

Students Senate BYLAWS

Article I. Club Name

The name of the club is **Student Senate**, hereafter referred to as the club.

Article II. Purpose of the Club

- I. To coordinate efforts of the Mundelein High School student body to maintain and demonstrate a voice at MHS.
- II. To provide invaluable services to MHS through volunteering, organizing activities, and being a positive role model for the student body.

Article III. Activities

- I. To play an active role in all activities for the benefit of the entire student body at MHS.
- II. To organize events surrounding Homecoming
- III. To be involved with the Canned Food Drive to assist those in the community.
- IV. To organize the Turnabout dance.
- V. To organize and help support Prom.
- VI. To actively seek out other events that will serve to better the students at MHS or to serve the Mundelein community.

Article III. Membership

- I. Membership is open to any currently enrolled Mundelein High School student.
- II. Only currently enrolled students are allowed to run for club offices.
- III. Current members may bring up new business during the open floor session of regularly scheduled meetings.

Article IV. Officer Positions

- I. The officers of this club shall be two Co-President chairs, two Co-Vice-President chairs, a school wide Secretary, a school wide treasurer, and an assistant to the faculty advisor. The remaining members of the Senate are each classes Co-Presidents, each classes Secretary, and four at large member from each class.
- II. Officers will be elected for one year by a vote of the club at the beginning of each school year.

Article V. Officer Duties

- I. Co-President – speaks on behalf of the Student Senate, organizes and leads meetings regarding activities throughout the year.
- II. Co-Vice Presidents – aids and assists the Co-Presidents
- III. Secretary – responsible for recording the attendance and minutes for each meeting and updating the website.
- IV. Treasurer – responsible for coordinating the finances for the Student Government.
- V. Assistant to the faculty advisor – Responsible for working closely with the MHS staff member who oversees the Student Government.

Article VI. Faculty Sponsors

- I. There must be a faculty sponsor(s).
- II. A sponsor must be present at all club meetings.
- III. A sponsor will be responsible for supervising elections and maintaining order within the club.
- IV. A sponsor will work closely with the club officers in business matters of the club, including maintenance of the club website.

Article VII. Executive Committee

- I. The executive committee will be composed of all members of the Senate as well as the Co-Presidents and Secretaries of each respective class and the sponsor(s).
- II. The executive committee will meet as required to make club decisions that do not need a majority vote of all club members.
- III. Meetings will be called as necessary.
- IV. This committee may recommend the creation of other committees. The additional committees will be created by vote of the club.

Article VIII. Voting

- I. Each member may vote.
- II. All proposed changes {amendments} to these bylaws must be approved by a majority of the club and sponsor.

Article IX. Meetings

- I. General meetings will be held regularly. Meeting locations and times are subject to change by a consensus of the club's officers.
- II. At least one sponsor is required to attend each meeting.
- III. Minutes and attendance will be taken during all meetings.

Article X. Website

- I. The content of the website may include, but is not limited to:
 - Discussion
 - Links
 - Schedule
 - Program information
- II. Items and links on the website will adhere to all Mundelein School District policies

Article XI. Code of Ethics

- I. All members will adhere to the Mundelein High School Activity Code of Conduct.
- II. The club shall operate under current school policy.

Article XII. Changes to Bylaws

- I. Articles in this set of bylaws may be deleted or modified as deemed necessary by a majority of the club and sponsor.
- II. Changes to the bylaws will be done as amendments.