



BOARD OF EDUCATION

NOTICE OF BOARD MEETING

6:30 p.m.

DISTRICT MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **TUESDAY, FEBRUARY 13, 2018** IN THE DISTRICT MEETING ROOM, AT THE HIGH SCHOOL. 1350 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

Joanne Anderson

JOANNE ANDERSON, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

**Tuesday, February 13, 2018
District Meeting Room
6:30 p.m.**

AGENDA

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. MOVE TO ADOPT AGENDA
4. CITIZENS' COMMENTS
5. BOARD SALUTES
6. CONSENT AGENDA
 - A. January 16, 2018 Regular Board Minutes
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List
7. DISTRICT 120 REPORT
 - A. Article Review
 - B. Playbook Review
 - C. Financial Profile Designation
 - D. CPI Calculation
 - E. Review of FY2017 Audit
 - F. Graduation Venue
 - G. Textbook Adoption, First Reading
 - H. PRESS Policy #96, Second and Final Reading
 - I. Estimated Expense Approval – (IASB Lake County Division Spring Dinner Meeting)
 - J. Recommendation to Schedule a Special Board Meeting
 - K. Recommendation to Reschedule Regular Board Meeting
 - L. FOIA Update
 - M. Future Board Agenda Items
8. COMMITTEE UPDATES
 - A. PRESS Policy
 - B. Legislative
 - C. Community Outreach
 - D. Finance and Facility
 - E. SEDOL
9. ACTION ITEMS
 - A. Graduation Venue
 - B. Estimated Expense Approval – (IASB Lake County Division Spring Dinner Meeting)
 - C. PRESS Policy #96, Second and Final Reading
 - D. Recommendation to Schedule a Special Board Meeting
 - E. Recommendation to Reschedule Regular Board Meeting

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

10. **EXECUTIVE SESSION 5 ILCS 120/ et. Seq.**

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Student disciplinary cases, 5 ILCS 120/2(c)(9)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5 ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

11. **ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION**

A. January 16, 2018 Executive Session Minutes

12. **PRESIDENT'S PREROGATIVE**

A. The President's opportunity to address the board members

13. **ADJOURNMENT**

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. January 16, 2018 Regular Board Minutes
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 approve the Consent Agenda of February 13, 2018.

**OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120**

MINUTES OF THE BOARD OF EDUCATION of Mundelein Consolidated High School District 120 held on the thirteenth day of January, 2018, at 6:30 p.m.

Members of the Board of Education present:

PRESENT: Joanne Anderson, President
Al Hitzke, Vice-President
Laura Vogt, Secretary
Sara Davalos
Laura Mellon
Thomas Ouimet
Jane Siegal

ABSENT: None

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Dr. Anthony Kroll, Principal
Jamie DiCarlo, Director of Special Education
Stacey Gorman, Director of Curriculum and Instruction

AUDIENCE MEMBERS:

Dean Petros, MEA President
Timothy Bickert, Vice-President, IHC Construction Company LLC
Scot Parker, Principal, Studio Director, Legat Architects
Kristin Eastman, Architect, Legat Architects
Rick Kambic, Chicago Tribune Reporter

AGENDA

It was moved by Board Member Hitzke, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 approve the amended agenda for January 16, 2018.

CITIZENS' COMMENTS

No citizen comments.

BOARD SALUTES

Dr. Kroll congratulated Sabrina Lee for being chosen as one of 10 Lake County high school seniors for the 2017-2018 Lake County Suburban Daily Herald Leadership Team. He also congratulated the yearbook staff members and students for recently winning three awards in a state-wide competition on the 2017 yearbook, Obelisk. Dr. Kroll thanked the maintenance team for all the work that was done over winter break.

Dr. Myers congratulated four musicians who were selected to the All-State ensembles at the 2018 Illinois Music Education Conference. He thanked Mr. Searle and the Wellness committee for organizing exercise programs for MHS staff members. He also congratulated Roy Seeger on retiring after 33 years of service to Mundelein High School.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Siegal, the Board of Education of Mundelein Consolidated High School District 120 approve the consent agenda of January 16, 2018 which included:

- December 12, 2017 Regular Board Minutes
- December 12, 2017 Public Hearing Minutes (2017 Property Tax Levy)
- December 12, 2017 Public Hearing Minutes (PE Waiver #1)
- December 22, 2017 Public Hearing Minutes (PE Waiver #2)
- December 22, 2017 Special Hearing Minutes
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Personnel Report
- Employment – Classified Staff – Jorzak, Michael
- Employment – Classified Staff – Rosengarten, Sarah; Fahey, Jennifer; Colton, Arian
- FMLA – Classified Staff – Bleda, Mary; Bruschuk, Luke

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

DISTRICT 120 REPORTS

Article Review

Dr. Myers reviewed the article by Noguera, Pedro. "*Path to excellence is through equity*". The board members will review an article at each board meeting. The article will be related to the MHS professional development plan of building equity for all students. He shared the professional development plan for this school year has two areas of equity focus: personal reflection and instructional strategies. Discussion was held on the topic.

