	48%	\$ 21,101,689	47%	\$ 40,953,052

Mundelein High School District #120
Statement of Fund Balances
Month Ending November 30, 2018

	Accrued Fund Balance** 06/30/2018	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 11/30/2018
Educational	\$ 13,057,807	\$ 28,505,069	\$ 13,791,200	\$ 78,966	\$ 27,850,642
Operations & Maintenance	\$ 2,386,867	\$ 3,286,848	\$ 1,353,015	\$ -	\$ 4,320,701
Debt Service	\$ (5,512)	\$ 3,267,173	\$ 3,267,100	\$ -	\$ (5,439)
Transportation	\$ 782,546	\$ 1,093,183	\$ 748,792	\$ -	\$ 1,126,936
IMRF/Social Security	\$ 53,501	\$ 1,129,384	\$ 623,007	\$ 2,365	\$ 562,244
Capital Projects	\$ (1,336,415)	\$ -	\$ 4,152	\$ -	\$ (1,340,567)
Working Cash	\$ 712,784	\$ 19,673	\$ -	\$ -	\$ 732,457
Tort Immunity	\$ 97,686	\$ 67,650	\$ 139,104	\$ -	\$ 26,233
Totals	<u>\$ 15,749,265</u>	<u>\$ 37,368,981</u>	<u>\$ 19,926,370</u>	<u>\$ 81,331</u>	<u>\$ 33,273,207</u>
		Deferred Revenue (Prepaid Fees and taxes)			-
					<u>\$ 33,273,207</u>

Treasurer's Balance

Cash in Bank - General Account	\$ 34,272,182
Petty Cash	\$ 1,425
Less: Credit Card in G/L not in bank	\$ (15,505)
Less: Outstanding Checks	(1,010,364)
Bank Rec Adjustments	20,343
Total General/Bond Accounts	<u>33,268,080</u>
Cash in Bank - Revolving Account	\$ 5,127
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	<u>\$ 33,273,207</u>
Ledger Adj Balance - General	\$ 33,266,655
Ledger Adj Balance - Revolving	\$ 5,127
Ledger Adj Balance - Petty Cash	1,425
Adjusted Balance	<u>\$ 33,273,207</u>

Average Investment Rate of Return	2.301%
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**** The beginning fund balances are shown on an accrued cash basis.**

ACTION 6-E
February 12, 2019

**MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
DECEMBER, 2018 TREASURERS REPORT**

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of December, 2018.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR DECEMBER 2018

FUND NAME	CASH BALANCE 11/30/2018	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 12/31/2018	YTD INTEREST 12/31/2018
EDUCATION	30,074,691.68	441,177.95	2,740,279.25	27,775,590.38	186,233.02
OPER/BLDG/MAINT	4,582,604.80	13,922.59	208,526.53	4,388,000.86	20,493.29
DEBT SERVICE	(8,277.19)	2,838.20	-	(5,438.99)	21,189.14
TRANSPORTATION	1,305,865.28	1,305.23	177,978.01	1,129,192.50	9,744.49
I.M.R.F.	676,194.33	919.61	109,374.58	567,739.36	6,894.40
CAPITAL PROJECTS	(1,340,567.24)	-	-	(1,340,567.24)	-
WORKING CASH	732,441.28	15.79	-	732,457.07	117.90
TORT IMMUNITY	26,178.42	54.35	-	26,232.77	405.75
GRAND TOTALS	\$ 36,049,131.36	\$ 460,233.72	\$ 3,236,158.37	\$ 33,273,206.71	\$ 245,077.99

