

MUNDELEIN



HIGH SCHOOL

BOARD OF EDUCATION

NOTICE OF BOARD MEETING

6:30 p.m.

DISTRICT MEETING ROOM

NOTICE IS HEREBY GIVEN THAT THE PRESIDENT OF THE BOARD OF EDUCATION OF MUNDELEIN HIGH SCHOOL DISTRICT 120, LAKE COUNTY, ILLINOIS, HAS CALLED A BOARD MEETING FOR **TUESDAY, JUNE 18, 2019** IN THE DISTRICT MEETING ROOM, AT THE HIGH SCHOOL. 1350 WEST HAWLEY STREET, MUNDELEIN, ILLINOIS. THE MEETING WILL BEGIN AT 6:30 P.M.

Laura Vogt

LAURA VOGT, PRESIDENT
BOARD OF EDUCATION
DISTRICT 120



Tuesday, June 18, 2019

District Meeting Room

Immediately FOLLOWING Public Hearing at 6:30 p.m.

AGENDA

1. CALL TO ORDER
2. ESTABLISH QUORUM
3. MOVE TO ADOPT AGENDA
4. CITIZENS' COMMENTS
5. CONSENT AGENDA
 - A. May 23, 2019 Regular Board Minutes
 - B. Personnel Report
 - C. Bill List
 - D. Financial Report
 - E. Treasurer's Report
 - F. SAF Bill List
 - G. Annual Renewal List
6. DISTRICT 120 REPORT
 - A. Business Office Report
 - B. Superintendent's Report
7. COMMITTEE UPDATES
 - Finance and Facility
 - Shared Services
8. REPRESENTATIVE UPDATES
 - Community Outreach
 - Legislative
 - MHS Foundation
 - PRESS Policy
 - SEDOL
9. ACTION
 - A. Abatement Agreement
 - B. Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund
 - A. FY18-19 Amended Budget
 - B. Shared Services Compensation Matrix
 - C. Mundelein Education Association Agreement – Club and Activities Stipends
 - D. PRESS Policy #99, Second & Final Reading
 - E. PRESS Policy #100, Second & Final Reading
 - F. Administrator Job Descriptions
 - G. Estimated Expense Approval



10. EXECUTIVE SESSION 5 ILCS 120/ et. Seq.

The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes. 5ILCS 120/2(c)(11).

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)

11. ACTION MAY BE TAKEN AS A RESULT OF EXECUTIVE SESSION

- A. May 23, 2019 Executive Session Minutes
- B. Verbatim Record (Audio Recording) of Executive Session
- C. Review of Closed Session Minutes

12. PRESIDENT'S PREROGATIVE

- The President's opportunity to address the board members

13. ADJOURNMENT

MUNDELEIN HIGH SCHOOL DISTRICT 120

CONSENT AGENDA

- A. May 23, 2019 Regular Board Minutes
- B. Personnel Report
- C. Bill List
- D. Financial Report
- E. Treasurer's Report
- F. SAF Bill List
- G. Annual Renewal List

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve the Consent Agenda of June 18, 2019.

**SPECIAL OFFICIAL MINUTES OF THE BOARD OF EDUCATION
MUNDELEIN HIGH SCHOOL DISTRICT 120**

**SPECIAL MINUTES OF THE BOARD OF EDUCATION of Mundelein High School District 120
held on the twenty-third day of May 2019, at 6:30 p.m.**

Members of the Board of Education present:

PRESENT: Laura Vogt, President
Thomas Ouimet, Vice-President
Lisa Yaffe, Secretary
Sara Davalos
Laura Mellon
Peter Rastrelli

ABSENT: Jane Siegal

ADMINISTRATORS:

Dr. Kevin Myers, Superintendent
C. Andrew Searle, Chief School Business Official
Shane McCreery, Director of Human Resources
Jamie DiCarlo, Director of Special Education
Dr. Anthony Kroll, Principal
Kevin Quinn, Director of Facilities and Maintenance
Larry Calhoun, Certified Staff Member

AUDIENCE MEMBERS:

Dean Petros, MEA President
Rick Kambic, Chicago Tribune

AGENDA

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 approve the agenda for May 23, 2019.

CITIZENS' COMMENTS

No citizen comment.

SWEARING IN OF NEW BOARD MEMBER

Mr. McCreery swore in Peter Rastrelli by having him recite the oath of office.

Nomination for Board Vacancy

It was moved by Board Member Vogt, seconded by Board Member Yaffe, that the Board of Education of Mundelein High School District 120 appoint Peter Rastrelli as a member of the Board of Education of Mundelein High School District 120 to replace Joanne Anderson who resigned effective April 24, 2019. Peter Rastrelli's term as a Board of Education member will expire in April of 2021.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Vogt, Yaffe

NAY: None

REORGANIZATION

Office of President

President Pro Tem Ouimet stated nominations were now in order for the Office of President. Any member of the Board could nominate any other member for this office.

Ms. Mellon and Ms. Davalos nominated Laura Vogt for the Office of President. No other nominations were received. Ms. Vogt was named to the Office of President by unanimous vote.

Office of Vice-President

President Pro Tem Ouimet stated nominations were now in order for the Office of Vice President. Any member of the Board could nominate any other member for this office.

Ms. Davalos nominated Mr. Ouimet for the Office of Vice-President. No other nominations were received. Mr. Ouimet was named to the Office of Vice-President by unanimous vote.

Office of Secretary

President Pro Tem Ouimet stated nominations were now in order for the Office of Secretary. Any member of the Board could nominate any other member for this office.

Ms. Mellon and Ms. Davalos nominated Lisa Yaffe for the Office of Secretary. No other nominations were received. Lisa Yaffe was named to the Office of Secretary by unanimous vote.

Committee Appointments

Dr. Myers inquired if any board members would be interested in serving on the Finance and Facilities Committee. Ms. Davalos and Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving on the Shared Services Committee. Ms. Mellon, Ms. Vogt and Ms. Yaffe agreed to serve.

Representative Appointment

Dr. Myers inquired if any board members would be interested in serving on the SEDOL Governing Board. Ms. Davalos agreed to serve. Ms. Yaffe will serve as an alternate.

Dr. Myers inquired if any board members would be interested in serving as the Community Outreach representative. Ms. Vogt and Mr. Rastrelli agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the PRESS Policy representative. Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the Legislative representative. Ms. Mellon agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the Sick Bank representative. Ms. Mellon agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as the IASB Delegate. Mr. Ouimet agreed to serve.

Dr. Myers inquired if any board members would be interested in serving as a board member mentor. Ms. Vogt agreed to serve as board mentor to Lisa Yaffe. Ms. Mellon agreed to serve as board mentor for Mr. Rastrelli.