Long Range Building Plan

Mr. Searle reviewed the long range building plan that Mundelein High School has been studying. He shared recent upgrades to the building.

Dr. Myers asked the board members to prioritize the proposed site improvements for the current campus as well as the Annex and the Village Green properties. Although by prioritizing the additions/renovations it does not mean the site improvements will happen.

Scot Parker, principal, studio director, reviewed the collaborative design master planning process, defined the twelve goals and addressed the site needs, which included the Village Green property.

Kristin Eastman, architect, reviewed the proposed site improvements, which included the cafeteria, theater and music, field house and athletics, student hub, athletic offices, media center, and classrooms. Phase's I, II, III, IV, V, VI and VII of the design master process were reviewed and discussed.

Timothy Bickert, vice-president, revised the cost for the proposed upgrades. Mr. Parker reviewed how the projects could be financed, the potential cost and timeline for the projects.

Dr. Myers asked the board members to identify and prioritize what upgrades they could like to complete initially. Discussion was held on why the Annex was purchased and the timeline when the upgrades could begin. Each board member shared what improvement/upgrade he/she would have completed first. The board members shared the top two priorities as improvement/upgrades to the theater and cafeteria, with the replacement of the athletic fields as a third option.

Discussion was held on the total acreage of the Village Green property and what potentially could be built on the site.

Resolution Authorizing to Sell by Sealed Bid the Property at 2501 North Midlothian Road, Mundelein II.

Mr. Searle reviewed the Village Green property will be back on the market through a sealed bid process. The contract terms have changed and will include extended times for a period of 120 days and an approval period of 210 days, as well as new terms for earnest money. The administration is recommending that the Board of Education approve these new terms to include in the bid package.

Discussion was held on the new terms and retaining the property for further school use.

Shared Services Study

Dr. Myers reviewed the administration's recommendation to establish a D75/D120 shared services committee. He shared that D75 was also sharing the same information with their board members. The committee members would determine the committee facilitation and membership; goals and parameters; areas of study and timeline. He reviewed the monthly timeline.

PRESS Policy #96, First Reading

Dr. Myers reviewed the first reading update for PRESS policy #96.

FOIA Update

Dr. Myers reviewed the Freedom of Information Act [FOIA] requests were made by SmartProcure and Parent's Foundation for Education.

Future Board Agenda Items

Dr. Myers reviewed the upcoming events at Mundelein High School. He invited the board members to attend the Class of 2022 night.

COMMITTEE UPDATES

PRESS Policy

No updates.

Legislative

Board member Mellon shared the gubernatorial debate would be streamed live. She invited every person that was present to watch the programming.

Community Outreach

Information was shared on upcoming school events at MHS.

Finance and Facility

No updates.

SEDOL

No updates.

CITIZENS' COMMENTS

No citizen comments

ACTION

Resolution Authorizing to Sell by Sealed Bid the Property at 2501 North Midlothian Road, Mundelein Il.

It was moved by Board Member Hitzke, seconded by Board Member Vogt, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to authorize the resolution to sell by sealed bid the property at 2501 North Midlothian Road, Mundelein Il.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Siegal, Vogt

NAY: Ouimet

Shared Services Study

It was moved by Board Member Siegal, seconded by Board Member Hitzke, that the Board of Education of Mundelein Consolidated High School District 120 authorizes the D75/D120 Shared Services Committee to investigate expanding shared services between District 75 and District 120.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Hitzke, seconded by Board Member Mellon that the Board adjourn for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 9:15 p.m.

ACTION

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's

recommendation to approve the executive session minutes for December 12, 2017 and December 22, 2017.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Ouimet, Siegal, Vogt

NAY: None

Verbatim Record (Audio Recording) of Executive Session

It was moved by Board Member Mellon, seconded by Board Member Siegal, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the Closed Session Verbatim records be destroyed as presented after January 16, 2018.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Siegal

NAY: Ouimet; Vogt

Review of Closed Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Hitzke, that the Board of Education of Mundelein Consolidated High School District 120 accepts the Superintendent's recommendation to approve the following closed session minutes continue to require confidentiality and are recommended to remain in the closed session file.

Upon roll call, the following members voted:

AYE: Board members: Anderson, Davalos, Hitzke, Mellon, Siegal

NAY: Ouimet; Vogt

PRESIDENT'S PREROGATIVE

Board members were informed they would soon be receiving information on the Statement of Economic Interest from the Office of the County Clerk of Lake County.