APPROVED BY THE BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT

LAURA VOGT, SECRETARY

ANDREW SEARLE, TREASURER

DATE

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of December 31, 2018**

10	EDUCATION FUND	27,775,590.38
20	OPERATIONS & MAINTENANCE FUND	4,388,000.86
30	DEBT SERVICE FUND	(5,438.99)
40	TRANSPORTATION FUND	1,129,192.50
50	I.M.R.F. FUND	567,739.36
60	CAPITAL PROJECTS FUND	(1,340,567.24)
70	WORKING CASH FUND	732,457.07
80	TORT IMMUNITY	26,232.77
	<u>TOTAL CASH</u>	<u>33,273,206.71</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 12/31/18		
General Account Balance		34,272,181.65
Revolving Account Balance		5,126.83
Petty Cash		1,425.00
Credit Card payments not credited in G/L		(15,505.30)
Outstanding Checks - AP		(993,620.53)
Outstanding Checks - PR		(16,743.48)
December Adjustments		20,342.54
	<u>TOTAL BANK BALANCE</u>	<u>33,273,206.71</u>

(10) EDUCATION FUND**BALANCE AS OF November 30, 2018****30,074,691.68****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00
	Prior Year Taxes	0.00
	Replacement Taxes	10,992.05
	Interest - on investments	24,918.58
	Summer School	0.00
	Summer School - Drivers Ed	0.00
	Vending Sales	0.00
	Athletic Admissions	1,700.00
	Registration Fees - Prior Years	183.00
	Registration Fees - 2018-2019	3,084.50
	Athletic Fees - Prior Years	0.00
	Athletic Fees - 2018-2019	805.00
	Drivers Ed - Prior Years	0.00
	Drivers Ed - 2018-2019	2,655.00
	Music - Prior Years	130.00
	Music - 2018-2019	84.00
	Technology Fees - Prior Years	862.50
	Yearbook - Prior Years	0.00
	Yearbook - 2018-2019	0.00
	Bookstore	0.00
	Parking Permits	120.00
	Library Fines - Lost books	139.20
	Lost Textbooks	16.00
	I.D. / Staff Key / Combo Lock Replacement	0.00
	Insurance Reimbursement	4,410.94
	D75 Shared Services	16,762.10
	Other - Petty Cash Reimb	4,175.00
	Other - Misc Return Refund	406.00
	Other - Misc Refund	213.00
	Other - NHS Tshirt Purchase	11.00
	Other - WIU Tuition Reimb	4,841.86
	Other - Misc Dupl Pymt Refund	2,453.75
	Other - Misc Tuition Adjustment Refund	706.80
	Other -	0.00
	Other -	0.00
State Sources:	Evidence Based Funding	183,452.18
	Tech Prep	0.00
	Bilingual TPI & TBE	0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	0.00
	Adult Ed - State Performance	0.00
	State Driver Education	0.00
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	0.00
	Orphanage Tuition	166,672.45
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00
	Spec Ed - Personnel	0.00
	Spec Ed - Extraordinary	0.00
	Spec Ed -Private Facility Tuition Reimbursement	0.00

Federal Sources:	Teacher Mentoring Program Reimbursement	0.00	
	State Aid - ARRA	0.00	
	Spec Ed - IDEA Part B	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,715.11	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Room & Board	9,667.93	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	<u>441,177.95</u>	
	Add: Prepaid School Fees	0.00	<u>441,177.95</u>
			30,515,869.63
<u>EXPENDITURES</u>	Gross Payroll	(1,408,405.93)	
	Accounts Payable	(1,331,349.32)	
	Bank Charges	(524.00)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	<u>(2,740,279.25)</u>	<u>(2,740,279.25)</u>
<u>BALANCE AS OF December 31, 2018</u>			<u>27,775,590.38</u>

(20) OPERATION & MAINTENANCE FUND

BALANCE AS OF November 30, 2018	4,582,604.80
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RECEIPTS

Local Sources:	2017 Property Taxes	0.00		
	Interest - on investments	2,744.99		
	Donations	0.00		
	Donations - Impact Fees	5,617.54		
	Golf Course Lease Revenue	0.00		
	Building Rental	1,300.00		
	Pool Rental	0.00		
	Other - e-rate Reimb	4,260.06		
	Other -	0.00		
	Other -	0.00		
	Total Revenue	13,922.59		13,922.59