CONSENT AGENDA

It was moved by Board Member Mellon, seconded by Board Member Davalos that the Board of Education of Mundelein High School District 120 approve the consent agenda of May 23, 2019 which included:

- April 24, 2019 Regular Board Minutes
- May 2, 2019 Shared Services Committee Meeting
- Bill List
- Financial Report
- Treasurer's Report
- SAF Bill List
- Annual Renewal List
- Personnel Report
- Change in FTE – Certified – FY20 – Michelle Billone
- Employment – Certified – FY20 – Yaritza Luna
- FMLA – Vanessa Prorok
- Summer Assignments 2019: Session 1

<i>Aldana, Manny</i>	<i>Steam Camp Teacher</i>	<i>Liberacki, Allie</i>	<i>ESY Teacher</i>
<i>Basso, Dominick</i>	<i>Steam Camp Teacher</i>	<i>Loomis, Carrie</i>	<i>ESY Inst. Aide</i>
<i>Billittier, Eric</i>	<i>ESY Teacher</i>	<i>Lowe, Mike</i>	<i>ESY Support</i>
<i>Bischoff, Diane</i>	<i>Steam Camp Teacher</i>	<i>Maxwell, Joe</i>	<i>Steam Camp Teacher</i>
<i>Brin, Steven</i>	<i>Drivers Educ / BTW</i>	<i>Miramontes, Alex</i>	<i>ESY Teacher</i>
<i>Chapa, Lourdes</i>	<i>ESY Inst. Aide</i>	<i>Mizwicki, Mike</i>	<i>Health Teacher</i>
<i>Drury, Dawn</i>	<i>Steam Camp Teacher</i>	<i>Mondloch, Karlene</i>	<i>Steam Camp Teacher</i>
<i>GiambelUCA, Katie</i>	<i>Steam Camp Teacher</i>	<i>Nelson, Katie</i>	<i>Steam Camp Teacher</i>
<i>Gunther, Sara</i>	<i>Textbook Room</i>	<i>Owens, Bill</i>	<i>ESY Inst. Aide</i>
<i>Gonzalez, Hector</i>	<i>Steam Camp Teacher</i>	<i>Pawlicki, Krissy</i>	<i>ESY Inst. Aide</i>
<i>Graef, Autumn</i>	<i>ELL Summer Matters</i>	<i>Perlini, Samantha</i>	<i>ESY Inst. Aide</i>
<i>Guibault, Collin</i>	<i>ESY Support</i>	<i>Pomerleau, Nicole</i>	<i>ESY Teacher</i>
<i>Hanson, Nancy</i>	<i>Steam Camp Teacher</i>	<i>Prorok, Vanessa</i>	<i>GradPoint Teacher</i>
<i>Hennelly, Patrick</i>	<i>Math Teacher</i>	<i>Rocha, Julian</i>	<i>ESY Inst. Aide</i>
<i>Hernandez, Jennifer</i>	<i>GradPoint Teacher</i>	<i>Rodriguez, Carsyn</i>	<i>ELL Summer Matters</i>
<i>Hogan, Jackie</i>	<i>Steam Camp Teacher</i>	<i>Seiler, Naomi</i>	<i>ESY Inst. Aide</i>
<i>Jobst, John</i>	<i>Drivers Educ / BTW</i>	<i>Sette, Sylvana</i>	<i>ESY Inst. Aide</i>
<i>Johnson, Andy</i>	<i>ESY Teacher and United Government</i>	<i>Shirley, Lisa</i>	<i>Steam Camp Teacher</i>
<i>Kapotas, Alexander</i>	<i>English Teacher</i>	<i>Skura, Eugene</i>	<i>Steam Camp Teacher</i>
<i>Keane, Martin</i>	<i>World Studies Teacher</i>	<i>Taylor, Jennifer</i>	<i>ESY Teacher</i>
<i>Kennicott, Eva</i>	<i>Steam Camp Teacher</i>	<i>Vukovics, Joe</i>	<i>ESY Teacher</i>
<i>Korkowski, Lisa</i>	<i>Health Teacher</i>	<i>Washburn, Rita</i>	<i>Steam Camp Teacher</i>
<i>Krehmeyer, Elizabeth</i>	<i>Steam Camp Teacher</i>	<i>Whitson, Dave</i>	<i>Drivers Educ / BTW</i>
<i>Lendino, Joe</i>	<i>Locker Re-assignment</i>	<i>Wilhelm, Brett</i>	<i>Drivers Educ / BTW</i>
<i>Levinson, Amy</i>	<i>Steam Camp Teacher</i>	<i>Wynn, Rae</i>	<i>Drivers Educ / BTW</i>

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt
 NAY: None

DISTRICT 120 REPORTS

Facilities Annual Report

Mr. Quinn, Director of Facilities and Maintenance, reviewed the 2019 facilities summer projects. The projects included corrective work on the north facing curtain wall, balcony guardrail, door 300 in the STEM wing. The corrective work will be done at no cost to the district. One classroom will be reconditioned and a new washroom will be built to accommodate the Supportive Learning Program (SLP). Additional summer projects include LED lighting upgrades, VMA unit upgrades, moving the community pantry to the district office and making improvements to the parking lot potholes and cracks. Discussion was held on the topics. Board members thanked the maintenance and grounds crew for continually making the campus look great.

Impact Fee Waiver

Mr. Searle, business manager, shared that Carriage Crossing, a Residential Care Facility, has requested the district waive the impact fees. The district has agreed to waive the fees if the developer agrees not to make any tax objections on the property for seven years. Discussion was held on the topic.

Shared Services Compensation Matrix

Mr. Searle explained the shared services compensation matrix for positions and departments that will be shared by both districts. He shared the matrix provides a data-based method for determining the percentage of the salary and benefits costs that will be associated with each district for each position. He also shared the matrix included data from both district's 75 and 120 and was compared with other lake county school districts. A four year compensation matrix will be recommended at the next regularly scheduled board meeting. Discussion was held on the topic.

MHS Liaison Police Services Agreement

Mr. Searle shared the salary costs for the School Resource Officer (SRO) position. The cost will decrease by \$18,000 in the 2019-2020 school year. The Mundelein Police Department agreed to a two year agreement. Discussion was held on the topic.

Board Meeting Agenda Format

Dr. Myers shared the Shared Service Committee completed a practice run of the modified board agenda. It was agreed to implement the new agenda format at the August 2019 board meeting.

PRESS Policy #99 & #100, First Reading

Dr. Myers reviewed the first reading update for PRESS policy #99 and #100. He asked the board members to review the recommendations for policy 4:190. Discussion was held on the topic.

School Treasurer's Appointment

Dr. Myers reviewed that the Lake County Regional Office of Education annually requests that the Mundelein Board of Education identify the school treasurer. C. Andrew Searle, Chief Business Official will continue to be the treasurer for the district.

Appointment of Hearing Officers

Dr. Myers reviewed the appointment of Dr. Joe Porto as the primary hearing officer. A representative from District 75 will be the second hearing officer to conduct hearings for the 2019-2020 school year. The administration is recommending \$100 per hour for the primary hearing officer. The administrator from D75 will not receive the hourly rate because both districts are providing the service in-kind.