ADJOURNMENT

It was moved by Board Member Hitzke, seconded by Board Member Mellon, that the Board of Education of Mundelein Consolidated High School District 120 adjourn the meeting of January 16, 2018 at 9:20 p.m.

Motion approved by voice vote: 7-0.

Respectfully submitted,

LAURA VOGT, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

ACTION 6-C
February 13, 2018

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Bill List for February 13, 2018

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: February 13, 2018

PAYROLL:

<u>01/12/18</u>	(Educ.)	\$	<u>921,453.56</u>
<u>01/12/18</u>	(Bldg.)		<u>\$ 13,595.29</u>
<u>01/30/18</u>	(Educ.)		<u>932,695.76</u>
<u>01/30/18</u>	(Bldg.)		<u>14,750.26</u>

TOTAL _____

BILLS TO BE APPROVED:

10. Education	\$	<u>206,427.72</u>
20. Building		<u>53,900.91</u>
30. Debt Service		
40. Transportation		<u>8,689.21</u>

50. I.M.R.F.		
60. Capital Projects		<u>112,866.92</u>
80. Tort & Judgment		

TOTAL \$ 381,884.76

BILLS TO BE APPROVED:

10. Education		
20. Building		<u>6,703.21</u>
30. Debt Service		
40. Transportation		

50. I.M.R.F.		
60. Capital Projects		
80. Tort & Judgment		

TOTAL _____

President, Board of Education

Secretary, Board of Education

ACTION 6-D
February 13, 2018

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

DECEMBER, 2017 FINANCIAL REPORTS

Attached please find the following financial reports for the month of December, 2017.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending December 31, 2017

	Proposed Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2017
Educational Fund							
Local Taxes	\$ 24,961,022	\$ 10,072	\$ 24,927,662	100%	\$ 33,360		\$ 24,220,780
Interest Earned	125,000	4	60,277	48%	64,723		81,349
Other Local Revenue	809,500	63,639	648,950	80%	160,550		873,587
General State Aid	1,338,276	172,941	865,794	65%	472,482		1,266,106
State Categorical	1,450,200	35,492	1,117,213	77%	332,987		988,613
Federal Revenue	1,045,078	26,087	532,010	51%	513,068		700,161
Total, Educational	\$ 29,729,076	\$ 308,236	\$ 28,151,906	95%	\$ 1,577,170	91%	\$ 28,130,597
Operations/Maint.							
Local Taxes	\$ 3,271,943	\$ -	\$ 3,291,323	101%	\$ (19,380)		\$ 3,799,611
Interest Earned	15,000	-	7,035	47%	7,965		11,143
Village Green Lease	30,000	-	35,865	120%	(5,865)		29,542
Donations/Impact Fees	50,000	44,156	88,746	177%	(38,746)		65,661
Other Local Revenue	33,000	-	22,721	69%	10,279		83,453
Transfer from other funds	-	-	-	0%	-		1,300,000
Total, O&M	\$ 3,399,943	\$ 44,156	\$ 3,445,691	101%	\$ (45,748)	104%	\$ 5,289,410
Debt Service							
Local Taxes	\$ 3,247,343	\$ -	\$ 3,233,912	100%	\$ 13,431		\$ 3,343,224
Interest Earned	12,000	-	7,160	60%	4,840.06		12,117
Other	-	-	-	0%	-		-
Transfer from O/M	250,100	-	-	0%	250,100.00		381,488
Total, Debt Service	\$ 3,509,443	\$ -	\$ 3,241,072	92%	\$ 268,371	89%	\$ 3,736,829
Transportation							
Local Taxes	\$ 1,089,006	\$ -	\$ 1,095,457	101%	\$ (6,451)		\$ 703,277
Interest Earned	4,000	-	3,406	85%	594		3,753
Other Local Revenue	-	-	-	0%	-		-
General State Aid	-	-	-	0%	-		-
State Categorical	620,000	-	343,286	55%	276,714		683,886
Total, Transport.	\$ 1,713,006	\$ -	\$ 1,442,149	84%	\$ 270,857	55%	\$ 1,390,916
IMRF/Soc. Secur.							
Local Taxes	\$ 953,367	\$ -	\$ 941,914	99%	\$ 11,453		\$ 841,989
Interest Earned	3,000	-	1,921	64%	1,079		2,412
Federal Revenue	-	-	-	0%	-		4,441
Total, IMRF/S.S.	\$ 956,367	\$ -	\$ 943,834	99%	\$ 12,533	98%	\$ 848,843
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
E-Rate Grant	-	-	66,658	0%	(66,658)		7,446
Maintenance Grant	700,000	-	-	0%	700,000		-
Transfer from O/M Fund	300,000	-	-	0%	300,000		500,000
Total, Work. Cash	\$ 1,000,000	\$ -	\$ 66,658	7%	\$ 933,342	77%	\$ 507,446
Working Cash							
Local Taxes	\$ 14,492	\$ -	\$ 19,431	134%	\$ (4,939)		\$ 14,623
Interest Earned	-	-	29	0%	(29)		42
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 14,492	\$ -	\$ 19,460	134%	\$ (4,968)	101%	\$ 14,665
Tort Immunity							
Local Taxes	\$ 49,496	\$ -	\$ 49,789	101%	\$ (293)		\$ 173,345
Interest Earned	400	-	119	30%	281		497
Miscellaneous Revenue	-	-	-				-
Total, Tort Immunity	\$ 49,896	\$ -	\$ 49,908	100%	\$ (12)	100%	\$ 173,842
Totals	\$ 40,372,223	\$ 352,392	\$ 37,360,678	93%	\$ 3,011,545	89%	\$ 40,092,548