	4,596,527.39
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<u>EXPENDITURES</u>	Gross Payroll	(18,875.31)		
	Accounts Payable	(189,651.22)		
	Journal Entries -	0.00		
	Journal Entries	0.00		
	Journal Entries	0.00		
	AP Accruals	0.00		
	Total Expenditures	(208,526.53)		(208,526.53)

<u>BALANCE AS OF December 31, 2018</u>	<u>4,388,000.86</u>
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(30) DEBT SERVICE FUND

BALANCE AS OF November 30, 2018 **(8,277.19)**

RECEIPTS

Local Sources:	2017 Property Taxes	0.00	
	Interest - on investments	2,838.20	
	Other - Misc Revenue	0.00	
	Total Revenue	2,838.20	2,838.20
			(5,438.99)

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries	0.00	
	Journal Entries	0.00	
	Total Expenditures	0.00	0.00

BALANCE AS OF December 31, 2018 **(5,438.99)**

(40) TRANSPORTATION FUND

BALANCE AS OF November 30, 2018	1,305,865.28
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RECEIPTS

Local Sources:	2017 Property Taxes	0.00		
	Interest - on investments	1,305.23		
	Reg/Voc Ed Transportation Reimbursement	0.00		
	Spec Ed Transportation Reimbursement	0.00		
	Other -	0.00		
	Other -	0.00		
	Total Revenue	1,305.23		1,305.23
				1,307,170.51

<u>EXPENDITURES</u>	Payroll	0.00		
	Accounts Payable	(177,978.01)		
	Journal Entries -	0.00		
	Total Expenditures	(177,978.01)		(177,978.01)

<u>BALANCE AS OF December 31, 2018</u>	<u>1,129,192.50</u>
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(50) I.M.R.F. FUND**BALANCE AS OF November 30, 2018****676,194.33****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Replacement Taxes	0.00	
	Interest - on investments	919.61	
	Other -	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>919.61</u>	<u>919.61</u>

677,113.94

EXPENDITURES

	Payroll	0.00	
	Accounts Payable	(109,374.58)	
	Journal Entries -	0.00	
	AP Accruals	<u>0.00</u>	
	Total Expenditures	(109,374.58)	<u>(109,374.58)</u>

BALANCE AS OF December 31, 2018**567,739.36**

(60) CAPITAL PROJECTS FUND

<u>BALANCE AS OF November 30, 2018</u>		(1,340,567.24)
<u>RECEIPTS</u>		
Local Sources:	Bond Proceeds -	0.00
	Interest on Investments	0.00
	DCEO Grant/Energy Rebate	0.00
State Sources:	Maintenance Grant	0.00
	Total Revenue	<u>0.00</u>
		<u>0.00</u>
		(1,340,567.24)
<u>EXPENDITURES</u>		
	Accounts Payable	0.00
	Journal Entries -	<u>0.00</u>
	Total Expenditures	<u>0.00</u>
		<u>0.00</u>
<u>BALANCE AS OF December 31, 2018</u>		<u>(1,340,567.24)</u>

(70) WORKING CASH FUND

<u>BALANCE AS OF November 30, 2018</u>		732,441.28
<u>RECEIPTS</u>		
Local Sources:		
2017 Property Taxes	15.79	
Interest on Investments	0.00	
Bond Proceeds	<u>0.00</u>	
Total Revenue	15.79	<u>15.79</u>
		732,457.07
<u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
<u>BALANCE AS OF December 31, 2018</u>		<u><u>732,457.07</u></u>

(80) TORT IMMUNITY FUND

<u>BALANCE AS OF November 30, 2018</u>		26,178.42
<u>RECEIPTS</u>		
Local Sources:		
2017 Property Taxes	54.35	
Interest on Investments	0.00	
Other - CLIC Refund	<u>0.00</u>	
Total Revenue	54.35	<u>54.35</u>
		26,232.77
<u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
<u>BALANCE AS OF December 31, 2018</u>		<u>26,232.77</u>

ACTION 6-F
February 12, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for December, 2018.