Estimated Expense Approval – 2019 IASB Joint Annual Conference

Dr. Myers reviewed that per HB4379, the Local Government Travel Expense Control Act, the school district must approve the expenses for the 2019 Joint Annual Conference. He shared that seven board members, four administrators and one support staff member will attend the IASB Annual Joint Conference in Chicago.

12-Month Administrator Job Descriptions

Dr. Myers reviewed the recommended changes to three 12-month administrator job descriptions. The changes in the job descriptions reflect the organizational chart presented at the April 2019 board meeting. Additional recommended changes will be made at the next regularly scheduled board meeting.

Federal Grant Application Process

Dr. Myers shared the Illinois State Board of Education (ISBE) for FY20 has implemented a new procedure requirement for districts receiving federal grants. School districts are required to complete a Federal Grant Application, (referred as a Consolidated District Plan), which outlines components of the Title I, II, III, IV and IDEA Part B Flow through Grants into one place. District 120 deadline is May 31, 2019. ISBE will provide feedback to the Consolidated District Plan and return to the district for revisions if necessary.

2019 School Board Governance Recognition

Dr. Myers shared the board is eligible to reapply for the School Board Governance Recognition. If they decide is to reapply, then the Board President will need to review and complete the application before the August 2019 due date.

2019 Illinois Association of School Board (IASB) Resolutions

Dr. Myers reviewed the invitation from the Illinois Association School Board (IASB) Delegate Assembly to submit any considerations for new resolutions. Board members must determine if they are interested in developing and submitting a proposal. If there is interest, the board member will review the proposal and take action at the June 18 meeting.

Annual Review of Safety Drills

Dr. Myers reviewed the school district requirements to review their safety and drill plans. The district is required to hold three fire drills, a bus evacuation drill, a law enforcement drill, severe weather and shelter-in place drill. Mundelein High School has completed all of these safety and drill plans. An addition, an active shooter drill will be conducted on October 01, 2019.

COMMITTEE UPDATES

Finance and Facility

No updates.

Shared Services

Updates presented at regular board meeting.

REPRESENTATIVE UPDATES

Community Outreach

Board members Davalos and Rastrelli shared updates on the various activities in the community and high school.

Legislative

Board member Mellon shared several legislative updates.

PRESS Policy

No updates.

MHS Foundation

No updates.

SEDOL

No updates.

ACTION ITEMS

Impact Fee Waiver

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Impact Fee and Tax Agreement for the Carriage Crossing Senior Living Development as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

MHS Liaison Police Services Agreement

It was moved by Board Member Yaffe, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the contract with The Village of Mundelein for police services at a cost not to exceed \$95,000 in FY2020, and \$97,000 in FY2021.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

School Treasurer's Appointment

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the School Treasurer's appointment and school treasurer's bond effective July 1, 2019 through June 30, 2020 and sign the appropriate forms to be filed with the Regional Superintendent of Schools.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Appointment of Hearing Officers

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve Dr. Joe Porto, retired superintendent as the primary hearing officer and an administrator from District 75 as the secondary hearing officer for Mundelein High School.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Estimated Expense Approval – 2019 IASB Joint Annual Conference

It was moved by Board Member Ouimet, seconded by Board Member Mellon, that the Board of Education of Mundelein High School District 120 approve the estimated total cost seven board members to attend the 2019 Joint Annual Conference for approximately \$6,293, excluding mileage expense.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

12 Month Administrator Job Descriptions

Topic was removed from the vote.

Federal Grant Application Process

It was moved by Board Member Ouimet, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the Consolidated District Plan in it's current draft, allowing for submission to ISBE. This includes elements of Title I, II, III, IV and IDEA Part B Flow Through as well as some newer requirements.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Annual Review of Safety Drills

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve the Annual Review of Safety Drills as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

EXECUTIVE SESSION

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board adjourn for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine it validity, 5 ILCS 120/2(c)(1)

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting minutes, 5ILCS 120/2(c)(11)

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposed of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5 ILCS 120/2(c)(21)

OPEN SESSION

The Board reconvened to Open Session at 8:51 p.m.

ACTION

FY19 Compensation Adjustment for Confidential Employee

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 approve the annual percentage increase adjustment for Dan Crowe as presented.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

MEA Certified Employee Sabbatical Leave

It was moved by Board Member Mellon, seconded by Board Member Davalos, that the Board of Education of Mundelein High School District 120 approve a paid leave of absence for Blair Winter, MEA certified employee as she participates in the Golden Apple recipient education program at Northwestern University.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt, Yaffe

NAY: None

Executive Session Minutes

It was moved by Board Member Mellon, seconded by Board Member Vogt, that the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the executive session minutes for April 24, 2019.

Upon roll call, the following members voted:

AYE: Board members: Davalos, Mellon, Ouimet, Rastrelli, Siegal, Vogt

NAY: None

ABSTAIN: Yaffe

PRESIDENT'S PREROGATIVE

Board President Vogt shared that graduation was well attended. She requested that all the board members receive technology training.

ADJOURNMENT

It was moved by Board Member Mellon, seconded by Board Member Rastrelli, that the Board of Education of Mundelein High School District 120 adjourn the meeting of May 23, 2019 at 9:51 p.m.

Motion approved by voice vote: 6-0.

Respectfully submitted,

LAURA VOGT, PRESIDENT
DISTRICT 120, BOARD OF EDUCATION

LISA YAFFE, SECRETARY
DISTRICT 120, BOARD OF EDUCATION

ACTION 5-C
JUNE 18, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Bill List for June 18, 2019.

MUNDELEIN HIGH SCHOOL DISTRICT 120

TOTAL BILL RECAP

DATE: June 18, 2019

PAYROLL:

<u>05/15/19</u>	(Educ.)	<u>\$</u>	<u>1,096,221.50</u>
<u>05/15/19</u>	(Bldg.)	<u>\$</u>	<u>19,353.06</u>
<u>05/30/19</u>	(Educ.)	<u>\$</u>	<u>282,491.69</u>
<u>05/30/19</u>	(Educ.)		<u>2,419,580.41</u>
<u>05/30/19</u>	(Bldg.)		<u>21,392.77</u>

TOTAL \$ 3,839,039.43

BILLS TO BE APPROVED:

10. Education	<u>\$</u>	<u>287,902.20</u>
20. Building		<u>58,328.61</u>
30. Bond & Interest		<u>-</u>
40. Transportation		<u>79,712.36</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL \$ 425,943.17

BILLS RELEASED MAY 31, 2019:

10. Education	<u>\$</u>	<u>72,121.02</u>
20. Building		<u>587.34</u>
30. Bond & Interest		<u>308,200.00</u>
40. Transportation		<u>157,060.01</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL \$ 537,968.37

MASTERCARD PAYMENT PROCESSED JUNE 06, 2019:

10. Education	<u>\$</u>	<u>22,373.67</u>
20. Building		<u>2,475.35</u>
30. Bond & Interest		<u>-</u>
40. Transportation		<u>360.67</u>

50. I.M.R.F.	<u>-</u>
60. Site & Construction	<u>-</u>
80. Tort & Judgment	<u>-</u>

TOTAL \$ 25,209.69

DATE APPROVED: _____

President, Board of Education

Secretary, Board of Education

ACTION 5-D
June 18, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

APRIL, 2019 FINANCIAL REPORTS

Attached please find the following financial reports for the month of April, 2019.