Mundelein High School District #120
Statement of Expenditures
Month Ending December 31, 2017

	Adopted Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2017
Educational Fund							
Salaries	\$ 20,492,075	\$ 1,904,956	\$ 8,343,566	41%	\$ 12,148,509		\$ 18,988,422
Benefits	3,308,633	291,003	1,361,665	41%	\$ 1,946,968		3,104,656
Contracted Services	1,441,883	87,833	590,174	41%	\$ 851,709		1,234,369
Supplies & Materials	1,273,307	76,542	674,479	53%	\$ 598,828		884,825
Capital Outlay	174,050	833	53,411	31%	\$ 120,639		460,941
Tuition	2,388,300	135,025	1,125,023	47%	\$ 1,263,277		3,155,015
Non-Capitalized Equipment	560,500	22,146	318,592	57%	\$ 241,908		476,030
Other	-	-	\$ -	0%	\$ -		-
Total, Educ. Fund	\$ 29,638,748	\$ 2,518,338	\$ 12,466,909	42%	\$ 16,929,930	42%	\$ 28,304,259
Operations/Maint.							
Salaries	\$ 250,000	\$ 25,663	\$ 127,642	51%	\$ 122,358		\$ 80,761
Benefits	50,250	5,739	\$ 25,730	51%	\$ 24,520		\$ 18,498
Contracted Services	1,276,700	53,874	\$ 317,423	25%	\$ 959,277		\$ 1,385,179
Supplies & Materials	676,500	51,118	\$ 175,878	26%	\$ 500,622		\$ 545,310
Capital Outlay	130,000	-	\$ 6,173	5%	\$ 123,827		\$ 1,564,649
Other Expenses	866,758	19,761	\$ 209,733	24%	\$ 657,025		\$ 1,115,923
Non-Capitalized Equipment	100,000	2,435	\$ 17,780	18%	\$ 82,220		\$ 48,933
Total, O & M	\$ 3,350,208	\$ 158,590	\$ 880,359	26%	\$ 2,469,849	33%	\$ 4,759,252
Debt Service	\$ 3,522,233	\$ -	\$ 3,171,108	90%	\$ 351,126	94%	\$ 3,726,003
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	100,000	9,438	\$ 25,939	26%	\$ 74,061		83,299
Regular Transport.	560,000	56,006	\$ 273,024	49%	\$ 286,976		540,790
Spec. Ed. Transport.	800,000	72,956	\$ 302,367	38%	\$ 497,633		807,679
Field Trips Transport.	188,500	10,363	\$ 59,508	32%	\$ 128,992		167,966
Other Services - Repairs	\$ 3,000	-	\$ 206	7%	\$ 2,794		2,657
Capital Outlay	40,000	-	\$ -	0%	\$ 40,000		25,550
Transfer to O & M	-	-	\$ -	0%	\$ -		800,000
Total, Transport.	\$ 1,691,500	\$ 148,763	\$ 661,045	39%	\$ 1,030,455	44%	\$ 2,427,942
IMRF/Social Secur.	\$ 993,338	\$ 97,818	\$ 495,388	50%	\$ 497,950	57%	\$ 1,034,525
Capital Projects							
Contracted Services	\$ 150,000	\$ 4,899	\$ 58,643	39%	\$ 91,357		\$ 1,770,180
Capital Outlay	700,000	\$ 55,867	\$ 864,066	123%	\$ (164,066)		\$ 14,824,278
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 850,000	\$ 60,767	\$ 922,709	109%	\$ (72,709)	73%	\$ 16,594,458
Tort Immunity	\$ 154,481	\$ -	\$ 134,481	87%	\$ 20,000	94%	\$ 174,297
Total, All Funds	\$ 40,200,508	\$ 2,984,276	\$ 18,731,998	47%	\$ 21,226,601	53%	\$ 57,020,736

Mundelein High School District #120
Statement of Fund Balances
Month Ending December 31, 2017

