



# Escrow Account Expenditure

**Instructions:** Fill out this form completely, and then submit to the band office. This will be forwarded to the Boosters Treasurer, and a check will be issued as soon as is feasible. Please remember to attach all receipts.

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_

Usage of Escrow Account funds (check one):

- Payment for travel with Band Department
- Reimbursement for Instrumental Private Lessons *(must attach receipt or teacher invoice)*
- Reimbursement for Instrument Repairs/Supplies
- Reimbursement for Instrument Purchase/Rental
- Reimbursement for Instrumental Music Summer Camp *(must attach receipts)*
- Reimbursement for Audition Fees

Amount to be withdrawn: \$ \_\_\_\_\_ . \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Mail Re-imbusement to (if applicable)

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

\*\*\*\*\***For Booster Use Only Below**\*\*\*\*\*

Amount Approved: \$ \_\_\_\_\_ . \_\_\_\_\_

Check number: \_\_\_\_\_ Check Date: \_\_\_\_\_

Approved By: Band Director \_\_\_\_\_ Boosters Officer \_\_\_\_\_