Budget Status Reports:

Revenue

Expenditures

Fund Balances

Mundelein High School District #120
Statement of Revenues and Other Sources
Month Ending April 30, 2019

	Amended Budget	Month to Date	Year to Date	Percent Realized	Remaining Balance	Prior Year YTD % Realized	Total Prior Year 6/30/2018
Educational Fund							
Local Taxes	\$ 25,921,384	\$ 55,276	\$ 25,986,566	100%	\$ (65,182)		\$ 25,114,739
Interest Earned	250,000	36,728	311,785	125%	(61,785)		224,814
Other Local Revenue	785,053	17,840	719,140	92%	65,913		859,490
Evidence Based Funding	2,017,974	183,452	1,656,023	82%	361,951		1,970,146
State Categorical	837,728	56,013	674,056	80%	163,672		1,545,276
Federal Revenue	1,079,046	95,606	785,749	73%	293,297		1,277,159
Total, Educational	\$ 30,891,185	\$ 444,916	\$ 30,133,318	98%	\$ 757,867	97%	\$ 30,991,623
Operations/Maint.							
Local Taxes	\$ 3,162,639	\$ -	\$ 3,177,206	100%	\$ (14,567)		\$ 3,292,290
Interest Earned	27,000	4,044	34,319	127%	(7,319)		25,848
Village Green Lease	35,000	-	-	0%	35,000		39,498
Donations/Impact Fees	125,000	16,525	149,898	120%	(24,898)		177,528
Other Local Revenue	53,250	898	17,738	33%	35,512		71,880
e-Rate Reimbursement	-	-	16,408	0%	(16,408)		-
Total, O&M	\$ 3,402,889	\$ 21,467	\$ 3,395,569	100%	\$ 7,320	103%	\$ 3,607,044
Debt Service							
Local Taxes	\$ 3,247,338	\$ -	\$ 3,245,984	100%	\$ 1,354		\$ 3,234,715
Interest Earned	20,000	4,181	35,484	177%	(15,484.01)		26,579
Other	-	-	-	0%	-		-
Transfer from O/M	309,025	-	309,025	100%	-		320,100
Total, Debt Service	\$ 3,576,363	\$ 4,181	\$ 3,590,493	100%	\$ (14,130)	93%	\$ 3,581,394
Transportation							
Local Taxes	\$ 937,110	\$ -	\$ 941,426	100%	\$ (4,316)		\$ 1,095,639
Interest Earned	13,000	1,923	16,318	126%	(3,318)		12,885
Other Local Revenue	-	-	-	0%	-		-
State Categorical	685,000	137,289	420,417	61%	264,583		768,336
Total, Transport.	\$ 1,635,110	\$ 139,212	\$ 1,378,162	84%	\$ 256,948	93%	\$ 1,876,860
IMRF/Soc. Secur.							
Local Taxes	\$ 1,134,342	\$ 17,000	\$ 1,139,490	100%	\$ (5,148)		\$ 959,120
Interest Earned	7,000	1,355	11,526	165%	(4,526)		7,213
Federal Revenue	-	-	-	0%	-		-
Total, IMRF/S.S.	\$ 1,141,342	\$ 18,355	\$ 1,151,016	101%	\$ (9,674)	99%	\$ 966,333
Capital Projects							
Local Taxes	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Maintenance Grant	800,000	-	838,544	105%	(38,544)		-
Transfer from O/M Fund	250,000	-	250,000	100%	-		300,000
Total, Work. Cash	\$ 1,050,000	\$ -	\$ 1,088,544	104%	\$ (38,544)	7%	\$ 366,658
Working Cash							
Local Taxes	\$ 19,465	\$ -	\$ 19,555	100%	\$ (90)		\$ 19,434
Interest Earned	100	23	197	0%	(97)		110
Bond Proceeds	-	-	-	0%	-		-
Total, Work. Cash	\$ 19,565	\$ 23	\$ 19,752	101%	\$ (187)	135%	\$ 19,544
Tort Immunity							
Local Taxes	\$ 66,937	\$ -	\$ 67,245	100%	\$ (308)		\$ 49,822
Interest Earned	350	80	680	194%	(330)		395
Miscellaneous Revenue	-	-	2,989	0%	(2,989)		6,129
Total, Tort Immunity	\$ 67,287	\$ 80	\$ 70,913	105%	\$ (637)	113%	\$ 56,346
Totals	\$ 41,783,741	\$ 628,234	\$ 40,827,768	98%	\$ 958,962	95%	\$ 41,465,801

Mundelein High School District #120
Statement of Expenditures
Month Ending April 30, 2019