	Accrued Fund Balance** 06/30/2017	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 12/31/2017
Educational	\$ 11,858,693	\$ 28,151,906	\$ 12,466,909	\$ (45,839)	\$ 27,497,851
Operations & Maintenance	\$ 1,983,581	\$ 3,445,691	\$ 880,359	\$ 1,640	\$ 4,550,553
Debt Service	\$ (64,874)	\$ 3,241,072	\$ 3,171,108	\$ -	\$ 5,091
Transportation	\$ 564,885	\$ 1,442,149	\$ 661,045	\$ -	\$ 1,345,989
IMRF/Social Security	\$ 210,991	\$ 943,834	\$ 495,388	\$ (7,218)	\$ 652,220
Capital Projects	\$ (448,332)	\$ 66,658	\$ 922,709	\$ -	\$ (1,304,383)
Working Cash	\$ 693,241	\$ 19,460	\$ -	\$ -	\$ 712,701
Tort Immunity	\$ 223,249	\$ 49,908	\$ 134,481	\$ -	\$ 138,677
Totals	\$ 15,021,435	\$ 37,360,678	\$ 18,731,998	\$ (51,417)	\$ 33,598,698
		December Adjustments			\$ 69
		Deferred Revenue (Prepaid Fees and taxes)			-
					\$ 33,598,767

Treasurer's Balance

Cash in Bank - General Account	\$ 34,498,577
Petty Cash	\$ 1,400
Less: Credit Card in G/L not in bank	\$ 395
Less: Outstanding Checks	(897,858)
Bank Rec Adjustments	(8,714)
Total General/Bond Accounts	33,593,801
Cash in Bank - Revolving Account	\$ 4,966
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	<u>\$ 33,598,767</u>
Ledger Adj Balance - General	\$ 33,592,401
Ledger Adj Balance - Revolving	\$ 4,966
Ledger Adj Balance - Petty Cash	1,400
Adjusted Balance	<u>\$ 33,598,767</u>

Average Investment Rate of Return	1.261%
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**** The beginning fund balances are shown on an accrued cash basis.**

ACTION 6-E
February 13, 2018

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
DECEMBER, 2017 TREASURERS REPORT

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of December, 2017.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR DECEMBER 2017

FUND NAME	CASH BALANCE 11/30/2017	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 12/31/2017	YTD INTEREST 12/31/2017
EDUCATION	29,724,170.93	316,661.91	2,542,912.82	27,497,920.02	60,276.62
OPER/BLDG/MAINT	4,664,986.90	44,480.58	158,914.50	4,550,552.98	7,035.25
DEBT SERVICE	5,090.89	-	-	5,090.89	7,159.94
TRANSPORTATION	1,494,751.41	18.42	148,781.07	1,345,988.76	3,405.96
I.M.R.F.	750,038.11	-	97,817.84	652,220.27	1,920.83
CAPITAL PROJECTS	(1,243,616.64)	-	60,766.64	(1,304,383.28)	-
WORKING CASH	712,700.61	-	-	712,700.61	29.47
TORT IMMUNITY	138,676.66	-	-	138,676.66	118.78
GRAND TOTALS	\$ 36,246,798.87	\$ 361,160.91	\$ 3,009,192.87	\$ 33,598,766.91	\$ 79,946.85

APPROVED BY THE BOARD OF EDUCATION

JOANNE ANDERSON, PRESIDENT

LAURA VOGT, SECRETARY

ANDREW SEARLE, TREASURER

DATE

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of December 31, 2017**

10	EDUCATION FUND	27,497,920.02
20	OPERATIONS & MAINTENANCE FUND	4,550,552.98
30	DEBT SERVICE FUND	5,090.89
40	TRANSPORTATION FUND	1,345,988.76
50	I.M.R.F. FUND	652,220.27
60	CAPITAL PROJECTS FUND	(1,304,383.28)
70	WORKING CASH FUND	712,700.61
80	TORT IMMUNITY	138,676.66
	<u>TOTAL CASH</u>	<u>33,598,766.91</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 12/31/17	
General Account Balance	34,498,577.40
Revolving Account Balance	4,965.94
Petty Cash	1,400.00
Credit Card payments in transit	395.20
Outstanding Checks - AP	(885,083.82)
Outstanding Checks - PR	(12,774.13)
December Adjustments	(8,713.68)
<u>TOTAL BANK BALANCE</u>	<u>33,598,766.91</u>