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D., Andy Searle, Anthony Kroll, Ed.D.
RE: District 120 Report

Special Education Report

Case Manager Job Description, First Reading – Discussion – Attachment

The first reading for the Case Manager job description is attached. We request the BOE to review and approve the document as presented. A second and final reading will be presented to the board at the regularly scheduled board meeting.

Human Resources Report

District Policy 5:30 Update – Discussion

Mr. McCreery will demonstrate how the district takes policy 5:30 (Hiring Process & Criteria) and puts it into practice. He will provide demographic data of our current workforce, data of current MHS graduates in higher education, information explaining how the district search and selection process and highlighting our use of industry best practices.

Superintendent Report

Playbook, QT2 Review – Discussion – Attachment

The focus for the MHS BOE meeting is the first semester update on the Playbook goals. This BOE meeting will focus on the academic indicators and the March meeting will focus on the behavioral and participation indicators. The presentation is being split over two meetings so it does not become so overwhelming.

District Policy 6:280, Second and Final Reading – Discussion – Attachment - Action

A proposed change to Board of Education Policy 6:280 will be presented to address credit recovery work done by students during the school year.

Estimated Expense Approval – IASB LC Division Spring Dinner Meeting – Discussion – Attachment – Action

The district is recommending the approval to attend the spring dinner meeting is scheduled for March 13, 2019, at Wauconda High School. The cost of the meeting and dinner will be \$259 for seven board members to attend.

College of Lake County Intergovernmental Agreement- Discussion- Attachment - Action

The School District and the College of Lake County (CLC) have determined that collaborating to provide for the position of College Transitions Coach (“CT Coach”) will result in efficiencies benefitting students and is in the best interest of the School District and the College. CLC will be the responsible for the salary and benefits. MHS will be responsible for office space and supplies. This is a pilot program for CLC and may be expanded to other schools based on the success of our program. The administration recommends approving the Intergovernmental Agreement with CLC.

Manufacturing Intergovernmental Agreement - Discussion - Attachment –Action

MHS and Lake Zurich High School are working together with College of Lake County (CLC) and local businesses to prepare students for a manufacturing career to college pathway. The students will earn National Institute of Metalworking Skills(NIMS) certification while in school and complete an internship prior to graduation. The intergovernmental agreement outlines the responsibilities of each party and the measures we must take to limit our liabilities. The administration recommends approving the Intergovernmental Agreement.

FOIA Request

A freedom of information request was made by - Illinois Retired Teachers Association & Shapiro Law Associates

Upcoming events taking place at Mundelein High School

Friday, February 15	½ Day Teacher Institute Day-Student Dismissal at 11:25am
Monday, February 18	Presidents' Day-No School-Emergency Day: Classes will be in session if a school day is cancelled prior to 2/18/19
Friday, February 22	½ Day Teacher Institute Day-Student Dismissal at 11:25am
Saturday, February 23	El Baile Dance at 7:00 pm
Thursday, March 7	Late Start Day. Classes begin at 9:25am **new**
Friday, March 8	Regular day of school. (7:45am-3:05pm) **new**
Wednesday, March 13	Parent/Teacher Conferences 2:10-4:30pm and 5:30-8:00pm Student dismissal at 1:40pm **new**
Wednesday, March 13	Lake Division Meeting at 5:45-8:00pm
Monday, March 25-Fri. March 29	Spring Break

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
ACTION ITEMS

Second and Final Policy, District Policy 6:280

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the District Policy #6:280 as presented.

School Board Policy 2:240

Estimated Expense Approval, IASB LC Division Spring Meeting

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the expenses for board members to attend the 2019 IASB Lake County Division Spring Dinner Meeting. The cost for each board member to attend is \$37.00. The total expense will be \$259.00.

School Board Policy 2:125-E2

Intergovernmental Agreement with CLC

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the Intergovernmental Agreement with College of Lake County (CLC), as presented.

School Board Policy 1:20

Manufacturing Intergovernmental Agreement

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the Manufacturing Intergovernmental Agreement with Lake Zurich High School and College of Lake County (CLC), as presented.

School Board Policy 1:20