	Amended Budget	Month to Date	Year to Date	Percent Expended	Remaining Balance	Prior Year YTD % Expended	Total Prior Year 6/30/2018
Educational Fund							
Salaries	\$ 22,913,726	\$ 1,830,429	\$ 17,037,741	74%	\$ 5,875,985		\$ 20,904,284
Benefits	3,570,886	297,251	2,838,129	79%	\$ 732,757		3,453,568
Contracted Services	1,549,850	93,056	1,289,444	83%	\$ 260,406		1,304,801
Supplies & Materials	1,177,708	42,946	764,000	65%	\$ 413,708		1,226,369
Capital Outlay	140,885	1,631	92,688	66%	\$ 48,197		146,802
Tuition	1,171,650	169,003	1,598,126	136%	\$ (426,476)		2,308,468
Non-Capitalized Equipment	595,980	6,210	352,345	59%	\$ 243,635		660,072
Other	-	-	\$ -	0%	\$ -		-
Total, Educ. Fund	\$ 31,120,685	\$ 2,440,526	\$ 23,972,472	77%	\$ 6,904,577	74%	\$ 30,004,364
Operations/Maint.							
Salaries	\$ 322,000	\$ 34,277	\$ 281,093	87%	\$ 40,907		\$ 286,877
Benefits	70,450	5,941	\$ 53,052	75%	\$ 17,398		\$ 60,495
Contracted Services	1,335,700	162,459	\$ 1,036,745	78%	\$ 298,955		\$ 1,134,757
Supplies & Materials	691,500	32,169	\$ 421,042	61%	\$ 270,458		\$ 688,821
Capital Outlay	55,000	1,212	\$ 24,185	44%	\$ 30,815		\$ 21,066
Other Expenses	800,036	-	\$ 794,798	99%	\$ 5,238		\$ 875,225
Non-Capitalized Equipment	125,000	9,375	\$ 95,574	76%	\$ 29,426		\$ 138,156
Total, O & M	\$ 3,399,686	\$ 245,433	\$ 2,706,488	80%	\$ 693,198	47%	\$ 3,205,398
Debt Service	\$ 3,575,925	\$ -	\$ 3,267,775	91%	\$ 308,150	90%	\$ 3,522,033
Transportation							
Salaries	\$ -	\$ -	\$ -	0%	\$ -		\$ -
Supplies & Materials	90,000	8,858	\$ 88,028	98%	\$ 1,972		88,596
Regular Transport.	730,000	60,657	\$ 623,920	85%	\$ 106,080		657,765
Spec. Ed. Transport.	750,000	55,201	\$ 488,406	65%	\$ 261,595		724,403
Field Trips Transport.	195,500	22,333	\$ 155,941	80%	\$ 39,559		188,229
Other Services - Repairs	\$ 3,000	21	\$ 122	4%	\$ 2,878		206
Capital Outlay	-	-	\$ -	0%	\$ -		-
Transfer to O & M	-	-	\$ -	0%	\$ -		-
Total, Transport.	\$ 1,768,500	\$ 147,071	\$ 1,356,417	77%	\$ 412,083	69%	\$ 1,659,199
IMRF/Social Secur.	\$ 1,048,298	\$ 93,598	\$ 1,006,013	96%	\$ 42,285	89%	\$ 1,125,410
Capital Projects							
Contracted Services	\$ 50,000	\$ -	\$ 4,152	8%	\$ 45,848		\$ 147,618
Capital Outlay	200,000	\$ -	\$ -	0%	\$ 200,000		\$ 1,107,122
Other Expenses	-	-	\$ -	0%	\$ -		\$ -
Total, Cap. Proj.	\$ 250,000	\$ -	\$ 4,152	2%	\$ 245,848	125%	\$ 1,254,740
Tort Immunity	\$ 155,886	\$ -	\$ 139,104	89%	\$ 16,782	87%	\$ 181,909
Total, All Funds	\$ 41,318,980	\$ 2,926,628	\$ 32,452,422	79%	\$ 8,622,923	75%	\$ 40,953,052

**Mundelein High School District #120
Statement of Fund Balances
Month Ending April 30, 2019**

	Accrued Fund Balance** 06/30/2018	YTD Revenues	YTD Expenditures	Other: Accruals	Fund Balances 4/30/2019
Educational	\$ 13,057,807	\$ 30,133,318	\$ 23,972,472	\$ 78,248	\$ 19,296,901
Operations & Maintenance	\$ 2,386,867	\$ 3,395,569	\$ 2,706,488	\$ -	\$ 3,075,948
Debt Service	\$ (5,512)	\$ 3,590,493	\$ 3,267,775	\$ -	\$ 317,206
Transportation	\$ 782,546	\$ 1,378,162	\$ 1,356,417	\$ -	\$ 804,291
IMRF/Social Security	\$ 53,501	\$ 1,151,016	\$ 1,006,013	\$ 2,365	\$ 200,869
Capital Projects	\$ (1,336,415)	\$ 1,088,544	\$ 4,152	\$ -	\$ (252,023)
Working Cash	\$ 712,784	\$ 19,752	\$ -	\$ -	\$ 732,537
Tort Immunity	\$ 97,686	\$ 70,913	\$ 139,104	\$ -	\$ 29,496
Totals	<u>\$ 15,749,265</u>	<u>\$ 40,827,768</u>	<u>\$ 32,452,422</u>	<u>\$ 80,613</u>	<u>\$ 24,205,224</u>
					Deferred Revenue (Prepaid Fees and taxes) 90,175
					<u>\$ 24,295,399</u>

Treasurer's Balance

Cash in Bank - General Account	\$ 25,540,618
Petty Cash	\$ 1,425
Less: Credit Card in G/L not in bank	\$ (160,453)
Less: Outstanding Checks	(1,105,974)
Bank Rec Adjustments	14,618
Total General/Bond Accounts	<u>24,290,235</u>
Cash in Bank - Revolving Account	\$ 5,164
Less: Revolving O/S Checks	-
Plus: Revolving O/S Deposit	-
Total	<u>\$ 24,295,399</u>
Ledger Adj Balance - General	\$ 24,288,810
Ledger Adj Balance - Revolving	\$ 5,164
Ledger Adj Balance - Petty Cash	1,425
Adjusted Balance	<u>\$ 24,295,399</u>

Average Investment Rate of Return	2.396%
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** The beginning fund balances are shown on an accrued cash basis.

ACTION 5-E
June 18, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120
APRIL, 2019 TREASURERS REPORT

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Treasurer's Report of April, 2019.

MUNDELEIN CONSOLIDATED HIGH SCHOOL DIST 120

TREASURER'S REPORT FOR APRIL 2019

FUND NAME	CASH BALANCE 03/31/2019	DEPOSITED THIS MONTH	WITHDRAWN THIS MONTH	CASH BALANCE 04/30/2019	YTD INTEREST 04/30/2019
EDUCATION	21,269,401.94	490,412.41	2,447,790.53	19,312,023.82	311,785.06
OPER/BLDG/MAINT	3,367,214.15	22,671.79	246,637.86	3,143,248.08	34,318.74
DEBT SERVICE	313,024.75	4,181.13	-	317,205.88	35,484.01
TRANSPORTATION	814,406.74	139,211.82	147,071.21	806,547.35	16,318.44
I.M.R.F.	281,608.27	18,354.73	93,597.87	206,365.13	11,526.09
CAPITAL PROJECTS	(252,023.13)	-	-	(252,023.13)	-
WORKING CASH	732,513.34	23.26	-	732,536.60	197.43
TORT IMMUNITY	29,415.45	80.07	-	29,495.52	679.50
GRAND TOTALS	\$ 26,555,561.51	\$ 674,935.21	\$ 2,935,097.47	\$ 24,295,399.25	\$ 410,309.27

APPROVED BY THE BOARD OF EDUCATION

LAURA VOGT, PRESIDENT

LISA YAFFE, SECRETARY

ANDREW SEARLE, TREASURER

DATE

**MUNDELEIN CONSOLIDATED HIGH SCHOOL
DISTRICT 120
Treasurer's Report as of April 30, 2019**

10	EDUCATION FUND	19,312,023.82
20	OPERATIONS & MAINTENANCE FUND	3,143,248.08
30	DEBT SERVICE FUND	317,205.88
40	TRANSPORTATION FUND	806,547.35
50	I.M.R.F. FUND	206,365.13
60	CAPITAL PROJECTS FUND	(252,023.13)
70	WORKING CASH FUND	732,536.60
80	TORT IMMUNITY	29,495.52
	<u>TOTAL CASH</u>	<u>24,295,399.25</u>