(10) EDUCATION FUND**BALANCE AS OF November 30, 2017****29,724,170.93****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00
	Prior Year Taxes	0.00
	Replacement Taxes	10,071.69
	Interest - on investments	4.30
	Summer School	0.00
	Summer School - Drivers Ed	0.00
	Lunch Meals	0.00
	Breakfast Meals	0.00
	Ala-Carte Lunch	0.00
	Ala-Carte Breakfast	0.00
	Vending Sales	0.00
	Athletic Admissions	1,749.00
	Registration Fees - Prior Years	130.00
	Registration Fees - 2017-2018	4,742.10
	Athletic Fees - Prior Years	75.00
	Athletic Fees - 2017-2018	4,615.00
	Drivers Ed - Prior Years	210.00
	Drivers Ed - 2017-2018	7,630.00
	Music - Prior Years	70.00
	Music - 2017-2018	48.12
	Technology Fees - Prior Years	948.00
	Yearbook - Prior Years	0.00
	Yearbook - 2017-2018	0.00
	Bookstore	1,400.00
	Parking Permits	0.00
	Library Fines - Lost books	339.20
	Lost Textbooks	97.97
	I.D. / Staff Key / Combo Lock Replacement	50.00
	Insurance Reimbursement	4,654.02
	Tech Shared Services	15,524.20
	Other - WIU Reimb	948.80
	Other - Reimb for calculator	16.00
	Other - Refund for c/c purchase	38.99
	Other - Robotics Exp Reimb	2,250.00
	Other - Misc Refund	448.19
	Other - College Board Site Reimb	1,000.00
	Other - Ohiopyle Prints Rebate	80.81
	Other - Girls Gymnastics Donation	25,000.00
State Sources:	General State Aid	172,941.40
	Tech Prep	0.00
	Bilingual TPI & TBE	9,144.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	0.00
	Adult Ed - State Performance	0.00
	State Driver Education	0.00
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	0.00
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	26,348.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00

	Spec Ed - Personnel	0.00	
	Spec Ed - Extraordinary	0.00	
	Spec Ed -Private Facility Tuition Reimbursement	0.00	
	Teacher Mentoring Program Reimbursement	0.00	
Federal Sources:	State Aid - ARRA	0.00	
	Spec Ed - IDEA Part B	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,998.76	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Room & Board	24,057.29	
	Title I - Low Income	0.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	0.00	
	Title IV - Safe&Drug Free School	0.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	31.07	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	316,661.91	
	Add: Prepaid School Fees	0.00	316,661.91
			30,040,832.84
<u>EXPENDITURES</u>	Gross Payroll	(1,236,604.90)	
	Accounts Payable	(1,305,608.84)	
	Bank Charges	(699.08)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	(2,542,912.82)	(2,542,912.82)
<u>BALANCE AS OF December 31, 2017</u>			<u>27,497,920.02</u>

(20) OPERATION & MAINTENANCE FUND**BALANCE AS OF November 30, 2017****4,664,986.90****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Interest - on investments	0.00	
	Donations	35,000.00	
	Donations - Impact Fees	9,156.18	
	Golf Course Lease Revenue	0.00	
	Building Rental	0.00	
	Insurance Reimbursement	0.00	
	Pool Rental	0.00	
	Other - Misc Conserv FS Refund	324.40	
	Other -	0.00	
	Other -	0.00	
	Total Revenue	<u>44,480.58</u>	<u>44,480.58</u>
			4,709,467.48

<u>EXPENDITURES</u>	Gross Payroll	(17,197.44)	
	Accounts Payable	(141,717.06)	
	Journal Entries	0.00	
	Journal Entries	0.00	
	Journal Entries	0.00	
	AP Accruals	0.00	
	Total Expenditures	<u>(158,914.50)</u>	<u>(158,914.50)</u>

BALANCE AS OF December 31, 2017**4,550,552.98**

(30) DEBT SERVICE FUND**BALANCE AS OF November 30, 2017****5,090.89****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Interest - on investments	0.00	
	Other - Misc Revenue	0.00	
	Total Revenue	<u>0.00</u>	<u>0.00</u>
			5,090.89

EXPENDITURES

Accounts Payable	0.00	
Journal Entries	0.00	
Journal Entries	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF December 31, 2017**5,090.89**

(40) TRANSPORTATION FUND**BALANCE AS OF November 30, 2017****1,494,751.41****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Interest - on investments	0.00	
	Reg/Voc Ed Transportation Reimbursement	0.00	
	Spec Ed Transportation Reimbursement	0.00	
	Other - Misc Fuel Credit	18.42	
	Other -	0.00	
	Total Revenue	<u>18.42</u>	<u>18.42</u>
			1,494,769.83

<u>EXPENDITURES</u>	Payroll	0.00	
	Accounts Payable	(148,781.07)	
	Journal Entries -	0.00	
	Total Expenditures	<u>(148,781.07)</u>	<u>(148,781.07)</u>

BALANCE AS OF December 31, 2017**1,345,988.76**

(50) I.M.R.F. FUND**BALANCE AS OF November 30, 2017****750,038.11****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Replacement Taxes	0.00	
	Interest - on investments	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>0.00</u>	<u>0.00</u>
			750,038.11

