



## **eLearning at MHS**

### **Guide for Parents and Students**

#### **What are eLearning days?**

- On school closure days due to severe weather or other emergencies, students will participate in learning experiences for their courses at home. Teachers will communicate those learning experiences electronically through an online platform. **(The first two emergency days will be made up in the traditional way; if more than two emergency days are needed, the remaining days will be made up with eLearning)**

#### **What is the historical context of eLearning days: state and board policy?**

- In 2018, the state of Illinois established new guidelines for the structure of the school day. As a result, school districts are now able to use “eLearning” for their emergency days. Mundelein High School will maintain the option to make up emergency days at the end of the year and/or implement an eLearning day to make up the attendance day.

#### **What are the benefits of eLearning days?**

- The end of the year is predictable regardless of the number of emergency days.
- Students are able to consistently advance their learning during the school year.
- eLearning days allow students to continue learning the information and skills in each of their courses. These learning experiences help avoid a traditional “emergency/snow” day which is made up several months later. The “make up day” at the end of the school year often occurs after the relevant unit of study is completed, such as the case with classes prior to Advanced Placement exams.

#### **What are the expectations of my child on eLearning days?**

- Teachers will communicate the learning experiences (assignments) on their online platform by 9 am.
- Students should complete the eLearning experience within the next three days after the scheduled emergency day.

#### **How will teachers communicate with my child?**

- Online platforms (ex: Canvas, Google Classroom, Hapara, e-mail)
- Teachers can also be contacted through email during school hours (7:30 am-3:25 pm)

#### **What if my child cannot connect to the internet at home or is sick on the eLearning day?**



- Students will have three school days after the emergency day to complete the eLearning experience and to submit the work to their teachers.
- If students do not have internet access or are ill on the emergency day, they can complete the learning experience when they are back in school?

#### **What happens if there is the loss of power?**

- In the event that severe weather leads to power outages, the expectations of eLearning days will be altered. If the power outages are widespread in the District 120 area, an eLearning day will not occur and we will use a traditional emergency day instead. That emergency day will be made up on the designated day on the school calendar.

#### **My child has an IEP, 504, or other related services. How will he/she receive accommodations on these days?**

- Teachers will make modifications necessary to support students who need alternative learning experiences or additional support for the eLearning course work.
- Please contact your child's case manager with any additional questions.

#### **How will attendance be recorded?**

- Students will be expected to turn in their completed learning experience by the end of the third school day following the emergency day. Teachers will then complete the attendance roster for emergency day. **Students who do not complete the learning experience will be counted as absent.**

#### **What kind of learning experiences will students be required to participate in on the emergency day?**

- Students may be asked to complete a variety of tasks including but not limited to:
  - Practice math problems
  - Online discussion questions
  - Video assignments
  - Reading assignments
  - Tasks related to a project they have been working on in class
  - Physical activities for Wellness courses
- Learning experiences should take around 35-45 minutes and include some type of evidence of learning such as reading notes or responses to discussion questions.

## **Staff Distance Learning Overview**



### **Teacher expectations:**

- DCs will provide ideas for eLearning experiences
  - English- reading annotations, graphic organizers, etc.
  - Math- practice problems, Math IXL
  - Khan Academy practice. In order to use this as a learning experience, students should have an account already set up prior to the emergency day.
  - On-going class project
  - Note: The assignment/task for the eLearning day must require some type of evidence of learning that they will submit.
- The goal is to maintain continuity in learning. Provide learning experiences that further the instructional objectives of the current unit.
- While we know that students work at different paces, provide materials that will take most students around 35-45 minutes to complete.
- If time allows, teachers may share the learning experience in advance of the emergency day.
- Submit attendance for the eLearning day.
  - Teachers will record attendance by the end of the 4th school day after the emergency day.

### **Sharing the learning experience:**

- Canvas, Google Classroom, Hapara- these will be the online platforms supported by MHS technology. Teachers can also email the learning experiences.
- Learning experiences must be shared by 9 am on the emergency day.
- Mark students present or absent by entering attendance into Powerschool by 3:05 pm on the fourth school day immediately following the emergency day.
  - Students must be required to turn in some type of evidence of learning for the eLearning day.
  - Because teachers do not have to submit attendance until the fourth day, this gives them time to give feedback to students.
- Note the due date, the purpose of the learning experience, objectives addressed in the learning experience, and a detailed description of the task. Reference and/or connect students to any resources they may need for the assignment.
- Learning experience submission modes- digital or print

### **General expectations:**

- Communicate with students and parents about your eLearning platform by Thanksgiving break. Provide information on how you will share your distance learning assignments (Hapara, email, etc.).



**Tech support on a eLearning Day:**

- Tech department support for staff will be available throughout the day(s) of eLearning

**Professional Development for eLearning Days:**

- Swift K12 training
- Canvas and Google classroom trainings
- Hapara refresher
- Department chairs will provide refreshers on department specific technologies such as Math IXL, Duolingo, and Khan Academy

**Non-instructional certified staff:** You will work with your immediate supervisors to determine your role on these days. Options for eLearning days may include:

- Grade checks
- Report writing
- Esped updates
- Letters of recommendation