BANK BALANCE & SECURITIES

A. ILLINOIS LIQUID ASSET FUND - GENERAL FUND

Balance Per Bank - 04/30/2019		
	General Account Balance	25,540,618.35
	Revolving Account Balance	5,164.44
	Petty Cash	1,425.00
	Credit Card payments not credited in G/L	(160,452.66)
	Outstanding Checks - AP	(1,091,203.69)
	Outstanding Checks - PR	(14,770.63)
	April Adjustments	14,618.44
	<u>TOTAL BANK BALANCE</u>	<u>24,295,399.25</u>

(10) EDUCATION FUND**BALANCE AS OF February 28, 2019****21,269,401.94****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00
	Prior Year Taxes	0.00
	Replacement Taxes	55,276.47
	Interest - on investments	36,718.50
	Summer School	0.00
	Summer School - Drivers Ed	0.00
	Vending Sales	0.00
	Athletic Admissions	0.00
	Registration Fees - Prior Years	385.00
	Registration Fees - 2018-2019	2,540.00
	Athletic Fees - Prior Years	(75.00)
	Athletic Fees - 2018-2019	13,485.00
	Drivers Ed - Prior Years	230.00
	Drivers Ed - 2018-2019	0.00
	Music - Prior Years	0.00
	Music - 2018-2019	0.00
	Technology Fees - Prior Years	725.00
	Yearbook - Prior Years	0.00
	Yearbook - 2018-2019	0.00
	Bookstore	408.00
	Parking Permits	0.00
	Library Fines - Lost books	164.00
	Lost Textbooks	(21.95)
	I.D. / Staff Key / Combo Lock Replacement	0.00
	Insurance Reimbursement	4,410.94
	D75 Shared Services	0.00
	Other - AVID lunch for AP student reimb	166.96
	Other - Misc Refund	140.00
	Other - WIU Tuition Reimb	1,838.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
	Other -	0.00
State Sources:	Evidence Based Funding	183,452.18
	Tech Prep	0.00
	Bilingual TPI & TBE	0.00
	LCES Reimbursement	0.00
	Adult Ed - State Basic	0.00
	Adult Ed - State Performance	0.00
	State Driver Education	0.00
	State Free Breakfast/Lunch	0.00
	Education of Homeless Students	0.00
	Library Grant	0.00
	Orphanage Tuition	0.00
	Voc Ed - Program Improvement	0.00
	Educational Improvement Grant	0.00
	Spec Ed - IDEA - Room & Board	0.00
	Spec Ed - Summer School	0.00
	Spec Ed - Personnel	0.00
	Spec Ed - Extraordinary	0.00
	Spec Ed -Private Facility Tuition Reimbursement	56,013.04

Federal Sources:	Teacher Mentoring Program Reimbursement	0.00	
	State Aid - ARRA	0.00	
	Fed - SFSF General State Aid	0.00	
	Special Milk Program	1,452.27	
	Technology Enhancing Education	0.00	
	Homeless Grant	0.00	
	Ed Jobs Fund	0.00	
	Spec Ed - IDEA Part B	0.00	
	Spec Ed - IDEA Room & Board	27,666.00	
	Title I - Low Income	52,057.00	
	Title II - Teacher Quality	0.00	
	Title III-LIPLEP	0.00	
	Title III-Immigrant Education Pgm	0.00	
	Title V-Innovative Programs	0.00	
	Title III - Carl Perkins	10,902.00	
	Title IV - Safe&Drug Free School	3,529.00	
	Food Commodity Credit	0.00	
	Fed Adult Ed - El Civics	0.00	
	Fed Adult Ed - Basic	0.00	
	Voc Ed - Perkins Grant	0.00	
	Medicaid Matching Funds	0.00	
	Medicaid Fee for Service Reimb	0.00	
	TOTAL REVENUE	<u>451,462.41</u>	
	Add: Prepaid School Fees	38,950.00	<u>490,412.41</u>
			21,759,814.35
<u>EXPENDITURES</u>	Gross Payroll	(1,221,966.25)	
	Accounts Payable	(1,222,789.55)	
	Bank Charges	(3,034.73)	
	NSF Check	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Misc Accruals	0.00	
	Total Expenditures	<u>(2,447,790.53)</u>	<u>(2,447,790.53)</u>
<u>BALANCE AS OF March 31, 2019</u>			<u><u>19,312,023.82</u></u>

(20) OPERATION & MAINTENANCE FUND

BALANCE AS OF February 28, 2019		3,367,214.15
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RECEIPTS

Local Sources:			
	2017 Property Taxes	0.00	
	Interest - on investments	4,043.83	
	Donations - Abbott	263.70	
	Donations - Impact Fees	16,261.30	
	Golf Course Lease Revenue	0.00	
	Building Rental	0.00	
	Pool Rental	0.00	
	Other - Misc Grease Recycling	10.40	
	Other - Misc Refunds	1,204.91	
	Other - Misc Poor Bear Refund	887.65	
	Total Revenue	<u>22,671.79</u>	<u>22,671.79</u>
			3,389,885.94

<u>EXPENDITURES</u>			
	Gross Payroll	(24,130.09)	
	Accounts Payable	(222,507.77)	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	AP Accruals	0.00	
	Total Expenditures	<u>(246,637.86)</u>	<u>(246,637.86)</u>

<u>BALANCE AS OF March 31, 2019</u>		<u>3,143,248.08</u>
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(30) DEBT SERVICE FUND

BALANCE AS OF February 28, 2019 **313,024.75**

RECEIPTS

Local Sources:	2017 Property Taxes	0.00	
	Interest - on investments	4,181.13	
	Other - Misc Revenue	0.00	
	Total Revenue	4,181.13	4,181.13
			317,205.88

<u>EXPENDITURES</u>	Accounts Payable	0.00	
	Journal Entries -	0.00	
	Journal Entries -	0.00	
	Total Expenditures	0.00	0.00

BALANCE AS OF March 31, 2019 **317,205.88**

(40) TRANSPORTATION FUND

BALANCE AS OF February 28, 2019		814,406.74
<u>RECEIPTS</u>		
Local Sources:		
2017 Property Taxes	0.00	
Interest - on investments	1,922.82	
Reg/Voc Ed Transportation Reimbursement	12,027.50	
Spec Ed Transportation Reimbursement	125,261.50	
Other -	0.00	
Other -	0.00	
Total Revenue	<u>139,211.82</u>	<u>139,211.82</u>
		953,618.56
<u>EXPENDITURES</u>		
Payroll	0.00	
Accounts Payable	(147,071.21)	
Journal Entries -	0.00	
Total Expenditures	<u>(147,071.21)</u>	<u>(147,071.21)</u>
<u>BALANCE AS OF March 31, 2019</u>		<u><u>806,547.35</u></u>

(50) I.M.R.F. FUND**BALANCE AS OF February 28, 2019****281,608.27****RECEIPTS**

Local Sources:	2017 Property Taxes	0.00	
	Replacement Taxes	17,000.00	
	Interest - on investments	1,354.73	
	Other -	0.00	
Federal Sources:	Spec Ed - IDEA Part B	0.00	
	Total Revenue	<u>18,354.73</u>	<u>18,354.73</u>