EXPENDITURES

Payroll	0.00	
Accounts Payable	(97,817.84)	
Journal Entries -	0.00	
AP Accruals	<u>0.00</u>	
Total Expenditures	(97,817.84)	<u>(97,817.84)</u>

BALANCE AS OF December 31, 2017**652,220.27**

(60) CAPITAL PROJECTS FUND**BALANCE AS OF November 30, 2017****(1,243,616.64)****RECEIPTS**

Local Sources:	Bond Proceeds -	0.00	
	Interest on Investments	0.00	
	DCEO Grant/Energy Rebate	0.00	
State Sources:	Maintenance Grant	0.00	
	Total Revenue	<u>0.00</u>	<u>0.00</u>
			(1,243,616.64)

EXPENDITURES

Accounts Payable	(60,766.64)	
Journal Entries	<u>0.00</u>	
Total Expenditures	<u>(60,766.64)</u>	<u>(60,766.64)</u>

BALANCE AS OF December 31, 2017**(1,304,383.28)**

(70) WORKING CASH FUND**BALANCE AS OF November 30, 2017****712,700.61****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Interest on Investments	0.00	
	Bond Proceeds	<u>0.00</u>	
	Total Revenue	0.00	<u>0.00</u>
			712,700.61

EXPENDITURES

Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF December 31, 2017**712,700.61**

(80) TORT IMMUNITY FUND**BALANCE AS OF November 30, 2017****138,676.66****RECEIPTS**

Local Sources:	2016 Property Taxes	0.00	
	Interest on Investments	0.00	
	Other -	<u>0.00</u>	
	Total Revenue	0.00	<u>0.00</u>
			138,676.66

EXPENDITURES

Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>

BALANCE AS OF December 31, 2017**138,676.66**

ACTION 6-F
February 13, 2018

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for December, 2017.

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D., Andy Searle, Anthony Kroll, Ed.D.
RE: District 120 Report

Article Review/TED Talk – Discussion

Equity is a core value at MHS defined as, "We value all individuals and believe they will achieve." The professional development plan for this year has two areas of **equity focus: personal reflection and instructional strategies**. For our purpose we will focus on the different aspects of equity. The article discussion will focus on the dangers of a single story.

The purpose of this activity is to discuss a topic as a BOE, reflect on what you have learned, and share your findings with the rest of the BOE. As you view the Ted Talk make note when something surprises you, or challenges or confirms your thinking. I will ask you to respond to two questions related to the TED Talk. Please watch the TED Talk before the February 13 BOE meeting.

Dangers of a Single Story Ted Talk

https://www.ted.com/talks/chimamanda_adichie_the_danger_of_a_single_story

Dangers of a Single Story transcript of Ted Talk:

http://nql.cengage.com/21centuryreading/resources/sites/default/files/B3_TG_AT7_0.pdf

Playbook Review – Discussion – Attachment

The building admin team reviewed the first semester student data on Thursday, February 1. The data demonstrates that we are making progress and experiencing some of the expected outcomes. We also identified areas that we need more support. A report will be presented at the Feb 13 MHS BOE meeting.

Financial Profile Designation– Discussion

Mundelein High School District 120 received an excellent financial designation from the state of Illinois receiving a score of 3.9 out of 4.0 possible points. Fiscal year 2016-17 was the eighth straight year with the highest designation of "financial recognition". The only reason the district did not receive a perfect score was due to the ratio of total debt to the district's statutory debt limitation. With the regularly scheduled payment of debt this year as well the continued increase in district EAV, the district should receive a 4.0 for FY2018.

The Financial Profile rating was created in 2003 in order to provide the state with a means of assessing the financial health of school districts in Illinois. It rates each district on the same criteria including size of reserves, whether the district is deficit spending or not, and the amount of short and long-term debt. This designation tells us that the district has strong reserves, lives within its means, can withstand cash flow dips, and has low debt.

CPI Calculation– Discussion

The CPI rate that the state uses in the tax cap calculation will be 2.1% for the 2018 tax levy. This is the exact same rate as this year. What that means for District 120 is that our largest revenue source will grow at about 2.1% for the 2019-20 budget year. However, if the state decides to pass property tax freeze legislation, then that increase disappears.

The statutory CPI rate used in the calculation is the percentage change from December to December each year. The average CPI over the past five years is 1.4% and the past twenty years is 2.1%. So, this increase is right at the last 20-year average.

Review of FY2017 Audit – Discussion

The FY2017 audit provided financial statements that again show the strong financial position the district is in. In the operating funds the district realized a surplus of \$1,804,284. The board also paid off the 2007 debt certificates in the amount of \$2,855,000 using reserves funds to do so. As mentioned above the district still enjoys the highest category of financial rating from the state. Also, the operating expense per pupil has stayed stable at \$14,598. The full audit report is in your board packet. There is a lot of information in this report, so please call Andy if you have any questions.

Graduation Venue – Discussion – Action - Attachment

This spring will be the 5th year of hosting graduation at the Sears Centre. This location has offered a comfortable and professional experience each year. Graduation 2018 will be the last year of the current three year contract.

In anticipation of entering into a new contract, five potential sites were explored and evaluated for future graduation ceremonies. Each site was evaluated on available dates, capacity, number of tickets per family, parking, rental cost, and flexibility.

The recommendation for graduation site for 2019 & 2020 is the Sears Centre in Hoffman Estates, IL.

Textbook Adoption, First Reading – Discussion - Attachment

Please accept the following recommendation from Stacey Gorman, Director of Curriculum & Instruction for book adoption:

Attainment's Explore Math 1 & 2

Students in the Supported Learning Program are functioning between the Pre-K - 3rd grade math level. These students need quality math curriculum which focuses on functional, real-life math applications. The material uses life skill themes to connect concepts to the real world including budgeting money, telling time, keeping a calendar, following a map, reading graphs, and understanding paychecks. This curriculum will provide the scope and sequence as well as materials needed to meet instructional objectives and IEP goals. The curriculum is aligned to Common Core, state standards, as well as NCTM standards.

- *Explore Math Classroom Kit*
- *Explore Math Student Book 1*
- *Explore Math Student Book 2*

Living on Your Own

This curriculum explores basic transition issues such as finding a job, having relationships, and living independently. The material will assist our students in reaching the SLP Life Skills power standard of students demonstrating knowledge of daily living experiences in order to maintain a healthy lifestyle and become a contributing member of their community.

- *Living on Your Own Classroom Kit*
- *Living on Your Own Survival Guide*
- *Living on Your Own Reader*

In keeping with the Board's request to follow the guidelines for textbook approval, copies of these books are available in the Superintendent's conference room for your review. The books will be presented for a second and final reading with a recommended motion at the March 13, 2018 Board Meeting.

PRESS Policy #96, Second and Final Reading – Discussion - Action – Attachment

The following policy was presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A second and final reading will be presented to the board at the next board meeting.

Estimated Expense Approval – IASB LC Division Spring Dinner Meeting – Discussion – Action

The district is recommending the approval to attend the spring dinner meeting is scheduled for March 14, 2018, at Mundelein High School. The cost of the meeting and dinner will be \$259 for seven board members to attend.

Recommendation to Schedule a Special Board Meeting – Discussion – Action

I am recommending a Special Board meeting to be scheduled with District 75 on April 9, 2018.

Recommendation to Reschedule Regular Board Meeting – Discussion – Action

The Senior Honors Ceremony will be held on the same date as the May 8, 2018 board meeting, I am recommending that the board meeting be rescheduled to May 22, 2018.

FOIA Request

A freedom of information request was made by Illinois Retired Teachers Association, LocalLabs, Publisher of Prairie State Wire and RJB Properties.

Future Board Agenda Items

If any members of the Board of Education would like to have a topic addressed at a future meeting please let me know at this time.

Upcoming events taking place at Mundelein High School.

- | | |
|------------------------------------|--|
| • Thursday, February 15 | Winter Honors Band Concert |
| • Monday, February 19 | President's Day – Emergency Day
<i>Student is in school if a school day is cancelled prior to 2/20/2018</i> |
| • Saturday, February 24 | Winter Dance |
| • Wednesday, February 28 | Choir Concert |
| • Tuesday, March 6 | Parent/Teacher/Student Conferences
Schedules "E" |
| • Wednesday, March 14 | Band Concert |
| • Thursday/Friday, March 15 & 16 | Theatre-GI Showcase |
| • Friday, March 16 | ½ Day Teacher In-Service-Schedule "C" |
| • Tuesday, March 20 | College Planning Night |
| • Wednesday, March 21 | Staff Variety Show |
| • Monday, March 26-Monday, April 2 | Spring Break-No School |
| • Tuesday, April 3 | School Resumes |

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
ACTION ITEMS

Graduation Venue

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the graduation venue at the Sears Center in Hoffman Estates for the SY2019, 2020, and 2021.

PRESS Policy #96, Second and Final Reading

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve PRESS Policy#96 as presented.

Estimated Expense Approval – (IASB Lake County Division Spring Dinner Meeting)

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the expenses for board members to attend the 2018 IASB Lake County Division Spring Dinner Meeting. The cost for each board member to attend is \$37.00. The total expense will be \$259.00.

Recommendation to Schedule a Special Board Meeting

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve scheduling a Special Board meeting with District 75 on Monday, April 9, 2018.

Recommendation to Reschedule Regular Board Meeting

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve rescheduling the Tuesday, May 8, 2018 board meeting to Tuesday, May 22, 2018.