299,963.00

EXPENDITURES

	Payroll	0.00	
	Accounts Payable	(93,597.87)	
	Journal Entries -	0.00	
	AP Accruals	<u>0.00</u>	
	Total Expenditures	(93,597.87)	<u>(93,597.87)</u>

BALANCE AS OF March 31, 2019**206,365.13**

(60) CAPITAL PROJECTS FUND

<u>BALANCE AS OF February 28, 2019</u>			(252,023.13)
<u>RECEIPTS</u>			
Local Sources:	Bond Proceeds -	0.00	
	Interest on Investments	0.00	
	Other -	0.00	
State Sources:	Maintenance Grant	0.00	
	Total Revenue	<u>0.00</u>	<u>0.00</u>
			(252,023.13)
<u>EXPENDITURES</u>			
	Accounts Payable	0.00	
	Journal Entries -	<u>0.00</u>	
	Total Expenditures	<u>0.00</u>	<u>0.00</u>
<u>BALANCE AS OF March 31, 2019</u>			<u><u>(252,023.13)</u></u>

(70) WORKING CASH FUND

<u>BALANCE AS OF February 28, 2019</u>		732,513.34
<u>RECEIPTS</u>		
Local Sources:		
2017 Property Taxes	0.00	
Interest on Investments	23.26	
Bond Proceeds	<u>0.00</u>	
Total Revenue	23.26	<u>23.26</u>
		732,536.60
<u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entry -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
<u>BALANCE AS OF March 31, 2019</u>		<u><u>732,536.60</u></u>

(80) TORT IMMUNITY FUND

<u>BALANCE AS OF February 28, 2019</u>		29,415.45
<u>RECEIPTS</u>		
Local Sources:		
2017 Property Taxes	0.00	
Interest on Investments	80.07	
Other -	<u>0.00</u>	
Total Revenue	80.07	<u>80.07</u>
		29,495.52
<u>EXPENDITURES</u>		
Accounts Payable	0.00	
Journal Entries -	<u>0.00</u>	
Total Expenditures	0.00	<u>0.00</u>
<u>BALANCE AS OF March 31, 2019</u>		<u>29,495.52</u>

ACTION 5-F
June 18, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

STUDENT ACTIVITY FUNDS (SAF) BILL LIST

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the SAF Bill List for April, 2019.

ACTION 5-G
June 18, 2019

MUNDELEIN CONSOLIDATED HIGH SCHOOL DISTRICT 120

Annual Renewal List

- Freedom Of Information Act Annual Review
- Disposal of School Property

RECOMMENDED MOTION

That the Board of Education of Mundelein Consolidated High School District 120 approve the Annual Renewal List for June 18, 2019

Annual Renewal List Report

Freedom Of Information Act Annual Review SBP 2:250 – Attachment - Review

Annually the MHS BOE is required to review and be notified of all FOIA request made during the year. The attached document lists all of the FOIA requests made to the district from July 2018 to June 2019.

Disposal of School Property – Discussion – Attachment

The following equipment is no longer functioning and is not needed by the school district. The administration recommends the approval to dispose of this district property.

- 5 – Cisco 2602 AP
- 1 – Smart UPS 1500 LCD Battery
- 9 – Cisco 2421 & 2611 Cameras
- 3 – Dell Optiplex 740 Desktop
- 1 – Cisco 7942 G IP Phone
- 1 – Dell DLP 1510X Projector
- 1 – Epson 85+ Projector

TO: Mundelein High School Board of Education
FROM: Kevin Myers, Ph.D.
RE: District 120 Report

Business Office Report

Abatement Agreement – Discussion – Attachment – Action

Background Information:

Medline will expand to a location on Peterson west of SAIA. As part of the agreement Medline is asking for an abatement of \$10 million dollars total from Grayslake, Fremont 79 and MHS. The three government units have stated we will provide the total abatement amount and spread it over a maximum period of 15 years. The maximum amount that may be abated by MHS during the term of the agreement is 52%. Medline agreed to the terms. The new money to MHS during the abatement period is estimated at \$250,000. In the short and long term having this type of business as part of our tax base will benefit our school, students, and community.

Connection to the Playbook:

The additional revenue will allow for more opportunities to develop and implement innovative curriculum that is supported long term through professional develop. The goals are listed below. The revenue also provided the BOE options for potential building projects being completed sooner than anticipated

1. Increase the number of students earning a “C” or better by 5%
2. Increase the graduation rate to 92% (Black, Hispanic, Spec Ed)
3. Increase the attendance rate to 94% (Black, Hispanic, Spec Ed)

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund – Discussion – Attachment – Action

Background Information:

The transfer resolution is for payment of final expenses related to the new addition. There were addendums that were included with the project that the board decided to complete including changing four existing science labs to regular classrooms and adding an additional tech lab. The amount of the transfer is \$255,000. This transfer closes out the project completely.

Connection to the Playbook:

Does not apply

FY18-19 Amended Budget – Discussion – Attachment - Action

Background Information:

The 2018-19 amended budget has been on display on the district website and available for inspection at the district office for at least the minimum required 30 days. There will also be a budget hearing at 6:30 on Tuesday right before the regular board meeting in order to allow any public comment on the amended budget. The amended budget takes into account budget amendments made during the year to the districts’ federal Title and IDEA grants.

Connection to the Playbook:

Does not apply

Shared Services Compensation Matrix - Discussion – Attachment - Action

Background Information:

The Shared Services Committee has reviewed the compensation matrix for positions and departments that will be shared by both districts. The matrix provides a data-based method for determining the percentage of the salary and benefits costs that will be associated with each district for each position. The matrix includes data on both districts' budgets, relevant school report card demographic and financial statistics, staffing levels, and average salary data for shared positions. The administration is recommending board approval of this tool as the method to determine each districts' percentage share of the salary costs for all shared positions and departments for the next four years.

Connection to the Playbook:

Does not apply

Mundelein Education Association Agreement – Club and Activities Stipends – Discussion – Action

Background Information:

The MHS administration together with the MEA leadership came to the following agreement regarding adding stipends/adjusting stipends to the contract. This now goes to the Board of Education for a vote. The vote is for all the stipends as a group.

Theater Manager: (3 seasonal stipends)

Move from hourly to see below:

Summer/Fall - B activity stipend - (4,013 to 4,463 stipend range)

Winter - B activity stipend - (4,013 to 4,463 stipend range)

Spring - B activity stipend - (4,013 to 4,463 stipend range)

- The position has existed for 2 years, but paid hourly. Making the change to a stipend position.
- Manages all aspects of the auditorium for both school and non-school events. This includes setting up, managing the lights/sounds/etc during the event, and closing out appropriately. New moving forward, the manager will serve as a first-level approver in Rschool. Manager sets up student workers for events.
- Attends (set-up, management, close-out) all events held in the auditorium all year
- Average 200 hours spent in this role (per season). Many more hours not reported on timesheet. (Stipend will address this issue)
- One person serving in the role
- The position is currently held by an MHS employee

Puertas:

Move from D to C (2,508 to 2,958 stipend range)

- The Puertas club has grown significantly since it started. It was originally a D stipend.
- The club meets every other week in the A hallway all year long. The club introduces and promotes Latino culture. The club is starting to take part in volunteer opportunities.
- The club now sponsors and is responsible for the El Baile event each spring
- Puertas was up to 22 members this year.
- One person receives the stipend (this is a reason why the El Baile stipend is being added)
- The position is currently held by an MHS employee

Add El Baile as a D (1,254 to 1,704 stipend range)

- This will be a new stipend
- El Baile event is growing and requires a lot of planning and time
- This person will assist the Puertas sponsor with planning and running the event
- This person runs the dance "practice" sessions prior to the event after school
- The position will be posted and hired through interview process

Marching Band:

Add another Percussion Stipend (Marching) – C (2,508 to 2,958 stipend range)

- There are 250 students in the marching band
- Need is due to high number of students in the band
- This person will work with students in the percussion section of the band during marching season
- This will be a new stipend for one person
- The position will be posted and hired through interview process

Connection to the Playbook:

Does not apply

Superintendent's Report

Playbook, End of the Year Review – Discussion – Attachment

Background Information:

The focus for the MHS BOE meeting is the end of year summary on the Playbook goals. This BOE meeting will focus on the academic indicators, the behavioral and participation indicators. You will also get a preview of the 2019-2020 goals. The Playbook goals for the 2019-2020 school year will change to better align with the Every Student Succeed Act (ESSA) indicators. MHS will focus on the Redefining Ready paradigm.

Connection to the Playbook:

TBD

Shared Services Update – Discussion – Attachment

Background Information:

After reviewing the first phase of the D120 Office remodel to accommodate the additional staff it has become clear the D120 space is not sufficient to house the estimated staff comfortably and lacks the ability to expand. I am informing the BOE's that we are not moving the D75 staff to the D120 District Office for the 2019-2020 school year. I am proposing that we move the D120 staff to the D75 Office for the 2020-2021 school year. A delay of one school year and change in location. I believe having the district office as a cornerstone on Route 45 of Mundelein will provide us a bigger presence in the community.

The plan going forward is to inform all parties about the change in plans. During the year we will have an architect work with the staff to create the design of the office space. Once the layout is complete the BOE's will be informed and the work will begin. The goal is to start the work during the school year and have most of the work done by D75 and D120 staff. The work should be completed in enough time so the move will not be pressured by the start of the school year. During the year the business office staffs will meet monthly to work on identifying how they will best work together and use this time to get to know each other.

During the 2018-2019 school year the administrative teams from D75 and D120 have been working on establishing the mission of the administrative team, how the team will work together, and a three year work plan by department. An update on that work will be presented at the June 18 meeting.

Connection to the Playbook:

Does not apply

PRESS Policy #99 & #100, Second & Final Reading – Discussion – Attachment - Action

Background Information:

The following policies were presented by IASB's full maintenance policy update service, PRESS Plus. This service provides our District policies with changes IASB is recommending indicated by underlining and strikethroughs. Suggested additions are underlined and suggested deletions are struck through. New policies are indicated as such, as are deleted policies. Various options in language may be indicated as well. A brief summary of the reason for the recommended change appears on each policy.

Connection to the Playbook:

A number of the policies relate to the academic and behavioral needs of the our students

School Board Policy 6:300 First Reading– Discussion – Attachment

Background Information:

The first reading for school board policy 6:300 is attached. We request the BOE to review the recommendations made to the document as presented. A second and final reading will be presented to the board at the August 6, 2019 board meeting.

Connection to the Playbook:

A number of the policies relate to the academic and behavioral needs of the our students

Administrator Job Descriptions – Discussion – Attachment – Action

Background Information:

The 12-month administrator job descriptions listed below are attached. We request the BOE to review and approve the document as presented. The changes in the job descriptions reflect the organizational chart that was presented at the April 2019 MHS BOE meeting. In previous reviews of the job description the BOE has always done a first and second reading. I asked the Illinois School Board Association if a second reading was required. They informed me it was not a requirement to have a second reading. Based on that information the recommendation is to approve the job description at the June 18 BOE meeting. If the BOE would like a second reading a member of the BOE will need to make that recommendation at the meeting.

- Assistant Principal of Student Services
- Assistant Principal of Teaching and Learning
- Director of Special Education & English Learners
- Guidance Department Chair

Connection to the Playbook:

Does not apply

Estimated Expense Approval – (Full-day Workshop) – Discussion – Attachment - Action

Board President Vogt will be attending a full-day workshop, Leading Leaders the Job of Board President at the IASB Annual Joint Conference in Chicago. The total approximate expense will be \$280.

Connection to the Playbook:

Does not apply

Upcoming events taking place at Mundelein High School

Tuesday, July 16, 2019

D75 & D120 Joint Board Meeting

MUNDELEIN HIGH SCHOOL DISTRICT 120
ACTION ITEMS

Abatement Agreement

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to adopt the resolution of the Board of Education for Mundelein High School District 120 of intent to enter property tax abatement agreement.

School Board Policy 4:10

Resolution for Transfer from the Operations and Maintenance Fund to the Capital Projects Fund

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the Resolution for Transfer \$255,000 from the Operations and Maintenance Fund to the Capital Projects Fund.

School Board Policy 4:30

FY18-19 Amended Budget

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the FY18-19 amended budget as presented.

School Board Policy 4:10

Shared Services Compensation Matrix

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the Shared Services Compensation Matrix as presented.

School Board Policy 3:50, 4:50 & 5:35

Mundelein Education Association Agreement – Club and Activities Stipends

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 approve the placement, move and/or adjustment to the extra-curricular stipend salary schedule and category for the Theater Manager, Puertas, El Baile and Marching Band Percussion.

School Board Policy 5:35

PRESS Policy #99, Second & Final Reading

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve PRESS Policy #99 as presented.

School Board Policy 2:240

PRESS Policy #100, Second & Final Reading

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve PRESS Policy #100 as presented.

School Board Policy 2:240

Administrator Job Descriptions

RECOMMENDED MOTION:

That the Board of Education of Mundelein High School District 120 accept the Superintendent's recommendation to approve the job descriptions, Assistant Principal of Student Services, Assistant Principal of Teaching and Learning, Director of Special Education & English Learners and Guidance Department Chair as presented.

School Board Policy 3:50

Estimated Expense Approval

RECOMMENDED MOTION:

That the Board of Education of Mundelein Consolidated High School District 120 accept the Superintendent's recommendation to approve the estimated total cost for the Pre-Conference Workshop for \$280.

School Board Policy 2:120